



ANNUAL REPORT

2020-2021



SAU #51

23 ONEIDA ST., UNIT 1
PITTSFIELD, NH 03263



March 2022

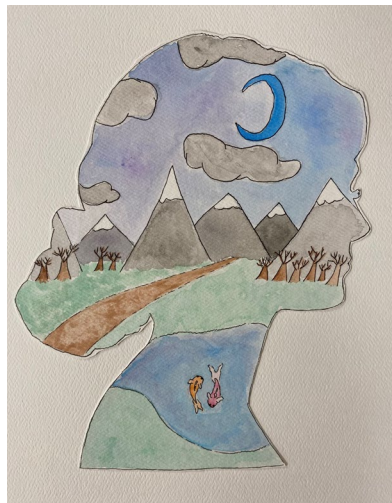
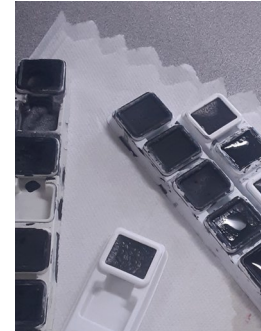


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<p style="text-align: center;">School Administrative Unit #51 Pittsfield School District Officers and Administration of the District</p>

Erica Anthony, ClerkTerm Expires 2022

Roberta Maxfield, TreasurerTerm Expires 2023

Gerard Leduc, Moderator.....Term Expires 2024

School Board

Adam Gauthier, ChairpersonTerm Expires 2024

Justin Clough, Vice ChairpersonTerm Expires 2024

Molly Goggin.....Term Expires 2022

Diane RiderTerm Expires 2022

Sandra AdamsTerm Expires 2022

SAU #51

Superintendent of Schools.....Bryan Lane

Financial ManagerDawn Lemieux

Administrative Assistant.....Sara Zinn

2022 ANNUAL SCHOOL DISTRICT MEETING DELIBERATIVE SESSION MINUTES

TOWN OF PITTSFIELD SCHOOL DISTRICT DELIBERATIVE SESSION February 10, 2022

School District Moderator Gerard LeDuc called the First Session of the 2022 School District Meeting to order at 6:30 p.m. in the Pittsfield Middle High School media center Thursday, February 10, 2022.

After explaining the rules of procedure, School District Moderator Gerard LeDuc read the introduction to the warrant and Article 01:

The inhabitants of the School District of Pittsfield Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

The first session of the annual meeting (deliberative session), to be held in the Pittsfield Middle High School Media Center at 23 Oneida Street in said Pittsfield on Thursday, February 10, 2022, at 6:30 p.m. with a snow date of February 12, 2022. The second session of annual meeting (official voting) to be held in the Pittsfield Middle High School gymnasium on Tuesday, March 8, 2022 from 7:00am – 7:00pm.

ARTICLE 01:

To choose by ballot the following officers:

- two School Board members for a three (3) year term
- one School Board member for a one (1) year term
- one School District Clerk for a three (3) year term

Moderator LeDuc introduced School Board Chairperson Adam Gauthier who in turn introduced the other School Board members in attendance: Diane Rider, Sandra Adams and Molly Goggin. School Board member Justin Clough was unable to attend. School Board Chairperson Gauthier stated they had a PowerPoint presentation to accompany an explanation of each of the warrant articles. Mike Cabral led the *Pledge of Allegiance*.

ARTICLE 02 Operating Budget

To see if the Pittsfield School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,165,084. Should this article be defeated, the default budget shall be \$10,246,271, which is the same as last year, with certain adjustments required by previous action of the Pittsfield School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Estimated tax impact of this article: -\$0.71/\$10.42 per thousand dollars of assessed value.

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Estimated tax impact of the default budget -\$0.48/thousand.) Majority vote required.

Recommended by the Pittsfield School Board (5 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (8 Yes, 1 No)

Article 02 was read by Moderator LeDuc.

Motion made by School Board Chairperson Gauthier to approve Article 02 as read, seconded by School Board Member Adams.

Moderator LeDuc opened the floor for discussion.

Accompanied by the PowerPoint presentation, School Board Chairperson Gauthier stated if all the articles pass, there would be an approximate \$72.00 tax decrease for a property valued at \$200,000. The proposed budget is less than the default budget. The main reason for the decrease is the hiring of over 20 new staff members that started at a lower pay scale and lower health and dental insurance costs than their predecessors, as well as unanticipated overall decreases in health and dental insurance premiums. The proposed budget allows for a replacement program for both furniture and technology. The furniture in a given classroom would be replaced every ten years. Laptops and Chromebooks would be replaced every five years. It also includes reinstating the Family and Consumer Science teacher position. This position was removed from the budget last year when the reductions were made, but is required by the Department of Education for both middle school and high school curriculums. Proposed facility repairs include a five-year plan to replace the carpets in the Elementary School with VCT tile, and replacement of water tanks located at the Middle High School. The School Board plans to source bids for long term contracts for fuel oil and electricity this spring.

Budget Committee Vice Chairperson Bob Schiferle asked for clarification for the discrepancy between the \$10.42 estimated tax impact listed on the warrant, and the estimated tax impact of \$13.01 that he calculated based on the Budget Committee's NH Department of Revenue MS-27 School Budget Form. He did state the overall budget number remains the same. Superintendent Bryan Lane stated he had not seen the MS-27 Budget form prior to this meeting, therefore he would trust Mr. Schiferle's numbers based on his experience and expertise on the Budget Committee and apologized for the error. He explained he based the calculation on the budget approved last year, not the 2022 MS-27.

Mike Cabral felt the presentation should have been shared at the Budget Committee public hearing. He stated it was confusing, and expressed his concern that the numbers are not accurate. He asked if the warrant would be posted with corrections.

Budget Committee Vice Chairperson Bob Schiferle stated he would like to submit an amendment correcting the estimated tax impact.

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School District Attorney Barbara Loughman explained NH law states it is the responsibility of the School Board to determine the tax impact. Therefore, the proposed amendment would not be legally binding. Only the School Board can decide to change the number. She further clarified that the noted tax impact is only an estimate, since the exact amount cannot be determined until all revenue has been received.

Budget Committee Vice Chairperson Bob Schiferle withdrew his proposed amendment.

There being no further discussion, Article 02 shall appear on the ballot as written.

ARTICLE 03 COLLECTIVE BARGAINING AGREEMENT

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Pittsfield School Board and the Education Association of Pittsfield which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2022-23	\$121,119
2023-24	\$ 95,619
2024-25	\$109,871

and further to raise and appropriate \$121,119 for the 2022-2023 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

Recommendations required. (Majority vote required) Estimated Tax Impact \$.34

Recommended by the Pittsfield School Board (5 Yes, 0 No)

Recommended by the Budget Committee (7 Yes, 1 No, 1 abstention)

Article 03 was read by Moderator LeDuc.

Motion made by School Board Member Goggin to approve Article 03 as read, seconded by School Board Chairperson Gauthier.

Moderator LeDuc opened the floor for discussion.

