

Pittsfield School District

**VIDEO AND AUDIO RECORDINGS IN SCHOOL
AND ON SCHOOL PROPERTY**

The Board authorizes the use of video and/or audio devices on district property to ensure the health, welfare, and safety of all students, staff, and visitors to district property and to safeguard district buildings, grounds, and equipment. The superintendent will approve appropriate locations for surveillance devices. Placement of video cameras will be based on the presumption and belief that students, staff, and visitors have no reasonable expectation of privacy in areas or at events that occur in plain view. However, such devices are not to be placed in restrooms or locker rooms.

Signs will be posted on and in school buildings to notify students, staff, and visitors that video cameras may be in use. Students and parents will also be notified through the student handbook. Students will be responsible for any violations of school rules recorded by cameras.

The district will retain copies of video recordings until they are erased, which may be accomplished either by deletion or copying over with a new recording. The superintendent will consult with the necessary personnel to determine how and when such recordings should be deleted.

Video recordings containing evidence of a violation of student conduct rules and/or local, state, or federal law will be retained until the issue of the misconduct is no longer subject to review or appeal as determined by Board policy or applicable law. Any release or viewing of a video recording will be in accordance with the law.

In the event a video or audio recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's educational record, the provisions of Policy JRA shall apply.

The superintendent is authorized to contact the district's attorney for a full legal opinion in the event of such an occurrence.

Video and audio recordings may be used for special education or Section 504 purposes, when a student's individualized education program or accommodation plan includes audio or video recording as part of the child's education. All such recordings will be maintained in accordance with the Family Education Rights and Privacy Act, 20 U.S.C. section 1232g, and other applicable law.

The school board authorizes the superintendent to use video and/or audio recordings to the extent either required or prohibited by law.

The school board permits the video and audio recording of the following school-related activities. These identified purposes are not intended to be exhaustive and may be expanded or contracted by either administrative determination or school board action:

- Extracurricular / co-curricular activities;
- Musical performances, band, concert band, ensemble, orchestra, choir;
- Drama activities;
- Club events;
- Sporting events, including both inter- and intra-scholastic;
- Other activities, such as site council, yearbook, student council, etc.;
- Ceremonies, orientation, presentations, school assemblies or meetings, or any school events which occur outside of the physical classroom.

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