



**SCHOOL ADMINISTRATIVE UNIT #51**

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Dr. Sandie MacDonald, Superintendent

**PITTSFIELD SCHOOL BOARD**

**DRAFT MEETING MINUTES**

May 7, 2026, 5:30 P.M.

Pittsfield Middle High School Media Center

School Board Members Present: Sandra Adams, Chair  
Molly Goggin, Vice Chair  
Adam Gauthier  
Timothy Robinson  
Becky Berk

Others Present: Dr. Sandie MacDonald, Superintendent  
Dr. Erik Anderson, PMHS Principal  
Kristen White, PES Principal  
Melissa Brown, PMHS Assistant Principal

Members of the Public

1. CALL TO ORDER noting that there was a quorum present, board meeting was called to order by Sandra Adams, Chair
2. PLEDGE OF ALLEGIANCE led by Sandra Adams, Chair
3. REVIEW OF MANIFEST COMPLETED - 04/24 payroll manifest, 04/30 voucher for vendors, and 05/05 payroll manifest reprint for 04/24 reviewed and signed by Becky and Sandra on May 5<sup>th</sup> and 6<sup>th</sup>
4. ACTION ON AMENDED AGENDA - add April 16<sup>th</sup> Special Board meeting minutes for approval; invitation by Kristen to May 13<sup>th</sup> event, PES's production of Disney-Pixar Finding Nemo at 6 pm; add posting a high-level summary of our meetings in the POST to our Board action items; add High School Options Study Committee to our Committee Assignments; Sandie has 2 items for non-public; and Melissa has a 2026 Senior Class trip proposal. Adam made the motion, seconded by Tim to approve the amended agenda. Motion passed with a 5-0 vote.
5. APPROVAL OF MINUTES – public and nonpublic minutes from April 2, 2026, as well as minutes from April 16, 2026, Special Board Meeting minutes. Molly made the motion, seconded by Adam to approve the April 2 public minutes with the following changes: Add that Becky Berk was out of the country and no one was in

the room when she was on the phone with us; also putting in details of the voting of the School Board members representing the Board in the High School Options Study Committee. Those changes have been made and reflected in the approved minutes posted on the website. The motion passed with a vote of 5-0.

Adam made the motion, seconded by Becky to approve the April 2 nonpublic minutes by adding the reason for Becky being on the phone due to being out of the country and no one listening on her end. Motion passed with a 5-0 vote. Adam made the motion, seconded by Tim to seal the April 2 nonpublic minutes. Motion passed a 5-0 vote.

Becky made the motion, seconded by Adam, to approve the April 16 Special Public School Board Meeting minutes. Motion passed with 5-0 vote.

6. PUBLIC INPUT – an opportunity for the public to request items to be included on the agenda limited to school-related issues. The Board may accept the public's input that is addressed directly to the Chair in a courteous and respectful manner with a time frame of three minutes per individual with an opportunity for public input for a total of twenty minutes. The Board does not engage in discussion or answer questions during public comment. The Superintendent may be asked to follow up on specific concerns after the meeting. You are not required to sign in if you wish to speak, however it would assist the notetaker for the purpose of accurate minutes.

Clayton Wood asked when policy JBAB was rescinded and Emily Williams asked to look into the sick leave policies for staff.

7. SUPERINTENDENT OF SCHOOLS- Sandie MacDonald. Please see report included in the May 7 Agenda on the District website. PMHS earned the highest sportsmanship rating in NH this winter, achieving a perfect score of 16.00 across all divisions. This #1 winter sportsmanship for PMHS was acknowledged and a letter has been forwarded to the POST.
8. REPORTS FROM THE ADMINISTRATION – please see reports included in the May 7 agenda. Erik shared the Innovative Schools Waiver; Melissa shared the senior class trip. Kristen shared the testing being administered, the StarBase program enjoyed by the 5<sup>th</sup> grade students; and the competition at Auburn Village School with 14 robotics teams, with PES receiving the Innovative Design Award. PES Beautification Day with special thank yous to the Gauthiers and to Kameron Johnston.

