



**SCHOOL ADMINISTRATIVE UNIT #51**

23 Oneida Street, Unit 1  
Pittsfield, New Hampshire 03263  
Phone: (603) 435-5526 • Fax (603) 435-5331  
Dr. Sandie MacDonald, Superintendent

**PITTSFIELD SCHOOL BOARD PUBLIC MEETING**

**DRAFT MEETING MINUTES**

June 4, 2026, 5:30 p.m.

Pittsfield Middle High School Media Center

Board Members Present: Sandra Adaams, Chair  
Molly Goggin, Vice Chair  
Adam Gauthier  
Tim Robinson  
Becky Berk

Others Present: Dr. Sandie MacDonald, Superintendent  
Dr Erik Anderson, PMHS Principal  
Kristen White, PES Principal  
Melissa Brown, PMHS Assistant Principal

Special Guest: Rick Anthony

Members of the Public

The Board honored Rick Anthony’s 31 years of dedicated service by awarding him a pen and ink drawing by a local artist, Gene Matras, and a beautifully sport-decorated cake was supplied.

1. CALL TO ORDER by the Board Chair
2. PLEDGE OF ALLEGIANCE led by the Board Chair
3. REVIEW OF MANIFEST COMPLETED – on 5/22 Tim and Sandra signed the 5/21 vendor manifest voucher and the 5/22 payroll manifest.
4. ACTION ON AMENDED AGENDA – 9 non-public items, open enrollment policy to adopt, sharing of the info re: our AI recording device, and contemplating the need for a 2<sup>nd</sup> meeting this month. Adam made the motion, seconded by Becky, to approve the amended agenda. Motion passed 5-0. Becky shared that the AI recording for this evening’s meeting would be a trial run, and to make everyone aware that the public meeting was being recorded.
5. APPROVAL OF MINUTES – Becky made the motion, seconded by Molly to approve the amended May 7 public meeting minutes. Motion passed 5-0. Molly made the motion, seconded by Becky, to approve the May 19 Special Public School Board Meeting

minutes. Motion passed 4-0-1, with Adam abstaining. Adam made the motion, seconded by Becky to approve the May 7 nonpublic minutes. Motion passed 5-0. Becky made the motion, seconded by Molly to approve the May 19<sup>th</sup> nonpublic minutes. Motion passed 4-0-1 with Adam abstaining. Adam made the motion, seconded by Molly to seal the nonpublic minutes from May 7 and May 19. Motion carried 5-0.

6. PUBLIC INPUT – an opportunity for the public to request items to be included on the agenda limited to school-related issues. The Board may accept the public’s input that is addressed directly to the Chair in a courteous and respectful manner with a time frame of three minutes per individual with an opportunity for public input for a total of twenty minutes. The Board does not engage in discussion or answer questions during public comment. The Superintendent may be asked to follow up on specific concerns after the meeting. You are not required to sign in if you wish to speak, however it would assist the notetaker for the purpose of accurate minutes.

7. 6 p.m. PUBLIC HEARING – INNOVATION SCHOOL APPLICATION

Slide presentation by Dr. Anderson re: Innovative School Waiver which would affect 16-20 students. If approved, board would sign and send off to the Dept. of Education for approval. A motion was made by Molly and seconded by Tim and passed 5-0. The Board signed the document.

Clayton Wood explained his willingness to continue to work on the SAU website. We told him we would confer and get back to him.

8. SUPERINTENDENT OF SCHOOLS – Dr. MacDonald shared her report, including 3 nominations: Molly made the motion, seconded by Adam to nominate Michelle Swift for the position of library Media Specialist at PMHS; Daniel Bennett for Business Education Teacher at PMHS, and Briahna Hawes for Special Education Case Manager at PMHS. Motion passed 5-0. On the fiscal front, she shared that we have approximately \$600,000 remaining in the budget with everything encumbered, except any unanticipated special education expenses. The district did get a new student today.

9. REPORTS FROM THE ADMINISTRATION – Kristen shared her report information, including the exhibition of learning on Wednesday, June 3. We entered into PUBLIC SESSION for our 7 p.m. CBA Article, with 9 Budget Committee members present.

- 10.7 -7:45 p.m. BUDGET COMMITTEE PUBLIC HEARING CBA WARRANT ARTICLE

The meeting was called to order by Larry Knopka, Chair, and the article was read. After discussion, Fred Hast made the motion, seconded by George Bachelder to recommend approving the CBA warrant article, which is a one-year contract with an estimated increase of \$144,942. Motion passed with a 5-4 vote.

