PITTSFIELD SCHOOL DISTRICT

PROBLEM SOLVING: STAGE 1 COLLABORATIVE PROBLEM SOLVING PROTOCOL

STUDENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEACHER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GRADE/CLASS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE OF PARENT CONTACT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Schedule an informal discussion with your team (GLT, CPT, 504, Special Education)
2. Engage in a discussion using the follow protocol:
3. Part 1: Present the issue. (5 minutes)
	1. Target Behavior to address for improvement (observable, measurable):
	2. Frequency, duration, intensity of behavior(s)
	3. Context and/or routine in which the behaviors are most frequent
	4. What strategies have you tried to prevent the behavior?
	5. What strategies have you tried in response to the behavior?
	6. What is your guess regarding the function of the behavior?
4. Part 2: Team asks clarifying questions. (5 minutes)
5. Part 3: Team offers ideas, suggestions, and advice. (5 minutes) Document below:
6. Share with your team the items that you will commit to try and circle on the list above.
7. Identify success indicators:
8. Date to report back to team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_