Accompanied by the PowerPoint presentation, School Board member Goggin stated this would be a three-year contract with the Education Association of Pittsfield. Staff on steps 1-5 with lower salaries would have a greater increase than those staff at the top of the scale. The average salary increase in the first year would be 4%. With the reduction in the proposed budget, the School Board felt that an increase of this kind was appropriate. About 20% of the teaching staff left the School District last year. The primary reason was low pay. The current salary structure in Pittsfield is not competitive with school districts in surrounding towns, and we have lost strong candidates. The current starting salaries in Pittsfield are for a Bachelor's degree - \$32,794 and for a Master's degree - \$36,962. The starting salary in surrounding school

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districts for a Bachelor's degree ranges from \$4,023 up to \$10,715 greater than Pittsfield. For a master's degree, the starting salary ranges from \$4,526 to \$8,723 greater than Pittsfield. This contract is an effort to recruit and retain good teachers. The constant turnover is not good for our students.

Mike Cabral asked how many teachers were let go last year due to the \$1,000,000 budget cut. School Board Chairperson Gauthier stated 37 staff members chose to leave.

Dan Schroth stated the teachers are doing incredibly well under the circumstances they are working under. He expressed his support, and encouraged them to keep up the good work.

There being no further discussion, Article 03 shall appear on the ballot as written.

ARTICLE 04 RECONSIDERATION OF COLLECTIVE BARGAINING AGREEMENT

Shall the School District, if warrant article # 3 is defeated, authorize the governing body to call one special meeting, at its option, to address warrant article # 3 cost items only? (Majority vote required)

Recommended by the Pittsfield School Board (4 Yes, 0 No)

Article 04 was read by Moderator LeDuc.

Motion made by School Board Member Goggin to approve Article 04 as read, seconded by School Board Chairperson Gauthier.

Accompanied by the PowerPoint presentation, School Board member Goggin stated a "yes" vote on this article would allow the School Board and the Education Association of Pittsfield to re-negotiate a different contract should article 3 fail.

There being no further discussion, Article 04 shall appear on the ballot as written.

ARTICLE 05 ESTABLISHMENT OF A SCHOOL DISTRICT RESERVE FUND

To see if the Pittsfield School District will vote to adopt the provisions of RSA 198:4-b,II enacted in 2020, which allows the District to authorize, indefinitely until rescinded to retain up to 5% of the districts net assessments in any year, and allows the expenditure of any amount retained after the School Board first holds the public hearing, and requires the School Board to include an annual reporting of the retained fund balance in its annual report to the District.

Recommended by the Pittsfield School Board (4 Yes, 0 No)

Not recommended by the Budget Committee (8 Yes, 1 No)

Article 05 was read by Moderator LeDuc.

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Motion made by School Board Chairperson Gauthier to approve Article 05 as read, seconded by School Board Member Adams.

Moderator LeDuc opened the floor for discussion.

Accompanied by the PowerPoint presentation, School Board Chairperson Gauthier stated the purpose of this warrant article is to set up a fund that would allow the School District to retain a portion of an unexpended fund balance at the end of every school year. There are two options for expending the funds. One would be for a proposed project for the benefit of the School District. The second option would be to offset taxes. A proposed School Board policy would include: 1.) No more than 50% of the unexpended fund balance would be placed into the fund in any one fiscal year. 2.) The School District would not put more than \$150,000 into the fund in any one fiscal year. 3.) The fund would have a cap of \$400,000. The School Board would be the agents to determine how much, if any, funds would be used to offset budget increases that may take place in any given school year. The purpose behind this would be to limit any large tax impacts due to unanticipated issues that come up in the School District annually.

Budget Committee Vice Chairperson Bob Schiferle asked who would determine the proposed policy dollar amounts. School Board Chairperson Gauthier responded the School Board would determine the amount, but State law sets a maximum of 5% of net assessment. He stated the purpose of the article is to allow the School Board the option of lowering their portion of the tax rate with unexpended funds instead of leaving the responsibility solely with the Select Board.

Mike Cabral asked why the Budget Committee did not recommend this article. Superintendent Lane responded that the Budget Committee did not feel they had enough information.

There being no further discussion, Article 05 shall appear on the ballot as written.

ARTICLE 06 DUMPSTER CAPITAL RESERVE FUND

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$3,000 to be added to the Dumpster Replacement Capital Reserve Fund previously established to fund replacement of dumpsters at the schools of the district. (Estimated tax impact of this article: \$0.01/thousand) Majority vote required.

Recommended by the Pittsfield School Board. (4 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (8 yes, 0 no, 1 abstention)

Article 06 was read by Moderator LeDuc.

Motion made by School Board Member Adams to approve Article 06 as read, seconded by School Board Chairperson Gauthier.

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Moderator LeDuc opened the floor for discussion.

Accompanied by the PowerPoint presentation, School Board member Adams stated the current dumpsters belong to the Transfer station, and B.C.E.P. will no longer be providing the service. They have been gracious in giving the District time to purchase our own. The cost is about \$12,000 to \$15,000 for each dumpster. The fund currently has approximately \$9,009.

Mike Cabral expressed concern with the way the article is written.

Fred Hast stated a dumpster lasts 10-12 years. Based on the age of the current dumpsters, he expressed concern with whether there is enough money in fund.

There being no further discussion, Article 06 shall appear on the ballot as written.

ARTICLE 07 FOOD SERVICE PROGRAM

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$330,000 for the support of the School Lunch Program. This appropriation will be funded by a like amount of revenue from the sales of food and State and Federal sources. (Estimated tax impact of this article: \$0) Majority vote required.

Recommended by the Pittsfield School Board. (5 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (8 yes, 0 no, 1 abstention)

Article 07 was read by Moderator LeDuc.

Motion made by School Board Member Adams to approve Article 07 as read, seconded by School Board Chairperson Gauthier.

Moderator LeDuc opened the floor for discussion.

Accompanied by the PowerPoint presentation, School Board member Adams stated this article allows the School District to accept federal funds to support the food service program. Without approval, those funds would need to come from tax dollars. There would be no cost to the taxpayer if this warrant is approved.

There being no further discussion, Article 07 shall appear on the ballot as written.

ARTICLE 08 RECEIVE AND EXPEND GRANT FUNDS

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$850,000 for the support of Federal and private foundation grant-funded educational programs of the Pittsfield School District. This appropriation is contingent upon receiving revenue from Federal grants and private foundations and will be expended in accordance with Federal and State

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requirements upon approval by the NH Department of Education or private foundation requirements. (Estimated tax impact of this article: \$0) Majority vote required.

Recommended by the Pittsfield School Board. (5 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (9 yes, 0 no)

Motion made by School Board Chairperson Gauthier to approve Article 08 as read, seconded by School Board Member Goggin.

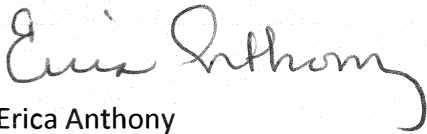
Moderator LeDuc opened the floor for discussion.

Accompanied by the PowerPoint presentation, School Board Chairperson Gauthier stated similar to warrant article 7, this warrant article allows the School District to accept federal funds without the requirement to hold a public hearing. If the warrant fails, the School District would need to find funds within the budget.

There being no further discussion, Article 08 shall appear on the ballot as written.

Moderator Leduc adjourned the meeting at 7:25pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Erica Anthony".

Erica Anthony
School District Clerk

REPORT OF THE SCHOOL BOARD

To the Citizens of Pittsfield,

COVID-19 has continued to cause a host of challenges over the 2021-2022 school year. Without having a remote option this year, our administrators, support staff and teachers have been working feverishly on ways to keep the school open. With the amount of absences, due to either positive tests or close contacts, our employees have been spread thin. I appreciate their efforts through this challenging time. I would also like to thank our custodial team for all the hard work that they put in to keep our buildings clean and safe.

