



**SCHOOL ADMINISTRATIVE UNIT #51**

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Dr. Sandie MacDonald, Superintendent

**PITTSFIELD SCHOOL BOARD**  
**SPECIAL MEETING MINUTES**

June 25, 2026

5:30 p.m.

Pittsfield Middle High School Media Center

School Board Members Present: Sandra Adams, Chair  
Adam Gauthier  
Becky Berk

Members of the Administration: Dr. Sandie MacDonald, Superintendent  
Dr. Erik Anderson, PMHS Principal  
Kristen White, PES Principal  
Melissa Brown, PMHS Assistant Principal

Special Guests: Dr. Tim Herbert, Superintendent, Concord  
Mr. Jack Dunn, Business Administrator, Concord  
Michele Garon, Director, Human Resources

GREETING - Superintendent Dr. Tim Hebert, Business Administrator Jack Dunn, and Director of Human Resources, Michele Garon

PUBLIC INPUT – no public in attendance

PERSONNEL MATTERS – 3 Nominations: On a motion made by Adam, and seconded by Becky, the following nominations were accepted: Angela Nelson, PES; James Jenkins, Middle School English/Language Arts; Rachel Marong, PES Guidance Counselor. Motion passed 3-0. On a motion made by Adam and seconded by Becky, we accepted the resignations of Nicole Davis, Reading Supervisor and Maura Burns, first grade teacher at PES. Motion carried with a vote of 3-0. On a motion made by Adam and seconded by Becky, the Board authorized Tim Herbert to have summer hiring authority. Motion passed with a 3-0 vote.

ADDITIONAL BUSINESS – we currently have 2 PES positions open and one PMHS opening to fill. We do not need to request an Innovation Waiver from the Dept. of Education based on current Education rules.

NONPUBLIC SESSION – Adam made the motion, seconded by Becky to enter nonpublic per 91-A:3, II(a) Personnel Matters at 6:20 p.m. Motion passed with a roll call vote 3-0.

Return to PUBLIC SESSION with a motion made by Sandra and seconded by Becky.  
Motion passed with a roll call vote 3-0.

Sandie shared 4 Safe Grant Awards:

\$3,700 bid from Brian Letendre of Alton to the PES door bid/PES access controls (vestibules). Adam made the motion, seconded by Becky to approve the bid. Vote 3-0.

\$23,875.00 bid for PES perimeter playground fence from Good Neighbor Fence in Tamworth. Becky made the motion, seconded by Adam to approve the bid. Vote 3-0.

\$7,432.32 bid for push arm alarms at PES from Oak Security. Adam made the motion, seconded by Becky. Vote 3-0.

\$86,544 to replace perimeter doors at PMHS from Adam Door of Integrated Door in Manchester. Adam made the motion, seconded by Becky. Vote 3-0.

We have until January to spend the remaining Safe Grant money. We are currently waiting on bids for the other PES door, night locks for PMHS, and Vestibule film on PMHS windows.

ADJOURNMENT – On a motion made by Adam and seconded by Becky, the meeting adjourned at 7:10 p.m. Vote 3-0.

Minutes prepared by Sandra Adams, Chair  
June 25, 2026