

STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE
UNIT #51

SPECIAL PITTSFIELD SCHOOL BOARD MEETING MINUTES

October 23, 2025

Pittsfield Middle High School Media Center

MEMBERS PRESENT: Sandra Adams- Chair Person
Molly Goggin- Vice Chairperson
Adam Gauthier
Eric Nilsson

OTHERS PRESENT: Dr. Sandie MacDonald - Superintendent of Schools
Kristen White- Principal PES
Dr. Erik Anderson – PMHS Principal
Jerrica Smith – Student Services Administrator
Rheana Anderson – Financial Manager
Members of the Public

- I. Mrs. Adams called the meeting into session at 5:30 p.m. The board members signed the DOE-25, the MS-25, and the 10/24 payroll manifest.
- II. NON-PUBLIC SESSION in accordance with RSA 91:A3, II. At 5:33 p.m., Sandra made the motion, seconded by Molly, to enter into non-public. Roll call vote: 3-0. Adam had not yet arrived at the meeting. Adam arrived at 5:52 p.m.
Exit non-public at 6:15 p.m. with a motion by Adam, seconded by Molly. Roll call vote: 4-0.
- III. AGENDA – 2026-2027 Budget workshop
Discussion of staffing and ideas for future programs, open enrollment, and security issues.
 - We are short a case manager at PES and are currently recruiting. Adding a full-time case manager for the Pittsfield Academy Program and out-of-district students, which would mean going from 4 to 5 case managers: 2 for the middle high and 3 for 9-12.
 - K-8 Unified Arts
 - Eliminate part time music at PMHS. Would be covered by K-8 UA above
 - Eliminate FACS and replace with Student Success Teacher (Guidance or Social Work certified)
 - Eliminate unassigned teacher at PES
 - Establish consistency for PES/PMHS staff - Reduce 1 PES AA to 210 days; increase 1 PMHS AA/Registrar to year-round; Each location would have 1 person full time with benefits and 1 person 210 days with benefits
 - All para-educators move to 6.5 hours per day
 - Potentially add a childcare program for district personnel.
 - Preschool program vs PES Preschool
 - Constellation Program at PES (return OOD students as applicable)

- Technology Managed Services for cost-savings, moving from a one-person concept
- HeadStart rent
- Re-key PMHS
- PMHS/PES Replacement doors
- PMHS /PES security film for glass
- Open Enrollment – 11 students and assign 0 students out – perhaps budget for 15
- Bids for transportation, plowing, and Drake Field Maintenance will be going out

IV. 3 additional handouts

- Pittsfield School District 2026-27 Operating Budget Session 1
- Pittsfield School District – Wages and Benefits – 2026/27 Discussion of Benefits Sheets and Contracts
- Special Education costs
- Rheana shared that insurance is up 10% and dental up 5% - exploring linking with the town for Health Trust for potential cost savings

V. ADJOURNMENT – Eric made the motion, seconded by Molly to adjourn at 7:20 p.m. Vote 4-0.

SUBMITTED BY: Sandra Adams, Chair
October 24, 2025