## 9. SCHOOL BOARD ACTION AND INFORMATION ITEMS

Policies for FIRST Reading:

BCB – Board Member Conflict of Interest

IHBH – Extended Learning Opportunities

IHBH – R1 and R2 Application Process and MOU

JICJ – Unauthorized Devices – and JICJ-R moved to 2<sup>nd</sup> reading. Molly made the motion, seconded by Adam. Motion carried 5-0.

JH, JH R-1, JH R-2, and JH R-3 – Attendance, Absenteeism, and Truancy – moved to 2<sup>nd</sup> reading, and the MOU with the Police Department. Molly made the motion, seconded by Tim. Motion passed 5-0.

DFGA and DFA-R – Crowdfunding  
ADC – Tobacco Products  
ADB – Drug-Free Workplace  
JICA – Student Dress Code

Policies for SECOND Reading:

IHBI – Alternative Learning Programs and Individual Plans – Molly made the motion, seconded by Becky to approve the policy. Motion carried with a 5-0 vote.

IK – Earning of High School Credit-Achievement of Competencies – Adam made the motion, seconded by Becky, to approve the policy. Motion carried with a 5-0 vote.

IKFG - Career Exploration, Readiness, Pathways, and Credentials – Molly made the motion, seconded by Tim, with note that the policy needs a header on its second page. Motion carried with a vote of 5-0.

IKC – Academic Honors, Class Ranking, Valedictorian and Salutatorian – Molly made the motion, seconded by Becky to approve the policy with a need to go back to the policy committee for some potential amendments at their next meeting. Motion carried 5-0.

IKF – Graduation Requirements – Becky made the motion, seconded by Adam. Motion carried with a vote of 5-0.

Open Enrollment Update – discussion that SB 101 has failed and HB 751 has open enrollment language included

Financials – approximately \$470,000 in the black with expenditures that will be used against that amount. Sandie to meet with Greg Colby from Plaistow/Nottingham, who has been assisting with our financials, and will provide updated information.

CBA update – We have the timeline for the CBA warrant to be heard at a public meeting, to be held May 19, then on to deliberative and official voting.

Public Education Day in Concord, April 28, 2026 – Becky shared information gleaned from the activities of the day, sponsored in part by the NH school Funding Fairness Project, Engaged NH, Granite State Organizing Project, Able NH, Mom's Rising, and Public School Strong, among others. She reconnected with NHSBA's Becky Wilson, a great contact, and learned about Fast Democracy and their website to track legislative bills more easily, which she shared with Sandra.

The following motions were made by Board members:

1. Adam made the motion, seconded by Molly, for the chair to sign the General Assurances document and submit it to the state with the grant application. Motion passed 5-0.
2. Becky made the motion, seconded by Tiim to acknowledge the CBA warrant article timeline and May 28<sup>th</sup> Budget Hearing posting. Motion passed with a 5-0 vote. The timeline is as follows:
  - May 28 – Post Budget Hearing
  - June 4 – Budget Hearing
  - June 18-22 – Post Warrant
  - June 27 – Checklist Correction
  - July 7 – Deliberative Session
  - July 25 – Checklist Correction

