



SCHOOL ADMINISTRATIVE UNIT #51

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PITTSFIELD SCHOOL BOARD

MEETING AGENDA

5:30 PM Thursday, November 4, 2021

PMHS Media Center

Pittsfield Middle High School

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ACTION ON AMENDED AGENDA
4. APPROVAL OF MINUTES FROM August 19, 2021 & October 21, 2021
5. PUBLIC INPUT
6. STUDENT REPRESENTATIVE
7. PES PRINCIPAL

Action Items

- Matilda Movie Request
- Adequacy Funding Approval

Information & Discussion

- Staffing Update
- Professional Development
- NWEA Data
- Upcoming Calendar of Events

8. PMHS PRINCIPAL

Information & Discussion

- Browne Center
- Foreign Exchange Student
- NHIAA Award of Excellence
- Professional Learning
- School Newsletter
- Ski & Snowboard Club

9. INTERIM SUPERINTENDENT OF SCHOOLS

Information & Discussion

10. SCHOOL BOARD

Information & Discussion

Action Items

- COVID-19 Vaccination Clinic
- New hire nominations

11. COMMITTEE ASSIGNMENTS

BUDGET COMMITTEE - Mr. Clough

DRAKE FIELD & FACILITIES - Mr. Gauthier

NEGOTIATIONS - Ms. Goggin & Mr. Gauthier

FOSS FAMILY SCHOLARSHIP - Ms. Rider

12. PLAN AGENDA FOR NEXT MEETING

13. PUBLIC INPUT

14. NON-PUBLIC SESSION - RSA 91-A 3 (a) the dismissal, promotion, or compensation of the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which the request shall be granted. (b) The hiring of any public employee. (c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or a waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. - Negotiations

15. ADJOURNMENT

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #51
PITTSFIELD SCHOOL BOARD**

MINUTES

Pittsfield School Board Meeting
August 19, 2021
Pittsfield Middle High School

I. CALL TO ORDER

Members Present:	Adam Gauthier, Chairperson Justin Clough, Vice Chairperson Jessica Drouin Molly Goggin Diane Rider (arrived at 5:35)
Others Present:	Jessica Bickford, Director of Student Services Melissa Brown, PMHS Assistant Principal Derek Hamilton, PMHS Principal Kathy LeMay, PES Assistant Principal Michael Wylie, PES Principal Members of the Public

Chairperson Gauthier opened the meeting at 5:30 p.m.

Mr. Gauthier explained that there were two public hearings scheduled for tonight's meeting. The first is for the Suncook Rotary and the second regarding adequacy funds. Due to a notification error, there will not be a hearing for the adequacy aid. Instead, there will be a discussion regarding the process.

The Public Hearing for the Rotary was opened. (See minutes)

Mr. Lane apologized for a misinterpretation of the NH Department of Education rules about the reallocation of the adequacy funds. He explained that he has discussed the matter with representatives of the NH Department of Education, the School District clerk, Jamie Dow at the Division of Revenue Administration, and Attorney Barbara Loughman in order to better understand the process.

Mr. Lane explained the draft warrant article to expend additional funds. He stated there is a proposal to spend \$233,713 of the available \$352,505 on the hiring of one library media specialist for PES, one special education teacher for PMHS, one administrative assistant for PMHS, and salary increases for four district administrators.

Mr. Lane further explained that a public hearing needs a seven-day notice and the special meeting must be held fourteen days, or more, after the public hearing. If the Board is amenable to moving forward, Mr. Lane suggested the following schedule:

- August 23, 2021 – Warrant and notice of a public hearing is posted
- September 9, 2021 – Public Hearing is held for the Town to give input
- September 23, 2021 – Special Meeting is held
- September 27, 2021 – Business office send revised budget to State, if warrant passes

Mr. Lane provided the following information:

- The Division of Revenue Administration will begin setting tax rates in the first week of October. If we inform them of the meeting, they will hold off working on our files.
- If the Public Hearing is held on September 9, 2021, the School District Clerk is not available. The Board would need to find someone to take the minutes.
- If the Board chooses to not go ahead with the Special Meeting, the NH Department of Education will apply the \$352,505 to lowering the tax rate that will be set in October of 2021.

Mr. Clough asked what amount was already returned to the Town of Pittsfield. Mr. Gauthier answered \$587,000. He reviewed the impact on the taxpayers in several scenarios.

Ms. Goggin stated that she thinks it is important to move the proposed warrant forward in order to hear the voices of the townspeople. She stated that the proposed use of the funds is sustainable and important to the district.

Mr. Gauthier stated that he agreed that the public should be heard. He stated that he would like to see measures taken to ensure that there is not a repeat of the situation that occurred during the budget process last spring.

Ms. Rider stated her agreement that the warrant article should be moved forward.

Mr. Lane stated that the Budget Committee needs to be consulted; they do not need to vote to support or not to support the warrant article. Only people at the special meeting will be voting on the warrant and there would be no modifications made to the warrant at the time of the special meeting. The public hearing is the only time that opinions regarding changes can be heard.

