



SCHOOL ADMINISTRATIVE UNIT #51

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Dr. Sandie MacDonald, Superintendent

PITTSFIELD SCHOOL BOARD

MEETING MINUTES

November 20, 2025

PMHS Media Center

Pittsfield Middle High School

MEMBERS PRESENT: Sandra Adams, Chair
Molly Goggin, Vice Chair
Adams Gauthier

OTHERS PRESENT: Dr. Sandie MacDonald, Superintendent
Dr. Erik Anderson, PMHS Principal
Melissa Brown, PMHS Assistant Principal
Kristen White, PES Principal
Jerrica Smith, Student Services Administrator, M.Ed.
Rheana Anderson, Finance Manager

Members of the Public

1. CALL TO ORDER by Sandra Adams at 5:35 p.m.
2. PLEDGE OF ALLEGIANCE led by Sandra
3. REVIEW OF MANIFEST COMPLETED on Nov. 5 and 7 for Nov 7 manifests; on Nov. 19 for Nov. 21 manifests by Eric Nilsson and Sandra Adams
4. ACTION ON AMENDED AGENDA – Sandra requested to add nonpublic with Board and Sandie; and to add approval of minutes for Nov. 13th nonpublic session and remove approval of November 13, 2025, Policy Committee minutes. The Committee is responsible for that. Sandie has 2 non-public items and will be asking for a motion on the transportation bid. NH Junior Honor Society has the opportunity to fund raise at athletic events using the equipment from the athletic director that belonged to the booster club which is no longer in existence. Proceeds will go to the Food Pantry.
Molly made the motion to accept the NH Jr. Honor Society's request to sell concessions and raise money, seconded by Sandra. Vote 3-0.
Adam made the motion, seconded by Molly to accept the amended agenda. Vote 3-0.
5. APPROVAL OF MINUTES – Molly made the motion, seconded by Adam to accept the October 16th public minutes. Vote 3-0. Adam made the motion, seconded by Molly to accept the October 23 public meeting minutes. Vote 3-0. Molly made the motion, seconded by Adam to accept the November 13th public meeting minutes Sandra

added that the Sanderson fund grant application resulted in \$1,750 to help with purchasing a snowblower and leaf blower. Vote 3-0. Molly made the motion, seconded by Sandra to accept the Sanderson \$1,750. Vote 3-0.

In three separate motions, Molly made the motions to accept the nonpublic minutes from October 16, October 23, and November 13, seconded by Adam. Vote 3-0. Sandra made the motion to seal all 3 nonpublic meeting minutes, Molly seconded the October 16th and Adam seconded to seal the nonpublic meeting minutes for October 23 and November 13, 2025.

6. PUBLIC INPUT- regarding agenda items only – no public input

7. SUPERINTENDENT OF SCHOOLS- Sandie MacDonald

Sandie shared that there is \$50,000 in the Freese Family Foundation that we have not accessed in 5 years, so in waiting for a phone call back this money would be used for music and arts to replenish some of the musical equipment. Molly made the motion, seconded by Adam. Vote 3-0. We have a \$1,200 donation from Joan Tyrell to provide funding to support transportation and supplies for the Life skills independent living, food planning, and preparation program. Sandra made the motion, seconded by Molly to accept with gratitude the generous donation. Vote 3-0. Molly made the motion, seconded by Adam to accept the H.A. Marston Transportation bid of \$319,048.80 for a 3-year contract for 2026-2029. Special Education cost: \$52,588.20; Late bus - \$210 per day; CRTC bus is \$288.75 per day. \$5.31 per mile for sports activity transportation plus \$21.54 per hour with a minimum of \$100. Vote 3-0.

8. REPORTS FROM THE ADMINISTRATION – in packet, but read over so as to shorten the meeting time so we have time for the budget discussion

9. SITE COUNCIL REPORT – Erik will email it to the Board

10. SCHOOL BOARD ACTION AND INFORMATION ITEMS

2026-27 Budget discussion – last part of the meeting. Rheana provided projected revenue information. We are putting the number of students at 15 for anticipated open enrollment.

Open Enrollment update – Franklin has been an open enrollment school for 10 years. We have filed a motion for reconsideration of the finding and it has not been returned; we were also invited by the Office of the Attorney General to file a motion regarding Judge Gordon McDonald being recused from cases because he was under investigation by the AG's office, and that was filed as well. Prospect Mountain had their district become an open enrollment school and they kept the percentage of students leaving their district at zero and accepting an unlimited number of students. We will need a warrant article. Sandie has reached out to the Supt. in Franklin to do find some creative ideas/solutions.

Fair Funding update – Claremont has a RAN (Revenue Anticipation note) with an interest rate in the double digits. The Pittsfield School District is fortunately able to make payroll and hire teachers and not needing a RAN. Virtual

meetings – Molly will email the schedule to Sandra in hopes that she can attend.

