

PITTSFIELD SCHOOL BOARD MEETING Minutes
December 18, 2025, 5:30 P.M.
PMHS Media Center Pittsfield Middle High School

Members in Attendance:

Sandra Adams, Chair; Molly Goggin, Vice Chair; Adam Gauthier, Tim Robinson, Eric Nilsson

Others Present: Dr. Sandie MacDonald, Superintendent; Dr. Erik Anderson, PMHS Principal; Kristen White, PES Principal; and Melissa Brown, Assistant PMHS Principal

Members of the public

1. CALL TO ORDER - Sandra Adams

5:05 p.m. Sandra made the motion, seconded by Adam to go into non-public for the guest speaker under #7. Roll call vote 5-0.

6:54 p.m. - Sandra Adams called the meeting back to order.

2. PLEDGE OF ALLEGIANCE- Sandra Adams

3. REVIEW OF MANIFEST COMPLETED December 9 and 10, 2025, Eric and Sandra.
December 19 signed off by board members on Dec. 18th, 2025.

4. ACTION ON AMENDED AGENDA

Policies to be deleted for now by Dr. MacDonald, last 3 on first reading

Adam - Policies on Website

Dr. MacDonald, non-public

Kristen - invitation from 3rd Grade play performance January 8, 2026

Eric moved, Tim 2nd to accept new agenda items, all voted yes.

5. APPROVAL OF MINUTES – public and nonpublic minutes from December 4, 2025.

Eric motioned, Molly 2nd, all voted in favor - Eric motioned to approve nonpublic, Adam 2nd, all voted yes - Tim R abstained. Eric motioned to seal the 12/4 nonpublic minutes, 5-0

6. PUBLIC INPUT- regarding agenda items only - no input

7. PRESENTATION by Cybersecurity specialist Sam Daigle - this was done in non-public

8. SUPERINTENDENT OF SCHOOLS- Dr. Sandie MacDonald - see associated reports

9. REPORTS FROM THE ADMINISTRATION - see associated reports

10. SCHOOL BOARD ACTION AND INFORMATION ITEMS

Adam - Policies on the Website - are they updated? - Dr. MacDonald mentioned that not all updated policies are on the website, but would discuss in non-public. will
Molly - asked about changes in the law upcoming about filming students. Dr. MacDonald said it will be on the agenda for the next Policy meeting.

School Board Meeting calendar - General discussion about having meetings once a month vs twice. Eric said he thinks it is ok - Adam is fine with trying it out - Molly thinks moving to once a month will make and keep the meetings more efficient. Tim Robinson - what date would we meet? He prefers 1st Thursday of the month - all fine with this. Will put postings up in town buildings on colored paper. Month of January. January 8th. On Feb 5th, they will meet after the deliberative session which is that day.

2026-27 Budget comments and updates - The Board thanked Sandie MacDonald for her work on the budget and presentation to the budget committee.

Warrant Articles discussion - Dr. Sandie MacDonald discussed deficit Warrant article(s) one for shortage from previous years and one for open enrollment costs that were not anticipated.

Open Enrollment update - discussed wording of Open Enrollment Warrant 2026 voting - use wording suggested by the Supreme Court - determine how many students Pittsfield would like to allow to attend our schools and how many we would allow out - that number would be the number that the district would agree to pay for.

Fair Funding update – no updates

Molly motioned to amend proposed warrant article 6, open enrollment, we, the district will allow unlimited percentage students IN and 0 percent students out, Eric 2nd - discussion - Sandie MacDonald - this is just to present at your public hearing - not the actual article yet. Discussed new law language and is there really no limit as to number of students that would want to come to Pittsfield - but the School District has discretion based on how the law was written. Adam, is this for both schools, yes per Sandie MacDonald. Proposed warrant article 6, all voted in favor.

Collective Bargaining Agreement - will be discussed in non-public
Proposed Warrant Article 7 - re: CBA And special meeting that might be needed.

Proposed Warrant Article 9 - put to a vote, to form a committee, made up of staff, public and board members, so that the public could examine the long-term future of the Pittsfield School District by gathering data and preparing a written report of the findings and recommendations for the School Board no later than December 31st 2026. The proposed Committee shall consist of 9 members appointed by the school board, including 2 board members, the Superintendent or designee, and 6 staff and or community members. Odd number recommended.

11. FIRST READING OF POLICIES: DAF – Administration of Federal Grant Funds to replace current DAF 2 IJK- Supplemental Materials Selection and Adoption (to replace current IJK) IJK-R(1) and (2)

THESE ARE ON HOLD - Parental/Guardian Notification Forms IHBBA – Limited English Proficiency Instruction IHBBA-R(1) Programs for Pupils with Disabilities – Section 504 – Notice of Parent and Student Rights (check with Reading Specialist what form is currently being used)

12. COMMITTEE ASSIGNMENTS • Budget Committee: Sandra/Eric currently meeting every Wed evening at 5:30 with break for Christmas holiday. Next meeting is Jan. 7th

• CIP and Facilities: Eric/Adam-Eric has not been able to make them - Sandie MacDonald explained meeting again 3rd week of January. Schedule is on the website.

Negotiations: Tim and Molly • over and done – will discuss in nonpublic and vote in public session.

Policy Committee: Sandie, Administration team, Sandra - next meet Jan 8th.

13. OLD BUSINESS: Instructional policies, district signage updates-sign has been installed-came out very nice - Strategic Planning Update.

14. PLAN AGENDA FOR NEXT MEETING – January 8, 2026, at 5:30 p.m. Draft Warrant Articles, Dr. Sandie Macdonald wanted to have Chief Cain come to discuss Physical Safety, will schedule for the near future. School Calendar for 2027-28; look at AI policies from other districts.

15. SELECTBOARD LIAISON - not at meeting

16. ADDITIONAL BUSINESS- To address items that may arise during the meeting or other items not on the agenda that Board members would like to discuss.

Nothing

17. PUBLIC INPUT – The Board may accept the public's input that is addressed directly to the Chair in a courteous and respectful time frame of three minutes. The Board does not engage in discussion or answer questions during public comment. The Superintendent may be asked to follow up on specific concerns after the meeting. None-

18. NON-PUBLIC SESSION per RSA 91- A:3 – The Board may enter Non-public Session under RSA91-A:3 at any time during the meeting if needed.

Eric motioned to go into nonpublic under RSA91-A:3, Adam 2nd, all voted yes by way of roll call at 7:36 p.m.

Exit nonpublic at 8:25 p.m. with a motion made by Eric, seconded by Molly. Roll call vote: 5-0.

Adam made the motion, seconded by Tim, to accept the ratified Collective Bargaining Agreement. Vote 5-0.

19. ADJOURNMENT – On a motion made by Eric, seconded by Molly, the meeting adjourned at 8:30 p.m. Vote 5-0.

Prepared by Donna Keeley, December 22, 2025