Katie Bachelder asked for clarification regarding monies returned to offset taxes. Louis Houle, with confirmation from Mr. Lane, explained that the money will be used to reduce taxes during the current year. Mr. Houle explained that the effect of sending this one-time windfall to the taxpayers would be detrimental as it would create a spike in taxes in the next year. He recommended using the funds to purchase what the district needs so as to reduce a “spike” effect for taxpayers. Discussion ensued regarding the options available.

Ms. Rider voiced concern about thinking about the adequacy recalculation as “a gift” and explained that the money is from the taxpayers.

A motion was made by Mr. Gauthier and seconded by Ms. Rider to move forward with the warrant article and scheduling the public hearing. Discussion ensued. The Board unanimously approved the motion.

Amy Ramsey asked if the School Board could provide a summary of the proposed expenditures and how it would effect the budget over the next few years. Mr. Lane stated that he would be providing information to the Board’s chair, who will be communicating with the chair of the Budget Committee. Information will be disseminated to the public at that time.

II. AGENDA REVIEW

The following items were added to the agenda:

- Agenda Packets (Mr. Gauthier)

III. ACTION ON AMENDED AGENDA

On a motion made by Mr. Clough and seconded by Ms. Goggin, the agenda was approved as amended.

IV. APPROVAL OF PREVIOUS MEETING MINUTES

A motion was made by Ms. Goggin and seconded by Mr. Gauthier to approve the minutes of the August 5, 2021 meeting. Changes made include: on page two, paragraph nine, change to Tracy Huyck; on page three paragraph one, change Matthew Wenson to Swenson; starting on page four, change Roman numerals to be in sequence; on page eight, paragraph eight, change from unanimously to “Mr. Clough, Ms. Drouin, Ms. Goggin and Ms. Rider voting in the affirmative and Mr. Gathier opposing...”; and on page ten, paragraph five, change to Tracy Huyck. The Board unanimously approved the minutes as amended.

V. PUBLIC INPUT - None.

VI. STUDENT REPRESENTATIVE

Matthew Swenson provided a summary of the Site Council's activities.

VII. PES PRINCIPAL

A. Student Family Handbook

Mr. Wiley presented the PES Student Family Handbook. On a motion made by Mr. Gauthier and seconded by Ms. Rider, the Board voted unanimously to approve the PES Student Family Handbook.

B. Calendar of Upcoming Events

Mr. Wiley provided an update of events including new staff orientation on August 18 and 19, 2021, teacher workshop days on August 25 and 26, 2021, Open House and BBQ on August 26, 2021, and the first day of school on August 30, 2021.

VIII. PMHS PRINCIPAL

C. New Teacher Orientation

Mr. Hamilton provided a list of topics that were covered with new staff during New Teacher Orientation on August 18 and 19, 2021.

D. Teacher Workshop Days

Mr. Hamilton provided a list of topics being covered with all staff during teacher workshop days on August 25 and 26, 2021.

E. Opening Days

Mr. Hamilton reported that a district-wide Open House will be held on August 26, 2021 and outlined the activities at PMHS.

F. PATCH Program

Mr. Hamilton informed the Board of changes with the PATCH program. Although there will no longer be a clinic at PMHS, a doctor from Epsom Family Care is interested in becoming the district doctor.

IX. PMHS ASSISTANT PRINCIPAL

A. PMHS Student Family Handbook

Ms. Brown requested approval of the PMH Student and Family Handbook. She reviewed the minor changes that have been made to the document. On a motion made by Mr. Gauthier and seconded by Mr. Clough, the Board voted unanimously to approve the PMHS Student and Family Handbook.

On a motion made by Ms. Goggin and seconded by Mr. Clough, the Board voted unanimously to approve the Staff Handbook

X. DIRECTOR OF STUDENT SERVICES

A. Special Education Procedures Manual

On a motion made by Ms. Goggin and seconded by Ms Drouin, the Board voted unanimously to approve the Special Education Procedures Manual.

XI. ACTING INTERIM SUPERINTENDENT OF SCHOOLS

A. Hiring Process

Mr. Lane thanked Sheila Dupere for her help after she moved to another position. The newly hired administrative assistant, Sarah Zinn, will begin on September 9, 2021.

The following people have been hired as para-educators: Amber Johnson, Brenna Driscoll, Allison LaRochelle, Shelli Vardaro, Katie Desainde, and Claire Drew (part-time).

Wayne Fraser, according to Mr. Lane, has been hired to accept the position of Alternative Learning Program coordinator.

Louisa Meehan has been hired as the PMHS art teacher.

Heidi Hoffman has been hired for the position of special education teacher at PES for grade 2.

Wendy Holbrook has been hired for the position of special education teacher at PMHS.

Amanda Cleveland has been hired for the position of student support specialist for PES.

B. Tuitioning High School Students

Mr. Lane stated that he is in the process of gathering data relative to tuitioning high school students. He stated that one major obstacle is transportation. Although the

contract with Marston's Transportation Company is more than reasonable, they may not have the capacity to do all transportation and other companies are much more expensive. Mr. Lane is continuing his research and calculations relative to the proposal to tuition high school students to another district.

