

## **Request for Bids – Snow and Ice Removal, Sanding, and Spring Sand Removal from Roadways and Parking Areas**

**Bid Deadline: October 15, 2025 – 4:00 p.m.**

### **I. Introduction**

The Pittsfield School District invites sealed bids from qualified contractors for **snow and ice removal, sanding, and spring sand removal** for roadway and parking areas on the Pittsfield School District campus for the **2025–2026 winter season**. Work will include services at **Pittsfield Middle High School, Pittsfield Elementary School, and the School District Office building**, with requirements for full district-wide coverage.

### **II. Scope of Services**

#### **A. Pittsfield Middle High School**

- Three (3) parking areas
- Loop around the entire school
- Main entrance walkway
- Sidewalk behind the school leading to the Elementary School

#### **B. Pittsfield Elementary School**

- Driveway loop in front of the school
- Two (2) parking areas
- Asphalt areas in front of the school, including:
  - Main entrance areas
  - Kindergarten entrance area
  - Sidewalks around bus pickup and drop-off loop
- Dumpster area
- Fire lane extending the entire length of the school

#### **C. District-Wide Requirements**

- Snow removal shall be performed for any snow event of **two (2) inches or more**.
- All lots, driveways, sidewalks, and travel ways must be **cleared and treated prior to the start of the school day (7:00 a.m.)** following any snow event. If snow continues during school hours, the contractor must provide return visits to maintain safe conditions for buses, staff, and emergency vehicles.

- Evening and weekend coverage is required to ensure safe access for school-sponsored and community events, including athletics, concerts, and meetings. Coordination with school administration will be expected.
- Removal of accumulated snow from parking areas with a front loader as needed.
- Application of a sand/salt mix to all areas during and after events where asphalt surfaces become hazardous.
- Complete removal of sand in **April 2026** following the conclusion of the snow season.

**Note:** This bid includes all entrances previously noted and:

- The two entrances at the back of PES
- The boiler room door near the dumpster at PMHS
- The walkways from PMHS to the SAU
- The walkways within the Head Start fence

### III. Bid Submission Requirements

**Bids must include:**

1. Pricing for plowing, sanding, loader work, and spring sand removal (see Bid Response Form).
2. Description of equipment available, including plows, loaders, and sanding/salting units.
3. Approximate response times for snow events.
4. Contractor contact information and references for similar contracts, if available.
5. Certificate of Insurance.

### IV. Submission Instructions

Bids will be accepted until **October 15, 2025, at 4:00 p.m.** Submit sealed bids to:

**Sandie MacDonald – Snow Removal Bid**

Superintendent of Schools  
Pittsfield School District  
23 Oneida Street  
Pittsfield, NH 03263

### V. Conditions

- The Pittsfield School District reserves the right to reject any or all bids and to accept the bid that appears to be in the best interest of the District.
- The District may waive any formalities or reject any part of any bid.
- Bids may be withdrawn prior to the submission deadline.
- Bids received after **4:00 p.m. on October 15, 2025** will not be considered.
- If all bids exceed the budgeted appropriation, the District reserves the right to negotiate with bidders.

## Bid Response Form – Pittsfield School District

Snow Removal, Sanding, and Spring Sand Removal – 2025–2026 Season

Service Description	Unit Cost	Notes (e.g., per storm, per hour, per application)
Snow plowing – parking areas		
Snow plowing – driveways/loops		
Sidewalk clearing		
Loader work (snow removal from lots)		
Sand/salt mix application		
Sand removal – April cleanup		
Other charges (specify)		

