

Pittsfield School District

Request for Proposals (RFP)

Door Replacement Project

Issued: October 28, 2025

1. Overview

The Pittsfield School District is soliciting sealed proposals from qualified contractors for the replacement and installation of doors at two District school buildings, along with additional replacement doors for existing frames. The intent of this project is to improve security, accessibility, and durability at both Pittsfield Elementary School (PES) and Pittsfield Middle High School (PMHS).

2. Scope of Work

Contractors shall provide all materials, labor, equipment, and incidentals necessary to complete the project. Work includes:

1. Pittsfield Elementary School (PES): Replace one set of double doors (2 leaves total) inside the main vestibule.
2. Pittsfield Middle High School (PMHS – Side): Replace one set of double doors (2 leaves total) at the side entrance.
3. Pittsfield Middle High School (PMHS – Front): Replacement Doors (Existing Frames): Provide and install four leaves (2 pairs) of heavy-duty hollow metal or steel doors into existing frames. Includes removal and disposal of current doors, hardware replacement, closers, and frame adjustment as needed.

Specifications (minimum requirements):

- Heavy-duty hollow metal or 16-gauge steel doors with primed finish.
- Narrow vision lights with insulated or wired safety glass.
- Grade 1 exit devices (Sargent or equivalent).
- Heavy-duty ball-bearing hinges (at least one electrified hinge per pair of doors if security/alarm system tie-in is required).
- Door closers (surface mounted).
- Kick plates and weather stripping/thresholds as appropriate.
- Doors and hardware must comply with ADA/ANSI standards for accessibility.
- Installation into existing frames unless otherwise required.

Deliverables:

- Removal and disposal of existing doors and hardware.
- Installation of new doors and hardware.
- Adjustment of frames if required.
- Preparation for future security or access control system tie-in.
- Testing to ensure proper function, security, and accessibility compliance.

3. Timeline and Work Hours

- Contractors must provide a project schedule including start and completion dates.
- All work must be scheduled during non-school hours (after 3:00 p.m., weekends, or school vacation periods) unless specifically approved by the District.
- The project must be substantially completed no later than [Insert Completion Date].

4. Site Visit

A mandatory site visit will be scheduled for all interested contractors. Exact date and time will be posted on the District website.

5. Proposal Requirements

Proposals must include:

1. Itemized cost estimate (materials, labor, and any additional fees).
2. Specifications for all proposed materials and hardware.
3. Projected start and completion dates.
4. Warranty information for doors and hardware.
5. References for at least three similar school or municipal projects.
6. Proof of liability insurance and workers' compensation coverage.
7. Statement of bonding capacity; a performance bond may be required depending on total cost.

6. Evaluation Criteria

Proposals will be evaluated based on:

- Compliance with specifications.
- Contractor qualifications and references.
- Proposed cost.
- Timeline for completion.
- Warranty and support provisions.
- Demonstrated ability to meet ADA standards and security preparation requirements.

7. Submission Instructions

Sealed proposals must be clearly marked "RFP – Door Replacement Project" and delivered to:

Superintendent of Schools
Pittsfield School District
23 Oneida Street
Pittsfield, NH 03263

Deadline for submission: November 26, 2025

Late proposals will not be accepted.

8. District Rights

The Pittsfield School District reserves the right to:

- Accept or reject any or all proposals.
- Waive informalities.
- Request additional information from bidders.
- Select the proposal deemed most advantageous to the District, not solely based on cost.

Bid Response Form – Pittsfield School District
Door Replacement Project

All bidders must complete the table below and return it as part of their sealed proposal. Incomplete submissions may be deemed non-responsive.

Location / Item	Qty.	Material Cost	Labor Cost	Other Costs (disposal, prep, etc.)	Total Cost	Warranty (years)	Completion Timeline
PES – Vestibule Double Doors	2 leaves	\$_____	\$_____	\$_____	\$_____	_____	_____
PMHS – Side Double Doors	2 leaves	\$_____	\$_____	\$_____	\$_____	_____	_____
Replacement Doors – Existing Frames	4 leaves (2 pairs)	\$_____	\$_____	\$_____	\$_____	_____	_____
Grand Total					\$_____		

Company Name: _____

Contact Person: _____

Phone/Email: _____

Signature: _____

Date: _____