Mr. Clough thanked Mr. Lane for his work during his first week of employment.

C. Other

Mr. Lane stated that he has been visiting teacher meetings and is impressed with the high level of enthusiasm and spirit of the faculty.

Mr. Gauthier thanked Mr. Lane for his immediate attention to details during his first week.

XII. SCHOOL BOARD

A. Board Packets

Mr. Gauthier asked if board packets can be provided in hard copy to the members. Mr. Lane stated that this would be done.

B. Hiring / Resignations

Procedures relative to hiring and resignations were reviewed by Mr. Lane.

C. Investigation

Mr. Clough assumed responsibility for the meeting. He asked Mr. Gauthier if he had anything to say about the allegations that were made by another Board member at the previous meeting.

Mr. Lane stated that he has conferred with Ms. Barbara Loughman. She stated that Mr. Lane would not be advised to conduct an investigation. If the Board directs an investigation, an independent investigator shall be hired.

Mr. Clough clarified that he had asked the Interim Superintendent to determine the appropriateness of conducting an investigation; he did not "direct" an investigation to take place.

Ms. Goggin stated that she thinks it is not in the purview of the Board to investigate the matter further.

XIII. COMMITTEE ASSIGNMENTS

- A. Budget Committee Representative - Mr. Clough
- B. Drake Field and Facilities - Mr. Gauthier
- C. Negotiating Team - Ms. Goggin and Mr. Gauthier

Mr. Lane asked if a letter had been initiated by the Board to the Education Association of Pittsfield. When the Board responded that it had not, Mr. Lane agreed to send the letter.

- D. Foss Family Scholarship - Ms. Drouin

XIV. PUBLIC INPUT

Clayton Wood asked the Board to conduct a public hearing regarding the wearing of masks. Currently, the wearing of masks is optional. Mr. Wood asked for the topic of Critical Race Theory to be added to an upcoming agenda. Ms. Goggin thanked Mr. Wood for the suggestion and agreed that it would be important to use this opportunity to educate the public around this topic. Mr. Lane agreed to put the requested item on an upcoming agenda. Mr. Lane also stated that Covid-19 data will be constantly monitored in order to make decisions relative to the health and safety of students and staff.

Heather Elliott asked for clarification relative to wearing masks. Mr. Clough provided clarifying information and Mr. Lane stated that the information will be sent to parents before the opening of school.

Heather asked if a previous suggestion to investigate curriculum being used in other schools, especially those who are seeing higher test scores, would be taken. Mr. Clough stated that although testing scores is only one factor to consider, a review of curriculum is a priority for the Board. Ms. Rider stated that she is concerned about the accessibility of curriculum on the website. She thinks there is too much information relative to the PES curriculum and she is having difficulty finding information relative to PMHS. She has requested a listing of materials being used. Ms. Goggin stated that it is not the responsibility of the Board to oversee curriculum. She said it is the responsibility of the Board to support the superintendent and the superintendent to support the administration in developing curriculum.

Amy Ramsey asked if the Board is considering an informational meeting about the issue of tuitioning high school students to another district. Mr. Gauthier stated that there will be another opportunity for the public to hear information relative to tuitioning students.

Ms. Rider suggested that parents should be encouraged to reach out with questions and comments about the curriculum. Mr. Clough stated that he appreciates the public who is in attendance at tonight's meeting and hopes that there will be continued interest in attending. Attending a meeting is a way in which the public's voice can be heard, as is

meeting with the superintendent. Mr. Clough encouraged people to follow a “chain of command” but said that if things are not addressed appropriately, the superintendent and Board would act accordingly.

XV. NEXT MEETING

The next meeting of the Board is scheduled for Thursday, September 2, 2021 at 5:30 p.m. in the Pittsfield Middle High School Media Center.

XVI. ADJOURNMENT

On a motion made by Mr. Clough and seconded by Ms. Goggin, the meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Tobi Gray Chassie
Recording Secretary

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #51
PITTSFIELD SCHOOL BOARD**

MINUTES

Pittsfield School Board Meeting
October 21, 2021
Pittsfield Middle High School

I. CALL TO ORDER

Members Present: Adam Gauthier, Chairperson
Justin Clough, Vice Chairperson
Molly Goggin
Diane Rider

Others Present: Bryan Lane, Interim Superintendent
Jessica Bickford, Director of Student Services
Members of the Public

Chairperson Gauthier opened the meeting at 5:30 p.m. Mr. Gauthier asked people to be respectful of others' opinions and to maintain civility.

II. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Gauthier.

III. AGENDA REVIEW

The following items were added to the agenda:

- NH School Board Association (Ms. Rider)
- Tuition Study Information (Mr. Lane)

IV. ACTION ON AMENDED AGENDA

On a motion made by Ms. Rider and seconded by Mr. Clough, the Board voted unanimously to approve the agenda as amended.

V. APPROVAL OF PREVIOUS MEETING MINUTES

The September 16, 2021 non-public minutes were considered by the Board. On a motion made by Ms. Goggin and seconded by Mr. Clough the Board unanimously approved the minutes of the non-public session on September 16, 2021 as written.

