

Request for Bids – Snow and Ice Removal, Sanding, and Spring Sand Removal from Roadways and Parking Areas

Bid Deadline: November 12, 2025 – 4:00 p.m.

I. Introduction

The Pittsfield School District invites sealed bids from qualified contractors for **snow and ice removal, sanding, and spring sand removal** for roadway and parking areas on the Pittsfield School District campus for the **2025–2026 winter season**. Work will include services at **Pittsfield Middle High School, Pittsfield Elementary School, and the School District Office building**, with requirements for full district-wide coverage.

II. Scope of Services

A. Pittsfield Middle High School - Plow

- Three (3) parking areas
- Loop around the entire school
- Main entrance walkway (plow portion)
- Sidewalk behind the school leading to the Elementary School (truck width)

B. Pittsfield Elementary School - Plow

- Driveway loop in front of the school
- Two (2) parking areas
- Asphalt areas in front of the school, including main entrance area
- Fire lane extending the entire length of the school

C. District-Wide Requirements

- Snow removal shall be performed for any snow event of **two (2) inches or more**.
- All lots, driveways, sidewalks, and travel ways must be **cleared and treated prior to the start of the school day (7:00 a.m.)** following any snow event. If snow continues during school hours, the contractor must provide return visits to maintain safe conditions for buses, staff, and emergency vehicles.

- Evening and weekend coverage is required to ensure safe access for school-sponsored and community events, including athletics, concerts, and meetings. Coordination with school administration will be expected.
- Removal of accumulated snow from parking areas with a front loader as needed.
- Application of a sand to all areas during and after events where asphalt surfaces become hazardous.
- Complete removal of sand in **April 2026** following the conclusion of the snow season.

III. Bid Submission Requirements

Bids must include:

1. Pricing for plowing, sanding, loader work, and spring sand removal (see Bid Response Form).
2. Description of equipment available, including plows, loaders, and sanding units.
3. Approximate response times for snow events.
4. Contractor contact information and references for similar contracts, if available.
5. Certificate of Insurance.

IV. Submission Instructions

Bids will be accepted until **November 13, 2025, at 4:00 p.m.** Submit sealed bids to:

Sandie MacDonald – Snow Removal Bid

Superintendent of Schools
Pittsfield School District
23 Oneida Street
Pittsfield, NH 03263

V. Conditions

- The Pittsfield School District reserves the right to reject any or all bids and to accept the bid that appears to be in the best interest of the District.
- The District may waive any formalities or reject any part of any bid.
- Bids may be withdrawn prior to the submission deadline.
- Bids received after **4:00 p.m. on November 13, 2025** will not be considered.
- If all bids exceed the budgeted appropriation, the District reserves the right to negotiate with bidders.

Bid Response Form – Pittsfield School District

Snow Removal, Sanding, and Spring Sand Removal – 2025–2026 Season

Service Description	Unit Cost	Notes (e.g., per storm, per hour, per application)
Snow plowing – parking areas		
Snow plowing – driveways/loops		
Loader work (snow removal from lots)		
Sand application		
Sand removal – April cleanup		
Other charges (specify)		

Company Name: _____

Contact Person: _____

Phone/Email: _____

Signature: _____

Date: _____