Just after the March elections last year, the board saw two resignations. With the time, experience and knowledge of these two board members, it was a great loss to the board and the school district. The board would like to thank Ted Mitchell and Bea Douglass for their time and commitment to our students, staff, teachers and our community. August of the 2021-2022 school year saw the resignation from board member Jessica Drouin. The board would like to thank Ms. Drouin for her time on the board. The board advertised for the vacant seats and collected letters of interest. The board conducted “mini interviews” and selected Diane Rider, Molly Goggin, and Sandra Adams to join the school board as appointed members.

In May, the board received the news that the elementary school principal, Danielle Harvey, was leaving at the end of the 2021 school year. Mrs. Harvey had been with the district close to 15 years. The board would like to thank Mrs. Harvey for her time and commitment to our students. I know, to Mrs. Harvey, that the students were more than that, they were family. The board wishes you well. With the news of Mrs. Harvey leaving, the board searched for candidates. There were two applicants for the position. The board hired Michael Wiley. Mr. Wiley comes from Andover School District as a first year principal.

The graduating class of 2021 was able to hold their commencement ceremonies in the auditorium again, a year after an interruption from COVID. The Class of 2021 saw 23 graduating students.

The following is a breakdown of post-secondary plans:

44.4% of graduates are going to a 2-4 year college or university

16.7% of graduates are going into the workforce

16.7% of graduates are undecided

11.1% of graduates are going to a trade school or certification program 5.6% of graduates are going into the military

5.5% of graduates are undecided

At the beginning of the 2020-2021 school year, the school board hired an interim superintendent, Dr. John Graziano. As the end of the 2020-2021 school year was winding down, Dr. Graziano resigned.

Since this left us without someone to manage the district, the board looked to Tobi Chassie for her experience and knowledge of our district. Without Ms. Chassie’s willingness to step in on a

temporary basis, the board wouldn't have had the guidance it needed to take the correct and legal steps to move forward. The board appreciates the time and work that Ms. Chassie did to keep us moving forward. During this time, the board moved forward with a search for an interim superintendent. Four candidates were interviewed and the board selected Mr. Bryan Lane for the position due to his willingness to listen to all stakeholders, his transparency and accountability as well as his capacity to ensure the district is operating correctly.

I would like to acknowledge the Pittsfield Elementary PTO. I believe this is an organization that is often overlooked. This group of parents and teachers, with the support from Principal Wiley and Assistant Principal Lemay, have done an amazing job at their fundraisers. These fundraisers help with offsetting costs for field trips, supplies, and books for both students and staff. The Pittsfield PTO provides community events such as Breakfast with Santa, Literacy Night, Muffins with Marvelous Women and Donuts with Dudes. The Pittsfield PTO also hosts a Trunk or Treat. In 2021, the Globe/MSA was gracious enough to let the event be held at their facility. With a year off, there was great participation from the community. Because the event included a specific time frame for children with sensory conditions, all community members were able to participate in a night of fun!

Over the last year, the government has approved vaccines for children ages 5 and up. With the hopes of keeping the numbers down in the district and being able to keep students in the classrooms, our district has hosted voluntary vaccine clinics. These clinics were well attended by staff, students, parents and the community.

The school board is also still investigating the 2020 School Warrant Tuition Request. The board is waiting for the report for the modification of the high school building to see if it is plausible to house the elementary students if the high school students are tuitioned out to another district.

With all of that said, I would like to thank our students, support staff, teachers, administration, parents and our community, for their continued patience as we are still trying to navigate our way through this pandemic. It is my hope that these COVID viruses begin to wane and life can return to what it was prior.

I would like to extend my appreciation for being allowed to be a member of the school board. It is an honor to represent all stakeholders in our district.

Sincerely,
Adam Gauthier
Pittsfield School Board Chairperson



SCHOOL ADMINISTRATIVE UNIT #51

23 Oneida Street, Unit 1
Pittsfield, New Hampshire 03263
Phone: (603) 435-5526
Fax (603) 435-5331
Bryan Lane – Superintendent of Schools

SUPERINTENDENT'S ANNUAL REPORT

The Pittsfield School District has been through some significant changes and scenarios over the past year. In the Spring of 2021, the District followed the direction of the Department of Education and the Governor and came back from remote instruction. The effects of COVID-19 have been ongoing and to some extent disruptive to the delivery of instructional services to the students of the District. The District leadership over the spring and summer created a return to school protocol that followed the recommendations for the state government.

In June, Superintendent of Schools Dr. John Graziano left the District, leaving no one in the position of Superintendent of Schools. The School Board reached out to Tobi Chassie, former Director of Student Services, to step in and fill the legal responsibilities of Superintendent. The administrative staff of PMHS Principal Derek Hamilton, PMHS Asst. Principal Melissa Brown, PES Principal Mike Wiley, PES Asst. Principal Kathy Lemay and Director of Student Support Services Jessica Bickford were called upon to fill the remaining roles of the Superintendent. If it were not for these individuals, the District would have had a great deal of difficulty of opening in the fall. The District owes them all a debt of gratitude.

The District hired over 20 new staff persons to begin the school year and there are positions that are still unfilled. This represents more than 20% of the District's staff. This included teachers, paraeducators, SAU staff, custodians and clerical staff in the buildings. The transitions have gone relatively smoothly but changes of this magnitude is difficult in any organization.

I was brought on board in early August. The first order of business was to have return to school protocol approved by the School Board. This protocol describes what measures would be taken in the requirement of wearing masks as well as other processes in keeping the building safe for children and staff. The year began without a mask requirement. That changed in the first few weeks of school as the statistics around COVID-19 accelerated in the community. This was not well received by all members of the school community but we have found our way through this. Since November 1, student absenteeism has averaged 15%, prior to COVID the absentee rate was about 6%. The District has had difficulty in maintaining staffing at times but due to the efforts of the staff at large, we have been able to work through the difficulties.

The study considering the possibility of high school students attending other schools is still in process. A financial study was done that indicated that if the elementary school students could not be housed at the current PMHS building, it was not financially advantageous to the School District to make this change. The School Board is considering a proposal to have an outside agency evaluate the PMHS building to determine the viability of the move as well as the cost to modify PMHS to meet the needs of younger students. There was also an identified concern with the ability of the District to acquire transportation that would be required beyond the current services being provided.

The transition into this new position has been a learning experience for me and a good one. I am appreciative of the staff and the hard work that they do on a daily basis. My function has been and will continue to be to evaluate the systems in place, determine their effectiveness and create a process to support those things that are functioning well and remediate, with the help of the staff and school community, those areas that could be more effective in delivering educational services to the children of Pittsfield.

Sincerely,

Bryan K. Lane
Superintendent of Schools

REPORT OF THE PES PRINCIPAL

To the Citizens of the Pittsfield School District,

Pittsfield Elementary School(PES) is a Community of learners with 249 students in Preschool through 5th Grade. PES Strives to meet the needs of all students, from academic to social emotional support as well. The elementary school is a welcoming, safe environment where students learn and grow.

Instruction

Pittsfield Elementary School welcomed a large number of new faculty and staff this year from Preschool to grade 5. 41% of the PES staff is new this year. 7 out of 18 classroom teachers are in their first year of teaching. We have consistently taken on new substitute teachers throughout the year to continue the learning process.