The October 7, 2021 minutes were considered by the Board. The only change was to remove the “r” next to section XV. On a motion made by Mr. Clough and seconded by Ms. Rider the Board unanimously approved the minutes of the September 7, 2021 as amended.

VI. PUBLIC INPUT

Beverly Drolet asked the members of the Board to speak loudly enough for the audience to hear.

VII. STUDENT REPRESENTATIVE

Matthew Swenson reported that the Site Council is continuing work on the policy of grading. The policy is considering exemptions of grades for assignments missed due to excused absences.

VIII. INTERIM SUPERINTENDENT OF SCHOOLS

A. Life Skills Program Overview

Ms. Bickford provided a detailed overview of the life skills program. She indicated her intent to propose a program at PES in the future.

IX. SCHOOL BOARD

A. School Board Position

Five letters, according to Mr. Lane, have been received expressing interest in the vacant Board position.

B. Absentee Numbers

Mr. Lane provided statistics relative to absenteeism at PES and PMHS. He reported forty-one cases of COVID-19 in the last fourteen days, which is one percent of the population. Transmission remains substantial for our region, according to Mr. Lane.

C. Mask Survey

Mr. Lane reported the results of the mask survey.

D. Negotiations

Mr. Lane explained that the Negotiation Team will be meeting each Monday.

E. Tuition Study

Mr. Lane explained that he has gathered information from Merrimack Valley, Coe Brown, Pembroke, Winnisquam, and Concord. Prospect Mountain High School did not have information available until today so is not included on the handout provided to the Board and public. He further explained that there would be ongoing in-district costs regardless of tuitioning students out. Mr. Lane explained the space considerations for elementary students would not allow movement from PES to PMHS and the shutting down of one building.

Mr. Lane stated that the numbers are clear that there is not an economic advantage to the District to send students to another district. The increase in per pupil expenditure for 160 students ranges between \$712,640 and \$901,440 annually.

Mr. Lane stated that transportation is another issue that will need to be considered. With the shortage of drivers and finding a bus company that can provide five additional buses and drivers is not feasible at this time. He explained that although transportation is not mandated for high school students, many families would have a significant hardship to provide transportation.

Mr. Lane stated that test scores come from the SAT which is the state assessment for grade eleven as well as the grade eleven science assessment. He explained that the move to another district in ninth grade would not improve performance.

Mr. Lane addressed the issue of who decides the issue of tuitioning students out of the district. According to Attorney Barbara Loughman, the article was non-binding and advisory. To that end, the Board was not obligated to conduct an investigation, but did so in good faith. The article stated "Are you in favor of instructing the Pittsfield School Board, to in good faith, investigate and pursue viable options for tuitioning all students grades 9 through 12 to another high school(s) and to cease educating all high school students in Pittsfield?"

Mr. Lane said that based on the advice from the attorney, the Board can decide on their own relative to tuitioning students or they can create a new warrant article on which the voters could decide.

Mr. Gauthier asked if a third party could be sought to inspect PMHS to see if moving all students from PES is possible. Mr. Lane stated affirmatively and added that changes in plumbing, levels of chalkboards, egresses, and playground

equipment would become issues. Mr. Gauthier stated that more research is needed to identify costs of bringing PES students up to PMHS. Mr. Clough stated that there would be costs associated with assessing the viability of moving PES to PMHS. Ms. Goggin agreed that the costs associated with moving PES students to PMHS are important to know in order to make a decision.

Ms. Goggin asked Mr. Lane to further investigate the possibility of the entire student body being accepted by a district. She stated interest in knowing definitively if students could choose to go to another school, other than the district with which there is a contract. Mr. Lane explained the reasons that exist for students to have a plan that is alternative to that for all other students.

Ms. Goggin stated that consideration should also be taken relative to the number of students for whom tuition is being negotiated. She stated that if there was a bubble of students coming up that will need to be accommodated.

Mr. Lane stated that if PES was not used, it would need to be heated and insured, thus creating another expense to take into consideration.

Mr. Clough raised the issue of transitioning students to a new school, pointing out that there would be differences depending on whether all students would go out at the same time or if there was a plan to gradually transfer students. This would become an issue if PMHS was to be retrofitted to accommodate PES students.

Mr. Gauthier opened the conversation to the public.

Sarah Marston stated that to add to the transportation issue, it is more difficult to acquire a CDL license than previously.

Beverly Drolet provided accolades to Mr. Lane for the information shared. She expressed concern that this information is not easily distributed to the community due to lack of media in town. She asked if there could be a report issued to provide the information.

Jennifer Codispoti asked why we are talking about why we “cannot” do something and not why we “can”. She expressed her concern that the public has only heard the negative aspects of the concept of tuitioning students out. Ms. Codispoti stated her appreciation for the explanation of what decisions the Board can make. She suggested a full picture of information be presented to the community. Ms. Codispoti urged the Board to consider the long-term future of the high school.