## August 4 – Official Ballot Voting

3. A motion was made by Tim and seconded by Molly to approve the application for the Innovative School Waiver proposal for the 2026-2027 school year. Motion passed with a 5-0 vote.
4. Adam made the motion, seconded by Molly to approve the Class of 2026 Senior Class Trip proposal to Yogi Bear's Jellystone Park Campground in Milton, NH from Friday, May 22 at 4 p.m. to Monday, May 25, at approximately 11 a.m. Motion carried with a 5-0 vote.
5. Molly made the motion, seconded by Adam to approve the following 4 nominations: Maddison Flibotte: Elementary School Case Manager; Eric Pascoal: High School Humanities; Maegan Sherburne: K-12 Music Teacher; and Ronald Libby: Physical Education. Motion carried with a 5-0 vote.
6. Molly made the motion, seconded by Tim to approve 3 safety and security projects: the PMHS Push-Arm Exterior Door Alarms at an estimated cost of \$12,000; the Rekeying of PMHS Interior and Exterior Doors at an estimated cost of \$30,000; and Technology Building Fob Access, Video Intercom, and Door Monitoring System at an estimated cost of \$10,000 granted to Oak Security. The projects are covered by Safety grant money. Motion carried with a vote of 5-0.
7. Adam made the motion, seconded by Tim to acknowledge the update to install a locked protective structure to house and safeguard the backflow assembly to finalize the water meter project at Drake Field. The total of \$10,000 had been allocated from the Drake Field Trust Fund for this project, leaving a remaining balance of 4500, with will be used by Ed Bell and Peter Marston to install the protective structure using a combination of donated materials, purchased structure, and materials already on hand. Motion carried with a 5-0 vote.
8. Becky made the motion, seconded by Molly to award the behavioral services contract, currently operating under the Constellations Program to McBride Consultants for a two-year term, with a 30-day clause, in the amount of \$242,000 annually. This will reduce the cost considerably for these required services.
9. Sandie shared the resignations of Sarah Carson and Heather Galley, with no need for Board acceptance. The Board acknowledged the many years of service and wishes them the best of luck in their future endeavors.

## 10.COMMITTEE ASSIGNMENTS

- CIP and Facilities: Adam/Sandra May meeting was cancelled. Meeting held with Maintenance staff on May 5th
- Policy Committee: Sandie, Administration team, Sandra: Next mtg May 14 at 4:15 p.m. at SAU office

- Foss Family Scholarship – Sandra /Melissa – Ap process closed May 6. Committee to review aps from May 13-21<sup>st</sup> with a mtg on May 28. 2 seniors and 6 grads submitted applications.
- Legislative Committee – Becky and Sandra – shared some legislation updates; Proposed Resolutions from NHSBA announcement: proposals from school boards by July 3, 2026
- High School Options Study Committee – first meeting to be held Tuesday, May 12 at the PMHS Media Center at 5:30 p.m.

11. OLD BUSINESS: IA policy, AB policy: Parental Rights – wait for NHSBA guidance; Consideration of 2027 Deliberative session to be held on a Saturday, Clayton Wood website proposal

12. SELECTBOARD LIAISON – not in attendance

13. PLAN AGENDA FOR NEXT MEETING – June 4, 2026, at 5:30 p.m. NHSBA Resolution proposals; public hearing at 6: innovative schools waiver update; CBA warrant; AI recording for minutes

14. ADDITIONAL BUSINESS- To address items that may arise during the meeting or other items not on the agenda that Board members would like to discuss. Adam mentioned Old Home Day combining Homecoming with OHD requested for Saturday, September 12<sup>th</sup>. Becky made the motion, seconded by Molly to tentatively approve the use of Drake Field for Friday night, September 11 through Sunday, September 13 cleanup, based upon receiving a fire permit. Motion carried with a 5-0 vote. Adam mentioned that 101 kids signed up for the Fishing Derby held on May 2.

15. PUBLIC INPUT – Three minutes per individual – opportunity for a total of twenty minutes of public input. Clayton Wood offered to submit a proposal to update the 2008 school website with an option to continue to run the platform. He will submit a proposal and would like a response by July. Debbie Vintinner asked for clarification of the 2 public hearings: the Innovative School Waiver and the CBA warrant scheduled for June 4<sup>th</sup>. Sarah Osborne asked for open enrollment clarification relative to paying Prospect Mt. for our students attending. Still depends on legislation that may pass.

16. NON-PUBLIC SESSION per RSA 91- A:3 The Board entered into Nonpublic Session under RSA91-A:3 at 7:15 p.m. with a motion by Sandra and seconded by Adam. Motion passed with a roll call vote of 5-0.

17. RETURN TO PUBLIC SESSION at 7:58 p.m.

18. ADJOURNMENT – On a motion made by Molly, seconded by Adam, the meeting adjourned at 8 p.m. Motion passed with a vote of 5-0.

Prepared by Sandra Adams, Chair  
May 9, 2026