Curriculum

Pittsfield Elementary School is a competency-based school. Credit for course work is awarded based on demonstrating competence within the classroom. We have clear competencies, as our goals and our work with Universal Design for Learning, helps us to teach the students where they are at with their specific learning.

Professional Learning

Throughout the school year teachers and staff are meeting weekly to grow as learners. The staff have taken part in a variety of activities for professional development. We continuously provide opportunities covering district policies, behavior support, homelessness, health services, curriculum training and more. Teachers also enroll in graduate courses to a number of colleges and universities.

Respectfully submitted,

Michael Wiley

Elementary Principal

REPORT OF THE PMHS PRINCIPAL

To the Citizens of the Pittsfield School District,

The 2020-2021 school year was marked by shifts in learning models (remote, hybrid, and in-person) and programs (instruction, technology, etc.) due to the pandemic. Students learned primarily through a combination of virtual and in-person lessons and used Google Classrooms to access daily activities and assignments. Thankfully, by April of 2021, we were back to offering in-person instruction five days a week and we celebrated high school commencement and middle school promotion with in-person ceremonies.

In February of 2021, the Pittsfield School District participated in a Collaborative Conference as part of the district-wide accreditation process through the New England Association of Schools and Colleges (NEASC). An external visiting team of teachers, administrators, and NEASC representatives reviewed the school district's self-study; met with students, parents, teachers, and administrators; and observed classes to determine the degree to which the schools align to the standards of accreditation. The visiting team report included nine commendations, two recommendations, and four priority areas for growth. The priority areas for growth were the development of a district-wide work plan, the development and implementation of a Vision of the Graduate, complete the documentation of curriculum, and the development of short and long term capital improvement plans.

Over the past five years PMHS has been using the Universal Design for Learning (UDL) framework to articulate its curriculum and to guide the development of instruction and assessment practices. Currently, 90% of the PMHS curriculum has been written and reviewed or is written and pending review to meet the NEASC foundational standard. The school district is also in the early stages of outlining its Vision of the Graduate, which will guide the development of our district-wide work plan. We held a community forum to gather input from the community in November of 2021 and another forum will be scheduled for the Spring of 2022.

The final part of the NEASC accreditation process is our decennial visit, scheduled for the Spring of 2023. While PMHS has continually maintained its accreditation, we are now seeking a district-wide accreditation (to include Pittsfield Elementary School). The Pittsfield School District is one of four New England schools seeking a K-12 accreditation. We believe a district-wide accreditation will support our continuous improvement of competency-based and student-centered programs.

Respectfully submitted,

Derek Hamilton
PMHS Principal
Pittsfield School District

REPORT OF THE DIRECTOR OF STUDENT SERVICES

To the Citizens of the Pittsfield School District,

Student Services is a term used in Pittsfield, as well as in New Hampshire, to describe the services provided to students who may need support to navigate the world of education. It includes Special Education, Section 504 of the Rehabilitation Act of 1975, and the Education for Students of Other Languages (ESOL).

Special education is the education of students with disabilities using strategies that address the students' individual differences and needs through an Individual Education Plan (IEP). Ideally, this process involves the individually planned and systematically monitored arrangement of teaching procedures, adapted equipment and materials, accessible settings, and other interventions designed to help learners with special needs achieve a higher level of personal self-sufficiency and success in school and community than would be available if the student were only given a typical classroom education.


Section 504 of the Rehabilitation Act of 1975 is a civil rights law that prohibits discrimination against individuals with disabilities. Section 504 ensures that a child with a health impairment has equal access to an education. In order to level the educational playing field and provide equitable access, plans are devised to provide appropriate accommodations to the student.

Education for Speakers of Other Languages or ESOL, is the instructional program for eligible English language learners. Services are provided to students within the classroom by a certified ESOL teacher based on students' individual needs.

Currently, at Pittsfield Elementary School, we have seventy seven (77) students identified as needing an IEP, seventeen (17) students with a Section 504 plan, and zero (0) students receiving Education for Students with Other Languages. At Pittsfield Middle School, we have thirty-five (35) students identified as needing an IEP, and sixteen (16) students with a Section 504 plan, and zero (0) students receiving Education for Students with Other Languages. At Pittsfield High School, we have thirty-six (37) students identified as needing an IEP, and twenty-four (24) students with a Section 504 plan, and zero (0) students receiving Education for Students with Other Languages. We have seven (7) students in out of district placements. Two (2) of the seven out of district placements are placed by court order. There is one (1) student enrolled in a charter school- parentally placed, receiving special education services. Pittsfield has one (1) student placed in a different public school receiving special education services.

On behalf of student services, I would like to thank the Pittsfield School Board, the citizens and taxpayers of Pittsfield, the faculty and staff, parents, and my fellow administrators for their commitment to the education of all students, and especially the students with disabilities. I have been blessed to be a part of the family since 2010, and am deeply grateful for the opportunities and mentors that have helped me along the way. Thank you.

Respectfully submitted,



Jessica Bickford
Director of Student Services

REPORT OF THE FOSS FAMILY PITTSFIELD TOWN SCHOLARSHIP FUND

In the late summer of 2007, Richard and Lois Foss transferred \$1,000,000 to the Pittsfield Board of Trustees to invest for the benefit of scholarships for Pittsfield Middle High School graduates. The Fosses have since expanded their view of eligibility to those now in post-secondary school and those who seek to continue their education in their maturity. For the fourteenth year, scholarships were awarded to graduates of Pittsfield Middle High School in June 2021.

The Scholarship Committee will continue its efforts to identify worthy candidates and award scholarships again this June.

2021 Foss Family Scholarship Recipients:

From the Class of 2017: Jordyn Pinto, \$1,000
From the Class of 2018: Sydney Booth, \$1,500
From the Class of 2018: Casey Clark, \$1,500
From the Class of 2020: Julianna Hodson, \$1,500
From the Class of 2020: Victoria Lee, \$1,500
From the Class of 2020: Bryana Morris, \$1,500
From the Class of 2020: Paige Provencal, \$1,500
From the Class of 2019: Jessica Rainville, \$1,500
From the Class of 2018: Tucker Wolfe, \$1,500
From the Class of 2019: Colby Wolf, \$1,500
From the Class of 2020: Jolene Wood, \$1,500
From the Class of 2019: Autumn Colon-Pagan, \$2,000
From the Class of 2020: Carolley Garvin, \$2,000
From the Class 2021: Alden English \$2,000.00
From the Class 2021: Harrison Hill \$2,000.00
From the Class 2021: Jesse MacGlashing Jr. \$2,000.00
From the Class 2021: Ryan Stephens \$2,000.00
From the Class 2021: Trinity Morse \$3,000.00
From the Class 2021: Jah Gordon \$4,000.00
From the Class 2021: Amber Johnson \$5,000.00
From the Class 2021: Benjamin Marcotte \$5,000.00



Independent Auditor's Report

To the Members of the Select Board and Management of
Pittsfield School District

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Pittsfield School District as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Pittsfield School District, as of June 30, 2021, and the respective changes in position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

59 Franklin Street, 2nd Floor
Annapolis, MD 21401

Other Matters

Required Supplementary Information

Management has omitted the management discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 28–30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Pittsfield School District's basic financial statements. The accompanying schedules listed in the table of contents such as the individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

This information is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Alta CPA Group, LLC