Fred Hast stated that the Concord Monitor and Manchester Union Leader could be used to publicize the information being gathered. People should be encouraged to attend School Board meetings to gain a deeper understanding. Mr. Hast pointed out that once our students are in another district, the budget of that district will be

out of the Pittsfield taxpayers' control. He spoke to the issue of taxes and the re-evaluation of property.

Dan Schroth stated that this is the third study completed and it is a waste of time, in his opinion. Mr. Schroth stated that he doesn't think the taxpayers will agree to paying more money for students to be sent to another district.

Heather Elliott asked what the projected student population would be and asked if the current high school would need an addition to accommodate more students. Ms. Elliott stated that she would not want her child to spend more time on a bus and wondered if a second bus would be made available for students to participate in sports. Mr. Lane stated that additional buses would mean an additional cost but would need to be part of the considerations taken into account when making final decisions.

Alicia Griffin stated that she thought the point of the study was to see if taxes could be lowered. She stated that the taxpayers will need to make a decision as to whether they want to pay for an education out of town or spend the money to improve education in Pittsfield.

Katie Nikas asked if the town would have representation on the Board of the town who accepted the students. Mr. Lane stated that this would be part of the negotiations with the district. Ms. Nikas asked if the tuition rate could be increased after an agreement has been made. Mr. Lane stated that usually agreements are for three years; the accepting district could demand an increase in tuition after the initial agreement.

Mark Riel asked about the cost of transportation to the five towns investigated. Mr. Lane explained that the cost of transportation was calculated to include the cost of getting the students to PMHS and then to the town in question. Mr. Riel asked how many students now ride the bus; Mr. Lane could not provide the number but speculated it was about sixty percent.

Katie Bocash stated that she thought voters would be in favor of higher taxes if there was evidence of positive changes and a quality education. She stated that the warrant article was meant to investigate more than the financial impact and also the quality of education. Ms. Bocash stated that if we are not going to tuition students out, then we should be discussing how to improve education in Pittsfield.

Jamie Colodish asked if there has been any discussion about making the school a charter school. Mr. Lane stated he would investigate further the possibility of developing a charter school.

Jill Gauthier asked for clarification regarding the SAT. Mr. Lane stated that all juniors take SATs in the spring of the year. All students are required to take the test.

Ms. Gauthier asked if Head Start could be moved out to make more room for PES students.

Ms. Marston asked if the possibility of having other towns tuition their students to Pittsfield has been considered. Mr. Clough stated that this is difficult when the school is perceived to be sub-par.

Ms. Griffin reiterated her desire for the taxpayers to be clear about what they want - lower taxes or a good education.

Ms. Nikas wondered what it means to be successful for a student in Pittsfield. She wonders why Pittsfield's education is considered to be sub-par. She pointed out that testing is not always the way in which success can be measured.

Tracy Huyck stated that she believes it is possible to have all PES students moved to PMHS. She also questioned the decreases in the budget that would be realized in the elimination of teaching staff. Mr. Lane explained the ongoing costs and pointed out that staff salaries were taken into consideration. Ms. Huyck stated that she had to send her daughter to a private school in order to receive the education she was seeking. She questioned why students should have to leave the community to get the education they deserve.

Ms. Gauthier asked if PES was vacant would it belong to the district or the town. Mr. Lane stated he believed it would remain the responsibility of the school district.

Ms. Codispoti asked if the information shared tonight would be on the website. Mr. Lane said it will be posted next week.

Ms. Elliott asked if her request to review the curriculum had been acted upon. Mr. Lane stated that this remains on his list of things to do; budget and tuition study has taken his time currently. It is the plan to identify a curriculum that is nationally recognized.

Dawn Mistler stated that people who are unable to drive will have difficulty transporting their students to another district if transportation is not included in the plan. She stated that she thought it would be difficult to think that taxpayers will be willing to increase their taxes to tuition students out since they recently cut close to a million dollars from the proposed budget last year.

F. COVID-19 Protocol

Ms. Goggin stated that the mask survey indicated a fairly close split on the use of masks. Ms. Rider stated that with that split, the current protocol should be

followed. Mr. Lane explained that the current policy does not consider the regional trends and the PCR tests.

Mr. Clough asked about testing at school. Mr. Lane stated that there are questions to consider such as do parents want their students tested, do they want them tested at school, and what criteria would need to be met to do the test. Mr. Clough expressed the frustrations experienced when students need to be tested by parents when the student is presenting COVID-19 symptoms.

Ms. Rider asked clarifying questions regarding the symptoms that necessitate testing, which Mr. Lane answered.

Mr. Gauthier proposed that the percentage move to twelve percent over a three-day period. He clarified by saying it would need to be over twelve percent for three days before masks would be required. On a motion made by Mr. Gauthier and seconded by Mr. Clough, the Board unanimously approved the COVID-19 protocol with the amendment suggested by Mr. Gauthier. Mr. Lane stated that he will communicate with families by email and telephone call.