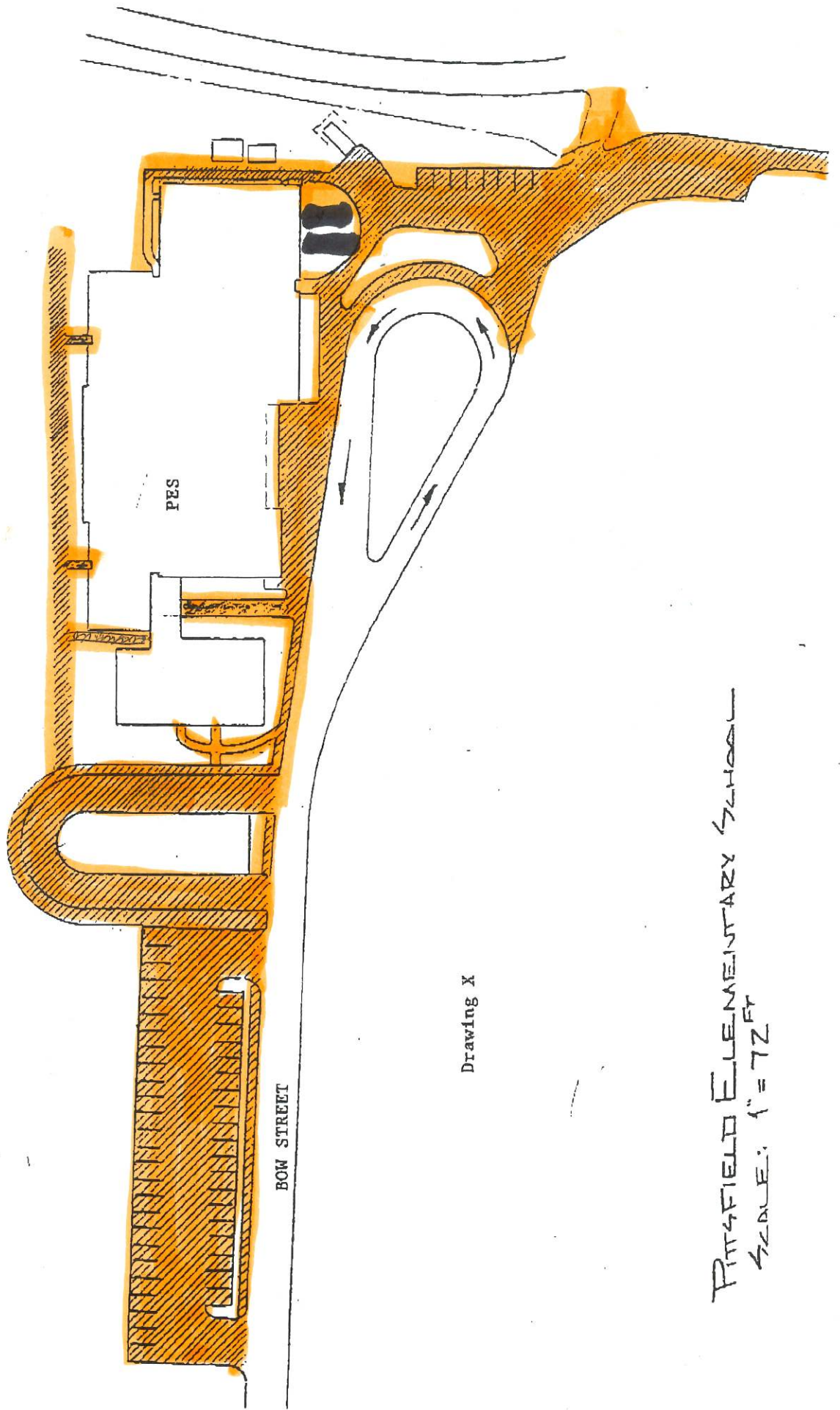
Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Signature: \_\_\_\_\_