February 24, 2022

PITTSFIELD SCHOOL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2021

	General	Food Service	Grant Programs	Capital & Noncapital Reserves	Georgia B. Carpenter Trust	Non-major Drake Field	Total Governmental Funds
ASSETS							
Cash	\$ 388,967	\$ 19,262	\$ -	\$ -	\$ -	\$ -	408,229
Investments	-	-	-	-	229,282	-	229,282
Intergovernmental receivable	804,523	78,993	135,167	600,894	-	-	1,619,577
Interfund receivable	194,728	8,032	-	-	-	7,594	210,354
Inventories	-	15,997	-	-	-	-	15,997
	<u>\$ 1,388,218</u>	<u>\$ 122,284</u>	<u>\$ 135,167</u>	<u>\$ 600,894</u>	<u>\$ 229,282</u>	<u>\$ 7,594</u>	<u>\$ 2,483,439</u>
LIABILITIES							
Accounts payable	\$ 163,526	\$ -	610	\$ -	\$ -	\$ -	164,136
Accrued Liabilities	584,209	-	-	-	-	-	584,209
Interfund payable	-	90,652	119,702	-	-	-	210,354
	<u>747,735</u>	<u>90,652</u>	<u>120,312</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>958,699</u>
DEFERRED INFLOWS OF RESOURCES							
Grant advances	-	-	14,855	-	-	-	14,855
	<u>-</u>	<u>-</u>	<u>14,855</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,855</u>
FUND BALANCES							
Nonspendable	-	-	-	-	-	-	-
Inventories	-	15,997	-	-	-	-	15,997
Restricted for	-	-	-	-	-	-	-
Food service operations	-	15,635	-	-	-	-	15,635
Drake Field maintenance	-	-	-	-	229,282	7,594	236,876
Committed for	-	-	-	-	-	-	-
AMTS Voted	50,000	-	-	-	-	-	50,000
Capital acquisitions & maintenance	-	-	-	600,894	-	-	600,894
Unassigned	590,483	-	-	-	-	-	590,483
	<u>640,483</u>	<u>31,632</u>	<u>-</u>	<u>600,894</u>	<u>229,282</u>	<u>7,594</u>	<u>1,509,885</u>
	<u>\$ 1,388,218</u>	<u>\$ 122,284</u>	<u>\$ 135,167</u>	<u>\$ 600,894</u>	<u>\$ 229,282</u>	<u>\$ 7,594</u>	<u>\$ 2,483,439</u>

See independent auditor's report and accompanying notes to financial statements.

<p align="center">PITTSFIELD SCHOOL DISTRICT FACULTY & STAFF ROSTER School Year 2021-2022</p>
--

LAST	FIRST	SCHOOL	POSITION	SALARY
Anderson	BarbaraJean	PMHS	Educational Assistant	\$14,952.00
Anderson	Tracy	PES	Educational Assistant	\$15,456.00
Anthony	Richard	PMHS	Physical Education Teacher	\$66,037.00
Armour	Kiza	PMHS	Science Teacher	\$65,217.00
Arthur	Kyli	PMHS	Educational Assistant	\$15,456.00
Balser	Brandon	PES	Physical Education Teacher	\$41,978.00
Barrett	Susan	PES	Head Custodian	\$42,640.00
Barton	Abigail	PES	Special Coordinator	\$19,320.00
Beck	Betsy	PMHS	Educational Assistant	\$22,540.00
Bell	Alfred	PMHS	Custodian	\$34,320.00
Bickford	Jessica	PMHS	Director of Student Services	\$84,660.00
Bickford	Lindsey	PES	Elementary Classroom Teacher	\$43,238.00
Bior	Ajang	PMHS	Special Education Teacher	\$39,804.00
Blackey	Kimberly	PES	Special Coordinator	\$22,540.00
Blanchette	Sally	SAU	Financial Assistant	\$45.00 hour
Boyce	Debra	PMHS	Educational Assistant	\$15,456.00
Boyce	Shawn	PMHS	Educational Assistant	\$18,676.00
Bridges	Angela	PES	Educational Assistant	\$15,456.00
Brooks	Sonia	PES	Educational Assistant	\$22,680.00
Brown	Melissa	PMHS	PMHS Assistant Principal	\$81,047.00
Calautti	Nicole	PES	Music Teacher	\$38,660.00
Caravella	Cynthia	PMHS	School Nurse	\$44,535.00
Carnes	Martha	PMHS	Science Teacher	\$32,794.00
Carr	William	PMHS	IT Manager	\$67,500.00
Carson	Autumn	PMHS	Main Office Secretary	\$34,320.00
Chaney	Anna	PES	Educational Assistant	\$15,456.00
Clark	Nicolette	PMHS	Educational Assistant	\$47,146.00
Cleary	Kevin	PMHS	Music Teacher	\$45,871.00
Cleveland	Amanda	PES	Elementary Classroom Teacher	\$38,265.00
Cobern	James	PMHS	Math Teacher	\$52,228.00
Collins	Anna	PES	Elementary Classroom Teacher	\$33,613.00
Colon-pagan	Beth	PES	Special Education Secretary	\$36,088.00
Cote	Mary	PMHS	Educational Assistant	\$23,184.00
Courtney	Daniel	PMHS	Science Teacher	\$52,134.00
Critchett	Krista	PES	Elementary Classroom Teacher	\$33,613.00
Curtin	Michael	PES	Guidance Counselor	\$69,330.00
Darrah	Jason	PMHS	Athletic Director	\$15,000.00
Dawson	James	PMHS	Head Custodian	\$48,214.40

LAST	FIRST	SCHOOL	POSITION	SALARY
Dionne	Brianna	PES	Educational Assistant	\$10,752.00
Donini	Casey	PMHS	Administrative Assistant	\$14,169.00
Downey	Joseph	PMHS	Science Teacher	\$42,348.00
Drew	Claire	PMHS	Educational Assistant	\$13,842.50
Driscoll	Brenna	PES	Educational Assistant	\$19,110.00
Dustin	Debra	PES	Elementary Classroom Teacher	\$38,981.00
Elliott	Susan	PES	Elementary Classroom Teacher	\$65,217.00
England	Gina	PES	Speech Pathologist	\$71,400.00
English	Lisa	PMHS	Guidance Support Specialist	\$24,240.39
Farias	Abbey	PES	Elementary Classroom Teacher	\$36,962.00
Felch	Jessica	PES	Educational Assistant	\$14,014.00
Fontaine	Emily	PES	Elementary Classroom Teacher	\$56,061.00
Foote	Emily	PMHS	English Teacher	\$38,030.00
Fortier	Kiaya	PES	Educational Assistant	\$13,410.00
Fraser	Wayne	PMHS	Alternative Learning Coordinator	\$53,381.00
Gallagher	Kara	PES	Elementary Classroom Teacher	\$48,956.00
Galley	Heather	PES	Elementary Classroom Teacher	\$32,794.00
Garrett	Jennifer	PMHS	Educational Assistant	\$30,010.00
Giuda	Anna	PES	Educational Assistant	\$8,988.00
Goodwin	Amber	PES	School Nurse	\$38,030.00
Griffin	Elisha	PMHS	Special Education Teacher	\$34,454.00
Guimond	Amy	PMHS	Social Studies Teacher	\$46,599.00
Hamilton	Derek	PMHS	PMHS Principal	\$93,217.00
Heppler	Alissa	PMHS	Social Studies Teacher	\$56,044.00
Hill	Diana	PES	Educational Assistant	\$13,482.56
Hinckley	Christine	PES	Educational Assistant	\$25,530.00
Hofmann	Heidi	PES	Special Education Teacher	\$50,566.00
Holbrook	Wendy	PES	Elementary Classroom Teacher	\$48,749.00
Hudgens	Krystal	PES	Educational Assistant	\$30,912.00
Irving	Hannah	PMHS	Special Coordinator	\$10,584.00
Jean-Gilles	Sarah	PES	Elementary Classroom Teacher	\$52,134.00
John-Zensky	Danielle	PES	Elementary Classroom Teacher	\$38,030.00
Johnson	Amber	PES	Educational Assistant	\$19,320.00
Jones	Nora	PMHS	Special Education Teacher	\$46,159.00
Korzyniowski	Anne	PMHS	English Teacher	\$41,819.00
Lane	Bryan	SAU	Superintendent	\$75.00 hour
Larck	Jossie	PES	Educational Assistant	\$16,744.00
Laroche	Logan	PMHS	Social Studies Teacher	\$34,454.00
Lemay	Kathleen	PES	PES Assistant Principal	\$81,047.00
Lemiux	Dawn	SAU	Financial Manager	\$63,760.70
Linderman	Margaret	PES	Custodian	\$34,320.00
Littlefield	Terry	PES	Case Manager	\$53,381.00
Mahanes	Kathy	PES	Media Specialist	\$79,007.00