G. 2022-2023 Budget Proposal

Mr. Lane provided the Board with a copy of the proposed budget. Narratives have been created for the PES, PMHS, and special education budget. The proposal represents a decrease of \$258,701 over the current school year's budget. Due to lower salary and benefit costs of new hires the budget decreased significantly. In addition, there was a decrease in health insurance premium cost of three percent and dental insurance of one and a half percent. The budget includes an addition of a Family and Consumer Science teacher, as that has been determined necessary to meet minimum standards for education required by the NH Department of Education.

Mr. Lane provided an explanation of the requests including technology, facilities, transportation, and curriculum programs.

Mr. Lane asked the Board to study the proposal, send questions via email, and be ready to discuss at the next meeting.

Ms. Rider asked about the process for ordering new text books. Mr. Lane will investigate the answer to that question for the next meeting.

Mr. Lane invited members of the public to email any questions to him and he will be sure to provide answers at the next meeting.

X. SCHOOL BOARD

A. School Board Vacancy

Mr. Gauthier suggested the Board use the questions previously used. Mr. Clough suggested each member ask the same question and use the rating scale from last time. Mr. Gauthier proposed that the process include a time for discussion.

The Board agreed to hold a public session at the November 4, 2021 meeting to interview the applicants. Mr. Lane explained that the discussion of the candidate can happen in either public or non-public session. He recommended the discussion occur in non-public, especially if there were concerns.

Ms. Goggin suggested the criteria be reconsidered by the current Board members. Mr. Lane agreed to facilitate the process by gathering the questions and creating a scoring mechanism.

B. NH School Board Association

Ms. Rider stated that the NH School Board Association annual meeting was held on Saturday, October 16, 2021. She explained an article relative to remote meetings. Mr. Lane explained the ramifications of the article if it were to be made law.

XI. COMMITTEE ASSIGNMENTS

A. Budget Committee Representative - Mr. Clough

Mr. Clough asked Mr. Schifferly if the Board was on the right track regarding the presentation of the proposed budget. Mr. Schifferly answered in the affirmative and reminded them that the Budget Committee wanted information relative to the COVID-19 grant expenditures.

B. Drake Field and Facilities - Mr. Gauthier

Mr. Gauthier explained that the Board granted him permission to do some shrub pruning with the help of students.

Mr. Gauthier stated that he is unaware of details relative to the painting of the fence because he continues to not be invited to meetings where those decisions are made.

C. Negotiating Team - Ms. Goggin & Mr. Gauthier

Negotiations are in progress.

D. Foss Family Scholarship - Ms. Rider

XII. NEXT MEETING

The next meeting of the Board is scheduled for Thursday, November 4, 2021 at 5:30 p.m. in the Pittsfield Middle High School Media Center.

XIII. PUBLIC INPUT

Katie Nikas stated her approval of doing the COVID-19 testing at school. She asked if parents could be invited to participate in the process when it becomes necessary.

Ryan Rafferty stated that public input at the beginning of the meeting and then at the end is frustrating. He questioned the validity of a statistic being used in the COVID-19 protocol.

Heather Elliott explained the differences in the COVID-19 tests. She stated that the rapid tests have a high rate of inaccuracy. She asked if consideration of wearing masks for students who are under twelve and have not been given the option of a vaccination has been considered.

Ms. Nikas asked why a van would be leased and not purchased. Mr. Lane added clarification on why leasing is a more viable option.

Ms. Koladish asked if there is a curriculum committee that works on curriculum. Mr. Lane asked her to email him the question and he would investigate further.

Ms. Huyck asked if insurance premiums were fully investigated. Mr. Lane stated that he has used the current company for the budget proposal but is investigating other options to present during negotiations with teachers.

Ms. Koladish asked if the Board would be willing to look at targeted masking options similar to those being executed in Goffstown.

XIV. ADJOURNMENT

On a motion made by Ms. Goggin and seconded by Mr. Clough, the Board voted unanimously to adjourn the meeting at 8:13 p.m.

Respectfully submitted,

Tobi Gray Chassie
Recording Secretary

Pittsfield School District

To: Pittsfield School Board
From: PES Administration, Mike Wiley and Kathy LeMay
Subject: Board Meeting – November 4th, 2021
Date: October 29, 2021

ACTION

1. After reading the Chapter book Matilda the $\frac{3}{4}$ team would like to watch the movie to reinforce understanding and recall of the story. The teachers would like to compare and contrast the story book to the movie.
2. Adequacy funding Approval.

INFORMATION

1. Staffing Update:
 - a. PES is currently advertising for a Library Media/Technology Specialist position, 3 first grade regular education paraeducator positions and substitute teacher positions.
2. Professional Development:
 - a. 10/25 Homelessness - Awareness and needs of students in families
 - b. 10/27 Report Card Comments - What are they and what should be included
 - c. 11/1 Team Building - Staff activities to build morale and learn new activities for morning meetings.
 - d. 11/10 Mike Anderson - How Well Do You Know Your Students?
3. NWEA Data:
 - a. We will share NWEA data Thursday with board members highlighting the highs and lows of the results.