Rescinding of the following Policies:

- IMBC – Alternative Credit Options
- ILBAA – High School Graduation Competencies
- IKFA – Early Graduation
- IKAA – Interdisciplinary Credit
- Current JCA – Change of School Assignment

Molly made the motion, seconded by Sandra, to rescind the above-named policies.
Vote 3-0.

First Reading of Policies:

- GBEBB - Employee-Student Relations
- JCA- Change of School Assignment – Best Interest and Manifest Hardship
- EBBCA – Use and Location of Automated External Defibrillators
- EHLB – Subpoenas Involving District Students, Officials, Employees, and/or Records
- JLCJA – Emergency Plan for Sports-Related Injuries and Additional Protocols for Athletics Participation
- IHCD – Advanced Coursework STEM Dual and Concurrent Enrollment Program

Second Reading and Adoption of Policies: Adam made the motion, seconded by Molly to approve and adopt the following: Vote 3-0.

- JKAA – Use of Restraints and Seclusion
- BA – School Board Self Evaluation and Goal Setting
- BA-R (1) – School Board Self Evaluation and Goal Setting – Evaluation of School Board
- BA-R (2) - School Board Self Evaluation and Goal Setting – Individual Board Member Self-Evaluation Worksheet
- BBAA – School Board Member Authority
- BBBC – Board Member or District Resignation
- BBBD – Board Member Removal from Office
- BCA – School Board Member Ethics
- BCA-R (1) – School Board Member Ethics
- BGAA – Policy Development Adoption and Review
- BHC – Board Employee Communications
- BEDB – Agenda Preparation and Dissemination

Sandra added that BA-R(1) and (2) and BCA-R(1) require Board action and to please complete and return at our December 4, 2025, board meeting.

11. COMMITTEE ASSIGNMENTS

- Budget Committee: Sandra/Eric - Budget Committee meeting December 3, 2025
- CIP and Facilities: Eric/Adam -Adam will attend Town CIP meetings
- Negotiations: Tim and Molly – still meeting last meeting is scheduled for Dec. 9
- Strategic Planning: Adam/Molly/Tim – Revisit in January
- Policy Committee: Sandie, Administration team, Sandra – Nov. 13 mtg minutes are included in packet. Next meeting is December 11, 2025 at 4:15 p.m.

12. OLD BUSINESS: Instructional policies, district signage updates. Sandie reported that the Prison sign renderings are great, that they have our order but it's a slow process.

13. PLAN AGENDA FOR NEXT MEETING – November 25th, 2025 Public Hearing at 6 p.m. to accept unanticipated funds in excess of \$5,000 in accordance with RSA 198:20b. revenue. Next Board meeting is December 4, 2025, at 5:30 p.m. will discuss budget and Board members will turn in their forms BA-R(1) and (2) and BCA-R(1).

14. SELECTBOARD LIAISON – not present

15. ADDITIONAL BUSINESS- To address items that may arise during the meeting or other items not on the agenda that Board members would like to discuss.

16. PUBLIC INPUT – The Board may accept the public's input that is addressed directly to the Chair in a courteous and respectful time frame of three minutes. The Board does not engage in discussion or answer questions during public comment. The Superintendent may be asked to follow up on specific concerns after the meeting.

Cleon Riel, Jr. asked if the superintendent has reached out to sending districts to see if they're going to push open enrollment. He suggested that that occur. Sandie shared that she is having a lot of open dialogues with not just local superintendents but across the state and the consensus is that people will be moving forward with open enrollment because that is the only mechanism to limit the number of students going out as decided by the Supreme Court. So almost all of them will be offering up a warrant for open enrollment limiting the percentage of students that can leave their district at zero and accepting students. A lot right now is dependent upon the legislature. There is a bill right now that has bipartisan support for just making open enrollment a standard practice for all schools without the opportunities to limit the number of students or the percentage of students leaving the district. The Dept. of Education is waiting for advice from the AG's office. Bottom line, we have the obligation to provide a public education in Pittsfield, or we have the obligation to enter into agreements with other school districts. If that's something that the board discusses and if they want to pursue, which would have to go the community for community vote and then it would have to be submitted to the Dept of Education for change in structure, so it's a one-to-two-year process. Regardless of the number of students that are left in Pittsfield, we will provide them with an education. Our district looks at our students as children and not as revenue.

17. NON-PUBLIC SESSION per RSA 91- A:3 II, a and b– The Board may enter Nonpublic Session under RSA91-A:3 at any time during the meeting if needed. On a motion made by Sandra and seconded by Adam, the Board entered into nonpublic at 6:32 p.m. Roll call vote 3-0. On a vote made by Sandra and seconded by Molly, we exited nonpublic at 7:40 p.m. Roll call vote 3-0.

18. PUBLIC MEETING/ADJOURNMENT – On a motion made by Molly, seconded by Adam, the meeting adjourned at 7:42 p.m. Vote 3-0.

Prepared by Sandra Adams, Chair, on November 23, 2025