LAST	FIRST	SCHOOL	POSITION	SALARY
Marineau	Kristopher	PES	Elementary Classroom Teacher	\$32,794.00
Marks	Christine	PES	Elementary Classroom Teacher	\$41,297.00
Marshall	Theresa	PMHS	Math Teacher	\$37,102.00
Marston	Peter	PMHS	Custodian	\$20,601.00
Martel	Jeffrey	PMHS	Guidance Counselor	\$64,042.00
Massey	Jennifer	PMHS	Educational Assistant	\$21,619.00
McIlarky	Nicole	PES	Educational Assistant	\$19,964.00
Mcneil	Maryann	PES	Elementary Classroom Teacher	\$58,754.00
Medeiros	Monique	PES	Elementary Classroom Teacher	\$58,754.00
Meehan	Louisa	PMHS	Art Teacher	\$32,794.00
Miller	Pamela	PES	Administrative Assistant	\$42,640.00
Millette	Robyn	PES	Educational Assistant	\$8,640.00
Mistler	Dawn	PMHS	Educational Assistant	\$15,456.00
Mollica	Allison	PMHS	Media Specialist	\$60,535.00
Morganti	Kimberly	PMHS	Education and Behavioral Specialist	\$72,500.00
Mott	Brian	PMHS	Custodian	\$34,320.00
Nardino	William	PMHS	Guidance Administrative Assistant	\$17,952.00
Newton	Gailann	PES	Educational Assistant	\$17,388.00
Nilsson	Stacey	PES	Special Coordinator	\$17,208.60
Page	Kelly	PES	Educational Assistant	\$18,676.00
Patsos	David	PES	Middle School Classroom Teacher	\$73,247.00
Philbrick	Amy	PES	School Psychologist	\$60,000.00
Presbrey	Alicia	PES	Special Coordinator	\$18,032.00
Rautio	Joanne	PES	Middle School Classroom Teacher	\$42,864.00
Rodgers	Pamela	PMHS	Educational Assistant	\$23,828.00
Santi	Taylor	PES	Elementary Classroom Teacher	\$36,962.00
Schuster	Leslie	PES	Elementary Classroom Teacher	\$30,117.60
Severance	Jamie	PES	Elementary Classroom Teacher	\$56,906.00
Simpson	Kaitlyn	PES	Elementary Classroom Teacher	\$36,962.00
Smith	Jerrica	PES	Special Education Teacher	\$58,754.00
Smith	Stanley	PMHS	Math Teacher	\$65,985.00
Stevens	Lisa	PES	Elementary Classroom Teacher	\$58,390.00
Stewart	Darlene	PES	Special Education Teacher	\$76,685.00
Stopyro	Laura	PES	Educational Assistant	\$19,964.00
Thompson	Rebecca	PMHS	Special Education Teacher	\$53,908.00
Tiede	Lynn	PES	Elementary Classroom Teacher	\$24,236.00
Vary	Charlene	PMHS	Special Education Teacher	\$46,159.00
Vien	Laurie	PES	Custodian	\$36,400.00
Ward	Erin	PES	Main Office Secretary	\$29,820.00
Whedon-Darling	Christine	PES	Educational Assistant	\$23,184.00
Wiley	Michael	PES	PES Principal	\$85,000.00
Zachos	Amber	PMHS	Math Teacher	\$42,864.00
Zinn	Sara	SAU	Administrative Assistant	\$36,080.00

<p style="text-align: center;">STUDENT ENROLLMENT 2021-2022</p>

<p style="text-align: center;">ELEMENTARY SCHOOL</p>

Grade	Students
P	15
K	30
1	47
2	29
3	48
4	35
5	43
<hr/>	
Total	247
<hr/>	

<p style="text-align: center;">MIDDLE HIGH SCHOOL</p>
--

Grade	Students
6	44
7	50
8	42
9	68
10	37
11	31
12	20
<hr/>	
Total	
Grades	136
6 - 8	
Total	
Grades	156
9 - 12	
<hr/>	
Grand	
Total	
6 - 12	292



Article 01 Operating Budget

To see if the Pittsfield School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,165,084. Should this article be defeated, the default budget shall be \$10,246,271, which is the same as last year, with certain adjustments required by previous action of the Pittsfield School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Estimated tax impact of this article: -
\$0.71/\$10.42 per thousand dollars of assessed value.

Estimated tax impact of the default budget -
\$0.48/thousand.) Majority vote required.

Recommended by the Pittsfield School Board (5
Yes, 0 No).

Recommended by the Pittsfield Budget
Committee (8 Yes, 1 No)

Article 02 COLLECTIVE BARGAINING AGREEMENT

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Pittsfield School Board and the Education Association of Pittsfield which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2022-23	\$121,119
2023-24	\$ 95,619
2024-25	\$109,871

and further to raise and appropriate \$121,119 for the 2022-2023 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

Recommendations required. (Majority vote required)

Estimated Tax Impact \$.34

Recommended by the Pittsfield School Board (5
Yes, 0 No).

Recommended by the Budget Committee (7
Yes, 1 No, 1 abstention)



Article 03 RECONSIDERATION OF COLLECTIVE BARGAINING AGREEMENT

Shall the school district, if warrant article # 2 is defeated, authorize the governing body to call one special meeting, at its option, to address warrant article # 2 cost items only? (Majority vote required)

Recommended by the Pittsfield School Board (4 Yes, 0 No)

Article 04 Establishment of a school district reserve fund

To see if the Pittsfield School District will vote to adopt the provisions of RSA 198:4-b,II enacted in 2020, which allows the District to authorize, indefinitely until rescinded to retain up to 5% of the districts net assessments in any year, and allows the expenditure of any amount retained after the School Board first holds the public hearing, and requires the School Board to include an annual reporting of the retained fund balance in its annual report to the District.