Calendar of Upcoming Events:

- | | |
|-----------------------|---|
| a. October 29, 2021 | Harvest Parade |
| b. November 1, 2021 | Team Building Activities $\frac{3}{4}$. 5, and staff |
| c. November 8, 9, 10 | Book Fair |
| d. November 9, 2021 | Title 1 Family Night at the book Fair |
| e. November 15th-18th | Parent-Teacher Conferences |

Pittsfield Elementary School

Movie/Video Request

Date of Request: 10/28/2021

Date of Viewing: 11/5/2021

Requested by: Goldberg Team
(Critchett/McNeil/Galley)

Grade Level: 3/4

Title of Movie/Video: Matilda

Rating: PG (Permission Slip required for above PG13 Rating)

Reasons for Showing the Movie/Video (How does the movie connect to the curriculum?)

Students will compare and contrast writing novel to movie. We read the book Matilda by Roald Dahl as a read aloud, and we would like to watch the movie and then write a compare and contrast paragraph.

Meets CCSS.ELA-LITERACY.RL.4.7

Make connections between the text of a story or drama and a visual or oral presentation of the text, identifying where each version reflects specific descriptions and directions in the text.

Other discussions questions:

- Is Matilda a good role model?
- Are the other characters good role models?
- What is the author's message about reading?
- What is the author's message about watching television?
- What makes the movie a good or bad adaptation of a movie?

Principal Approval:

Date:

Adequacy Funding Approval
11/4/2021

To see if the School board will approve the purchase of these approved items with adequacy funding.

Program	Item	Quantity	Funding
Custodial	Backpack vacuum	2	\$1787.78
Custodial	String Trimmer and Batter	1	\$358.00
ART	Slab Roller	1	\$2709.00
ART	Tables	9	\$9260.91
Coding Program	Consumable and non-consumable classroom supplies		\$6200.96
TOTAL			20316.65



Hoover® HVRPWR™ 6 Qt. Cordless Backpack Vacuum (6 & 12 Amp Batteries Sold Separately)

\$893.89

2

Update

\$1,787.78



- SKU# HOV-CH93619
- Free Shipping
- Some of these products may have extended lead times. Please view product page to see what products are affected.

Backpack Vacuum

1 x Hoover® HVRPWR™ 6 Qt. Cordless Backpack Vacuum \$308.24

Batteries & Chargers

1 x HVRPWR™ 40V 12 Amp Lithium Ion Battery for Hoover® M-PWR™ & HVRPWR™ Cordless Vacuums (105 Minute Run Time) \$359.61

1 x Hoover® 40V Fast Charger for HVRPWR™ & MPWR™ 6 AH & 12 AH Vacuum Batteries \$102.74

Additional Bags & Filters

6 x Hoover® HVRPWR™ & MPWR™ 6 Qt. Backpack Vacuum Open Collar Vacuum Bags (#AH10231) - Pack of 10 \$20.55

Subtotal \$1,787.78

United States



State/Province *

Zip/Postal Code *

New Hai




03263

* Required Fields

GRAND
TOTAL

\$1,787.78

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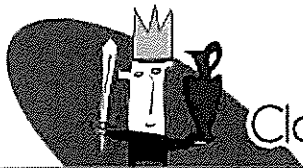
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mike w's Cart

Item	In Store	Qty	Item Total
 RYOBI 40V Brushless Cordless Battery Attachment Capable String Trimmer with 4.0 Ah Battery and Charger Model #RY40270VNM	 Aisle 47, Bay 003	1	\$199.00
 RYOBI 40-Volt Lithium-Ion 4.0 Ah High Capacity Battery Model #OP4040A1	 Aisle 47 Bay 003	1	\$159.00
Subtotal			\$358.00
Shipping			\$0
Sales Tax			\$0
Est. Total			\$358.00

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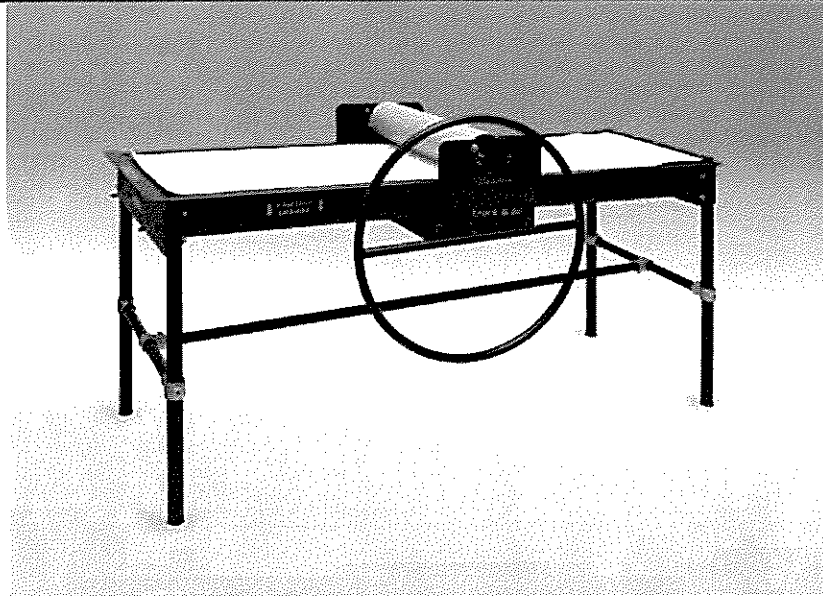
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Brent SR-20 Slab Roller



