



SCHOOL ADMINISTRATIVE UNIT #51

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Dr. Sandie MacDonald, Superintendent

PITTSFIELD SCHOOL BOARD
MEETING MINUTES

October 2, 2025, 5:30 P.M.
PMHS Media Center
Pittsfield Middle High School

MEMBERS PRESENT: Sandra Adams, Chair
Molly Goggin, Vice Chair
Eric Nilsson
Timothy Robinson

OTHERS PRESENT: Dr. Sandie MacDonald, Superintendent
Dr. Erik Anderson, PMHS Principal
Melissa Brown, PMHS Assistant Principal
Kristen White, PES Principal
Jerrica Smith, M.Ed., Student Services Administrator
7 members of the public

1. CALL TO ORDER – 5:34 p.m. by Sandra Adams
2. PLEDGE OF ALLEGIANCE – led by Sandra Adams
3. ENERGY EFFICIENT INVESTMENTS (EEI) PRESENTATION - by Mike Davey. He described our obsolete 2001 thermostats at the high school, and a manual switch in the attic, so not well-ventilated. PES could use a rubber roof when eventually replaced closer to 2040. Mr. Davey shared a list of projects that we could prioritize in the two buildings and explained that most projects can be phased. Options would be to get a lease and do a whole project or bonding which would need a 3/5 vote and looking at energy rebates/state grants.
4. ACTION ON AMENDED AGENDA – Eric: water at Drake Field and fire drills; Kristen: recognition of the custodial staff on National Custodians Day; Sandie added an additional policy to be rescinded, IGDJ- Eligibility Requirements and adding policies JJA, , JJA-R (1), JJIB, JJIC, JJJ, and JJ-R (1) to First Readings of policies; Adam: who owns the propane tanks at PES? Molly made the motion, seconded by Eric to approve the amended agenda. Vote 4-0.

5. APPROVAL OF MINUTES – public and nonpublic minutes from September 18, 2025: Minutes were approved as amended with a motion by Eric, seconded by Molly. Vote 3-0-1 by adding the entering and exiting non-public times and who made the motions and who seconded. Also added submitted by Donna Keeley Sept. 21, 2025. Nonpublic minutes were read, VLAX changed to VLACS. Eric made the motion, seconded by Molly to approve the nonpublic minutes as amended. Vote 3-0-1. Eric made the motion, seconded by Molly to seal the nonpublic minutes. Vote 4-0.
6. PUBLIC INPUT- regarding agenda items only - Ray Benoit asked about the process re: when manifests were signed by the board members, and asked that we add that item to each agenda. Sandie explained that the manifests were not allowed to leave the office and that at least 2 board members signed after a review by the treasurer. Checks are not issued until the manifests have been signed.
7. BUDGET CALENDAR – 5:30 p.m. on October 23 and November 13th
8. SUPERINTENDENT OF SCHOOLS- Sandie MacDonald – report available with the Oct. 2 agenda
9. REPORTS FROM THE ADMINISTRATION - reports available with the Oct. 2nd agenda
10. SITE COUNCIL REPORT – site council met today – no further updates
11. SCHOOL BOARD ACTION AND INFORMATION ITEMS

Open Enrollment update – see Dr. MacDonald’s report

Fair Funding update – Molly met with Carly Prescott and will meet with the Commissioner of Education next week

The Board rescinded the following current policies on a motion made by Eric and seconded by Sandra. Vote 4-0.:

- ACAA – Harassment of Students
- ACAA-R1 – Student Discrimination and Harassment Complaint Procedure
- ACAA-R2 – Student Sex Discrimination Harassment Procedure
- ACAB – Harassment of Employees
- ACAB-R1 – Employee Discrimination and Harassment Complaint Procedure
- ACAB-R2 – Employee Sex Discrimination and Harassment Complaint Procedure
- AC-E- Contact Information
- IGDJ – Eligibility Requirements

First Reading of Policies:

- AC – Non-Discrimination, Equal Opportunity Employment, Anti-Discrimination Plan
- AC-R(2) Non -Discrimination, Equal Opportunity, Anti-Discrimination Notice Contact Information (replacing former AC-E – Contact Information)
- ACE – Procedural Safeguards: Nondiscrimination on the Basis of Disability (amend current policy)
- ACA – Discrimination and Harassment Grievance Procedure
- ACAC – Prohibition of Sexual Harassment: Policy and Grievance Procedure
- ACF – Food and Nutrition Services: Anti-Discrimination and Civil Rights Complaints
- ACN – Nursing Mothers
- JJA – Student Activities and Organizations
- JJA-R(1) – Student Activities and Organizations – Eligibility Standard
- JJIB – School Sponsored Athletic Programs
- JJIC - Eligibility for Interscholastic Athletics – Grades 5-12
- JJJ – Access to Public School Programs for Nonpublic, Charter and Home-Educated Pupils
- JJ-R(1) – Access to Public School Programs by Nonpublic, Charter School and Home-Educated Pupils – Administrative Regulations

Second Readings and Adoption of Policies: On a motion made by Sandra and seconded by Eric, the following policies have been approved. Vote 4-0.

- DIA Fund Balances
- IJOC School Volunteers
- IJOC-R School Volunteers Form

12. COMMITTEE ASSIGNMENTS

- Budget Committee: Sandra/Eric
- CIP and Facilities: Eric/Adam - Retain Rymes propane tanks and lock in at \$1.61 and Rymes will provide an inspection. Mtgs at SAU office at 4:30 on 10/22, 11/12, and 12/10. Upstairs bathroom flooded at PES. Will file claim with Primex tomorrow. 12 foot section leak in the lecture hall – PMHS; no heat in girls' locker room. Jimmy fixed the stairway from Head Start to SAU.
- Negotiations: Tim and Molly – Meeting weekly
- Strategic Planning: Adam/Molly/Tim
- Policy Committee: Sandie, Administration team, Sandra – meeting once monthly rather than twice: 4:15 at the media center - 10/09, 11/13, and 12/11.

13. OLD BUSINESS: Jeff Martel will serve as the McKinney-Vento and Family Services Coordinator; district signage – Sandie shared 2 renderings: one for the SAU office and

one for the Pam Miller suite at PES, no updates on Drake Park signage; Instructional policies and J (student) policies.

14. PLAN AGENDA FOR NEXT MEETING – October 16, 2025 - accurate finance information

15. SELECTBOARD LIAISON – Art St. Laurent shared the \$7 million to fix the sewer treatment plant. Would like to do away with the Budget Committee, or could they be elected, or perhaps have a budget advisory committee instead. Helped with the sones at PMHS skate park; it is budget season; CIP.

16. ADDITIONAL BUSINESS- To address items that may arise during the meeting or other items not on the agenda that Board members would like to discuss. Cash flow is fine – one AC run this month. Any overspending is due to out-of- district expenses for special education.

17. PUBLIC INPUT – The Board may accept the public's input that is addressed directly to the Chair in a courteous and respectful time frame of three minutes. The Board does not engage in discussion or answer questions during public comment. The Superintendent may be asked to follow up on specific concerns after the meeting.

18. On a motion made by Sandra, seconded by Molly, the Board entered into Nonpublic session per RSA 91- A:3, II (b) and II (i) at 7:30 p.m. Roll call vote: Molly, Eric, Sandra, Tim: 4-0.

- 2 nominations brought forward by Dr. MacDonald:
- Julie Hoell for a one-year IDEA funded Special Education Administrator Consultant and to nominate Alex Desroisseaux to serve as the Family Support and Student Readiness Coordinator.
- Sandie also brought forward two Memorandums of Understanding: 1. between the Pittsfield School District and Pittsfield Police Department relative to the District's Emergency Operations Plan and 2. between the School District and Pittsfield Fire Department.
- We discussed progress re: negotiations.
- On a motion made by Sandra and seconded by Molly, we exited non-public at 8:22 p.m. Roll call vote: 4-0.

19. RESTART OF PUBLIC MEETING – 8:23 p.m.

Molly made the motion, seconded by Sandra to accept the 2 nominations; Julie Hoell and Alex Desroisseaux. Vote 4-0.

20. ADJOURNMENT – On a motion made by Eric, seconded by Molly, the meeting was adjourned at 8:24 p.m.

Submitted by Sandra Adams, Chair
October 3, 2025