11. CONTINUATION OF REPORTS FROM THE ADMINISTRATION – Commencement is June 13<sup>th</sup> at 10 a.m. Erik shared the 8<sup>th</sup> grade field trip to engage in STEM activities and see a Fisher Cats baseball game in Manchester. School Board members will help with the presentation of Senior Awards night, June 12<sup>th</sup>. Erik shared attendance concerns as well as kudos to the Pittsfield Alumni Association for the landscaping out front. Drake Field is a work in progress. National Art Honor Society will go the Museum of Fine Arts on June 8, paid through their fundraising efforts over the course of the year. Erik shared 25 reasons to be proud of PMHS that the staff had put together.

## 12. SCHOOL BOARD ACTION AND INFORMATION ITEMS

Policies for SECOND Reading: We tabled BCD for further editing, as well as JICA. On a motion made by Molly, seconded by Becky, the others listed were approved. Motion carried 5-0. Policy JAFABA was reviewed, Tim made the motion, seconded by Molly to adopt and make any adjustments as necessary. Motion passed 5-0.

BCD – Board Member Conflict of Interest  
IHBH – Extended Learning Opportunities  
IHBH – R1 and R2 Application Process and MOU  
DFGA and DFA-R – Crowdfunding  
ADC – Tobacco Products  
ADB – Drug-Free Workplace  
JICA – Student Dress Code  
JAFABA – Open Enrollment (first and second reading)

Open Enrollment Update – HB 751 (the open enrollment bill) has been killed.  
Financial updates – Superintendent’s report  
Proposed Resolutions discussion (July 3, 2026, deadline) Becky will fine tune the proposed resolutions and submit them by the deadline. An EFA usage discussion ensued.

Crosswalks at PMHS

## 13. COMMITTEE ASSIGNMENTS

- CIP and Facilities: Adam - Meetings will be moved to 5:30 so Adam can attend – no bids for the door project have been received
- Policy Committee: Sandie, Administration team, Sandra - scheduled to meet June 11
- Foss Family Scholarship: Melissa/Sandra 6 graduate and 2 senior awards to be given June 13 at commencement
- Legislative Committee: Becky and Sandra already discussed
- High School Options Study Committee – updates from Molly or Tim – looking to have deliverables on December 1; meeting again June 9

14. OLD BUSINESS: IA policy, AB policy: Parental Rights – wait for NHSBA guidance; Consideration of 2027 Deliberative session to be held on a Saturday

15. SELECTBOARD LIAISON – not in attendance

16. PLAN AGENDA FOR NEXT MEETING – July 2, 2026, at 5:30 p.m. Policy JICA and BCD, staffing updates, finances.

17. ADDITIONAL BUSINESS- To address items that may arise during the meeting or other items not on the agenda that Board members would like to discuss. Do we need another meeting? Need 24 hours to post if decide to.

18. PUBLIC INPUT – Three minutes per individual – opportunity for a total of twenty minutes of public input. No public remained.

19. NON-PUBLIC SESSION per RSA 91- A:3 The Board entered into Nonpublic Session at 9:02 p.m. with a motion by Sandra, seconded by Tim for 3 items under (a) compensation; 2 items under (b) hiring; 2 items under (c) reputation; and 1 item under ( i) legal. Roll call vote 5-0.

20. RETURN TO PUBLIC SESSION at 10:23 p.m. on a motion made by Becky and seconded by Adam – roll call vote 5-0.

5 motions were made-

1. On a motion by Adam, seconded by Tim, to move grade 6 to PES. Motion carried. Roll call vote 5-0.

2. On a motion made by Sandra, seconded by Molly, to move our pre-school program (ages 3 and 4) to Headstart. Motion carried. Roll call vote 4-1.

3. On a motion made by Tim, and seconded by Adam, the Pittsfield School District will propose to Concord for PMHS students to be able to pay tuition for advanced level courses. Motion carried with a roll call vote of 5-0.

4. Adam made the motion, seconded by Molly, to sign an administrative agreement with the Concord School District for the 2026-2027 school year. Motion carried. Roll call vote 5-0.

5. Tim made the motion, seconded by Becky, to approve the compensation packages as presented for Melissa Brown, Erik Anderson, and Ed Bell. Motion carried. Roll call vote 5-0.

21. ADJOURNMENT – On a motion made by Molly and seconded by Adam, the meeting was adjourned at 10:26 p.m. Motion carried 5-0.

Prepared by Sandra Adams, Chair  
June 9, 2026