Recommended by the Pittsfield School Board (4 Yes, 0 No)

Not recommended by the Budget Committee (8 Yes, 1 No)

Article 05 Dumpster Capital Reserve Fund

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$3,000 to be added to the Dumpster Replacement Capital Reserve Fund previously established to fund replacement of dumpsters at the schools of the district. (Estimated tax impact of this article: \$0.01/thousand) Majority vote required.

Recommended by the Pittsfield School Board. (4 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (8 yes,0 no, 1 abstention)



To see if the Pittsfield School District will vote to raise and appropriate the sum of \$330,000 for the support of the School Lunch Program. This appropriation will be funded by a like amount of revenue from the sales of food and State and Federal sources. (Estimated tax impact of this article: \$0) Majority vote required.

Recommended by the Pittsfield School Board. (5 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (8 yes, 0 no, 1 abstention)

Article 07 Receive and Expend Grant Funds

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$850,000 for the support of Federal and private foundation grant-funded educational programs of the Pittsfield School District. This appropriation is contingent upon receiving revenue from Federal grants and private foundations and will be expended in accordance with Federal and State requirements upon approval by the NH Department of Education or private foundation requirements. (Estimated tax impact of this article: \$0) Majority vote required.

Recommended by the Pittsfield School Board. (5 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (9 yes, 0 no)



Proposed Budget

Pittsfield Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2022 to June 30, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/31/22

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Katie Bocash	Chair	Katie Bocash
Robert Schiffrle	Vice chair	Robert Schiffrle
Jeremy Everson	Secretary	Jeremy Everson
Carole A. Richardson	Select Board, Rep.	Carole Richardson
Randy R. Severance	Member	Randy R. Severance
DANIEL J. ARSENAULT	MEMBER	DANIEL J. ARSENAULT
JOHN CHICISTAKOS	MEMBER	JOHN CHICISTAKOS
Ammy Ramsey	MEMBER	Ammy Ramsey
FREDERICK T. PPSI	"	FREDERICK T. PPSI

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2022
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Instruction								
1100-1199	Regular Programs	01	\$3,289,547	\$3,236,504	\$3,216,092	\$0	\$3,216,092	\$0
1200-1299	Special Programs	01	\$2,336,440	\$2,530,404	\$2,333,284	\$0	\$2,333,284	\$0
1300-1399	Vocational Programs	01	\$33,649	\$40,000	\$53,973	\$0	\$53,973	\$0
1400-1499	Other Programs	01	\$91,767	\$88,817	\$93,656	\$0	\$93,656	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$5,751,403	\$5,895,725	\$5,697,005	\$0	\$5,697,005	\$0
Support Services								
2000-2199	Student Support Services	01	\$1,164,858	\$1,080,173	\$1,006,026	\$0	\$1,006,026	\$0
2200-2299	Instructional Staff Services	01	\$605,452	\$561,154	\$574,247	\$0	\$574,247	\$0
Support Services Subtotal			\$1,770,310	\$1,641,327	\$1,580,273	\$0	\$1,580,273	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$34,963	\$33,188	\$33,188	\$0	\$33,188	\$0
General Administration Subtotal			\$34,963	\$33,188	\$33,188	\$0	\$33,188	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0	\$0	\$0
2320-2399	All Other Administration	01	\$288,062	\$288,490	\$297,906	\$0	\$297,906	\$0
2400-2499	School Administration Service	01	\$909,037	\$921,348	\$885,009	\$0	\$885,009	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$941,417	\$912,219	\$966,873	\$0	\$966,873	\$0
2700-2799	Student Transportation	01	\$548,996	\$695,705	\$704,830	\$0	\$704,830	\$0
2800-2999	Support Service, Central and Other		\$0	\$0	\$0	\$0	\$0	\$0
Executive Administration Subtotal			\$2,687,512	\$2,817,762	\$2,854,618	\$0	\$2,854,618	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$1	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$1	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service		\$0	\$330,000	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$850,000	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$1,180,000	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$10,165,084	\$0	\$10,165,084	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	05	\$3,000	\$0	\$3,000	\$0
Purpose: Dumpster Capital Reserve Fund						
Total Proposed Special Articles			\$3,000	\$0	\$3,000	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)
1100-1199	Regular Programs	02	\$92,628	\$0	\$92,628	\$0
Purpose: COLLECTIVE BARGAINING AGREEMENT						
1200-1299	Special Programs	02	\$19,923	\$0	\$19,923	\$0
Purpose: COLLECTIVE BARGAINING AGREEMENT						
2000-2199	Student Support Services	02	\$6,361	\$0	\$6,361	\$0
Purpose: COLLECTIVE BARGAINING AGREEMENT						
2200-2299	Instructional Staff Services	02	\$2,207	\$0	\$2,207	\$0
Purpose: COLLECTIVE BARGAINING AGREEMENT						
5220-5221	To Food Service	06	\$330,000	\$0	\$330,000	\$0
Purpose: Food Service Program						
5222-5229	To Other Special Revenue	07	\$850,000	\$0	\$850,000	\$0
Purpose: Receive and Expend Grant Funds						
Total Proposed Individual Articles			\$1,301,119	\$0	\$1,301,119	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2022	School Board's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$140	\$140	\$140
1600-1699	Food Service Sales	06	\$108,800	\$108,800	\$108,800
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$14,400	\$14,400	\$14,400
Local Sources Subtotal			\$123,340	\$123,340	\$123,340
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$170,000	\$220,000	\$220,000
3240-3249	Vocational Aid	01	\$8,000	\$8,000	\$8,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	06	\$4,200	\$4,200	\$4,200
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$182,200	\$232,200	\$232,200



New Hampshire
Department of
Revenue Administration

2022
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2022	School Board's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Federal Sources					
4100-4539	Federal Program Grants	07	\$670,000	\$670,000	\$670,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	06	\$217,000	\$217,000	\$217,000
4570	Disabilities Programs	07	\$180,000	\$180,000	\$180,000
4580	Medicaid Distribution	01	\$45,000	\$70,000	\$70,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$1,112,000	\$1,137,000	\$1,137,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$0
Total Estimated Revenues and Credits			\$1,417,540	\$1,492,540	\$1,492,540



Budget Summary

Item	School Board Period ending 6/30/2023 (Recommended)	Budget Committee Period ending 6/30/2023 (Recommended)
Operating Budget Appropriations	\$10,165,084	\$10,165,084
Special Warrant Articles	\$3,000	\$3,000
Individual Warrant Articles	\$1,301,119	\$1,301,119
Total Appropriations	\$11,469,203	\$11,469,203
Less Amount of Estimated Revenues & Credits	\$1,492,540	\$1,492,540
Less Amount of State Education Tax/Grant	\$5,289,587	\$5,289,587
Estimated Amount of Taxes to be Raised	\$4,687,076	\$4,687,076



Supplemental Schedule

1. Total Recommended by Budget Committee	\$11,469,203
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$11,469,203
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,146,920
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$121,119
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	
	\$12,616,123



**ABSENTEE
OFFICIAL BALLOT
ANNUAL SCHOOL ELECTION
PITTSFIELD, NEW HAMPSHIRE
MARCH 8, 2022**

Erica Anthony
SCHOOL DISTRICT CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SCHOOL BOARD

VOTE FOR NOT
THREE YEARS MORE THAN TWO

SANDRA J. ADAMS ☐

MOLLY SARAH GOGGIN ☐

☐

(Write-in) ☐

(Write-in) ☐

SCHOOL BOARD

VOTE FOR NOT
ONE YEAR MORE THAN ONE

DIANE RIDER ☐

ADAM J. COTE ☐

JODY CUNNINGHAM ☐

SARAH LYNN MARSTON DUVAL ☐

☐

(Write-in) ☐

**SCHOOL DISTRICT
CLERK**

VOTE FOR NOT
THREE YEARS MORE THAN ONE

ERICA ANNE ANTHONY ☐

☐

(Write-in) ☐

ARTICLES

Article 02 Operating Budget

To see if the Pittsfield School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,165,084. Should this article be defeated, the default budget shall be \$10,246,271, which is the same as last year, with certain adjustments required by previous action of the Pittsfield School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Estimated tax impact of this article: -\$0.71/\$10.42 per thousand dollars of assessed value.