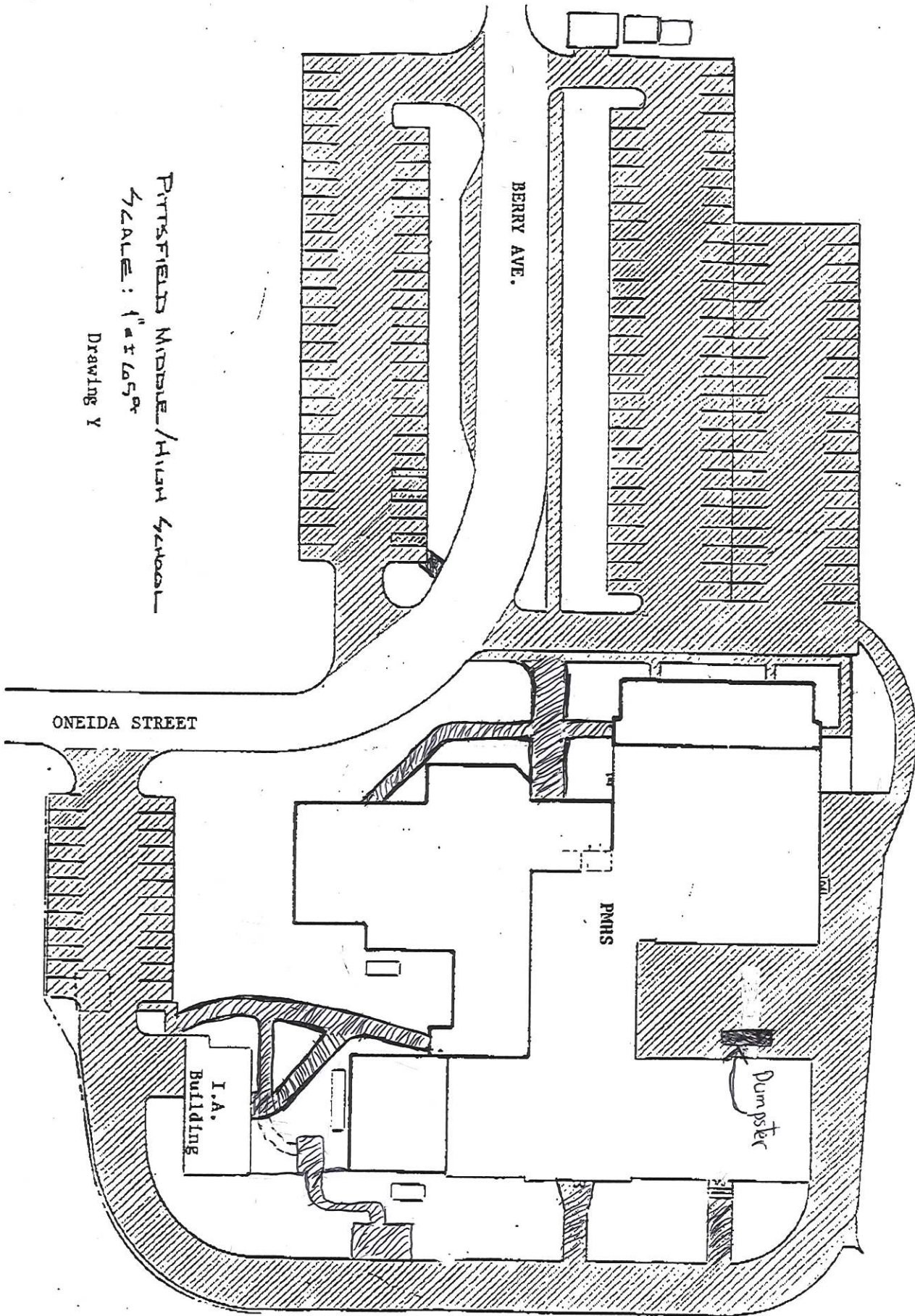
Date: \_\_\_\_\_



Drawing X

PITSFIELD ELEMENTARY SCHOOL  
SCALE: 1" = 72 FT





PITTSFIELD MIDDLE/HIGH SCHOOL  
SCALE: 1" = 100'

Drawing Y