Estimated tax impact of the default budget -\$0.48/thousand.) Majority vote required.

YES ☐

NO ☐

Recommended by the Pittsfield School Board (5 Yes, 0 No).

Recommended by the Pittsfield Budget Committee (8 Yes, 1 No)

Article 03 COLLECTIVE BARGAINING AGREEMENT

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Pittsfield School Board and the Education Association of Pittsfield which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2022-23	\$121,119
2023-24	\$ 95,619
2024-25	\$109,871

and further to raise and appropriate \$121,119 for the 2022-2023 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Recommendations required. (Majority vote required)

Estimated Tax Impact \$.34

YES ☐

NO ☐

Recommended by the Pittsfield School Board (5 Yes, 0 No).

Recommended by the Budget Committee (7 Yes, 1 No, 1 abstention)

VOTE BOTH SIDES OF BALLOT

ARTICLES CONTINUED

Article 04 RECONSIDERATION OF COLLECTIVE BARGAINING AGREEMENT

Shall the school district, if warrant article # 3 is defeated, authorize the governing body to call one special meeting, at its option, to address warrant article # 3 cost items only? (Majority vote required)

YES ☐

NO ☐

Recommended by the Pittsfield School Board (4 Yes, 0 No)

Article 05 Establishment of a school district reserve fund

To see if the Pittsfield School District will vote to adopt the provisions of RSA 198:4-b,II enacted in 2020, which allows the District to authorize, indefinitely until rescinded to retain up to 5% of the districts net assessments in any year, and allows the expenditure of any amount retained after the School Board first holds the public hearing, and requires the School Board to include an annual reporting of the retained fund balance in its annual report to the District.

YES ☐

NO ☐

Recommended by the Pittsfield School Board (4 Yes, 0 No)

Not recommended by the Budget Committee (8 Yes, 1 No)

Article 06 Dumpster Capital Reserve Fund

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$3,000 to be added to the Dumpster Replacement Capital Reserve Fund previously established to fund replacement of dumpsters at the schools of the district. (Estimated tax impact of this article: \$0.01/thousand) Majority vote required.

YES ☐

NO ☐

Recommended by the Pittsfield School Board. (4 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (8 Yes, 0 No, 1 abstention)

Article 07 Food Service Program

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$330,000 for the support of the School Lunch Program. This appropriation will be funded by a like amount of revenue from the sales of food and State and Federal sources. (Estimated tax impact of this article: \$0) Majority vote required.

YES ☐

NO ☐

Recommended by the Pittsfield School Board. (5 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (8 Yes, 0 No, 1 abstention)

Article 08 Receive and Expend Grant Funds

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$850,000 for the support of Federal and private foundation grant-funded educational programs of the Pittsfield School District. This appropriation is contingent upon receiving revenue from Federal grants and private foundations and will be expended in accordance with Federal and State requirements upon approval by the NH Department of Education or private foundation requirements. (Estimated tax impact of this article: \$0) Majority vote required.

YES ☐

NO ☐

Recommended by the Pittsfield School Board. (5 Yes, 0 No)

Recommended by the Pittsfield Budget Committee (9 Yes, 0 No)

VOTE BOTH SIDES OF BALLOT



**ABSENTEE BALLOT AND OFFICIAL BALLOT
ANNUAL SCHOOL ELECTION
PITTSFIELD, NEW HAMPSHIRE
MARCH 9, 2021**

Eric Anthony
SCHOOL DISTRICT CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SCHOOL BOARD

THREE YEARS	VOTE FOR NOT MORE THAN TWO	
HOWARD IRVING MACKENZIE	<input type="radio"/>	199
JUSTIN CLOUGH	<input checked="" type="radio"/>	365
ADAM GAUTHIER	<input checked="" type="radio"/>	428
JARED B. GRIFFIN	<input type="radio"/>	177
	<input type="radio"/>	
(Write-in)	<input type="radio"/>	
(Write-in)	<input type="radio"/>	

**SCHOOL DISTRICT
MODERATOR**

THREE YEARS	VOTE FOR NOT MORE THAN ONE	
GERARD A. LEDUC	<input type="radio"/>	552
	<input type="radio"/>	
(Write-in)	<input type="radio"/>	

ARTICLES

ARTICLE 01 Food Service Program

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$330,000 for the support of the School Lunch Program. This appropriation will be funded by a like amount of revenue from the sales of food and State and Federal sources. (Estimated tax impact of this article: \$0) **Recommended** by the Pittsfield School Board. **Recommended** by the Pittsfield Budget Committee (12 yes, 0 no) (Majority vote required)

616
YES ☒
NO ☐
95

ARTICLE 02 Receive and Expend Grant Funds

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$850,000 for the support of Federal and private foundation grant-funded educational programs of the Pittsfield School District. This appropriation is contingent upon receiving revenue from Federal grants and private foundations and will be expended in accordance with Federal and State requirements upon approval by the NH Department of Education or private foundation requirements. (Estimated tax impact of this article: \$0) **Recommended** by the Pittsfield School Board. **Recommended** by the Pittsfield Budget Committee (12 yes, 0 no) (Majority vote required)

583
YES ☒
NO ☐
109

ARTICLE 03 Operating Budget

Shall the Pittsfield School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,029,306? Should this article be defeated, the default budget shall be \$10,918,600, which is the same as last year, with certain adjustments required by previous action of the Pittsfield School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Estimated tax impact of this article: \$1.85/thousand; estimated tax impact of the default budget \$4.43.) **Not Recommended** by the Pittsfield School Board. **Recommended** by the Pittsfield Budget Committee (7 yes, 5 no) (Majority vote required)

523
YES ☒
NO ☐
202

ARTICLE 04 Special Education Capital Reserve Fund

To see if the school district will vote to raise and appropriate the sum of \$50,000 to be added to the Special Education Capital Reserve Fund previously established in March 1996 to fund special education programs for identified students of the district under the provisions of RSA 35:1. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. (Current account balance, approximately \$277,540) **Recommended** by the Pittsfield School Board. **Recommended** by the Pittsfield Budget Committee (11 yes, 1 no) (Majority vote required)

540
YES ☒
NO ☐
167

ARTICLE 05 Dumpster Replacement Reserve Fund

To see if the Pittsfield School District will vote to raise and appropriate the sum of \$3,000 to be added to the Dumpster Replacement Capital Reserve Fund previously established to fund replacement of dumpsters at the schools of the district. (Estimated tax impact of this article: \$0.01/thousand. (Current account balance \$6,005). **Recommended** by the Pittsfield School Board. **Recommended** by the Pittsfield Budget Committee (11 yes, 1 no) (Majority vote required)

455
YES ☒
NO ☐
251