Brent SR-20 Slab Roller w/ Legs

List \$3010.00

**\$2709.00
Delivered!**

Replacement Cables: No, Thanks

[Add Item to Shopping Cart!](#)

The SR-20 is a mid-sized floor model that can produce slabs up to 20"W x 52"L. It includes one 1/4" shim with canvas and one 1/8" plain shim. Maximum slab thickness is 1 1/2". Assembled dimensions: 34"W x 76"L x 40"H.

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Adjustable-Height Art Table (30" W x 60" L)

SKU: SHA-ALT-6030

Call or chat for product availability or to discuss alternate items.

9

\$1,028.99

\$9,260.91

Options:

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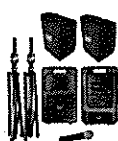
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Jonti-Craft
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— Jill R., Lincoln Intermediate

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— Colleen E., The Kristine Project

"Ease and accuracy of the entire process from start to finish."

— Charles C., GoHypersonic Inc.

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Vender	Description	Links	Quantity	price	Total
amazon list shared with you	Link to amazon wish list for Materials and supplies	https://www.amazon.com/hz/wishlist/d/invoke/9JVR56a?ref=vi_share		estimated	4200
Class connect for one year - see quote attached	Quote attached	https://doc-Dk-70-apps-viewer.googleusercontent.com/viewer/secure/pdf/0roekk2i6ekuijlnnooavp93img/grigeanu109ennnauvgcoocd9sktkuol1629729450000/drive/00924870742345245639/ACErQaDmlUj8e5jWlAmQWHlpM3m49HIRA-Uk4_Xvde8HMOBnGwzQIRb3Y9T12MB4Z7oaZvcl9qAb83vE-INVfvivEz2x2N45ukZPV7maF9oMbafEmKSNl-MFUnx3X2Ojll5a1XQbzbdDBM?print=Inue&noyres=07a5p1e5csba&user=00924870742345245639&hash=9dtnibcov4621oak1n9ejyb131e539	918	918	918
Wonder workshop	Dash and Dot Gripper Kits	https://store.makewonder.com/collections/robots-accessories/products/gripper-building-kit?variant=18652668706313	4	39.99	152.96
Wonder workshop	Sketch Mats	https://store.makewonder.com/collections/robot-family/products/sketch-mat?variant=5304324358181	5	99	495
Geyer Coding Mats	Coding Mats to match the ones we have now for Dash and dot	https://www.geyerinstructional.com/twonder-worksheets/2016-17-competition-mat.html	3	145	435

6200.96
Coding

Pittsfield School District

To: Pittsfield School Board
From: Derek Hamilton & Melissa Brown, PMHS Administration
Subject: Board Meeting – November 3, 2021
Date: October 28, 2021

INFORMATION

1. Browne Center. On November 1 and 2 our ninth and tenth grade classes will be attending the UNH Browne Center with their advisers and grade level teachers. The Browne Center provides opportunities for participants to make positive choices, gain self-confidence, and learn skills that are critical to their development. The Browne Center enhances skills in:
 - Social and Emotional Learning
 - Empathy and Trust
 - Communication and Leadership
 - Team Development and Community Building
 - Healthy Risk Taking and Resiliency
 - Conflict Resolution
 - Diversity and Inclusion
2. Foreign Exchange Student. In accordance with School Board policy JFABB, PMHS accepts foreign exchange students who meet established guidelines to promote cultural awareness and understanding. This year we are pleased to have a foreign exchange student joining us from Italy. Mrs. Brown will provide more information at the Board meeting.
3. NHIAA Award of Excellence. The New Hampshire Interscholastic Athletic Association recognized PMHS with the Award of Excellence at their annual meeting in September. PMHS was one of 50 schools that did not receive a game disqualification by a player or coach during the 2020-2021 school year.
4. Professional Learning. This past Wednesday our topic of focus was preparing for our Winter Showcase and Spring Exhibition of Learning. We used the School Reform Initiative's *Future Protocol* to outline our future vision and analyze past exhibitions. The next step in the process is to review the descriptions of the past and future, identify steps to meet future goals, and make an action plan. I will share a copy of the action plan with the Board when it is complete.
5. School Newsletter. At the Board meeting I will provide a copy of our November newsletter. This month's highlights include fall conferences, the "I Applied" event, and updates from the Health Services office.
6. Ski and Snowboard Club. This year we are resuming the Ski and Snowboard Program for students in grades 4-12. Students will have the opportunity to take four trips to Gunstock Mountain Resort and have a lesson each outing at their current ski or snowboard level. The program is funded in part by the Sanderson Trust Fund. The generous contributions of the Sanderson Trust allow for the school district to offer the program, which includes the option of a midweek or winter season pass, at a considerably discounted rate.



PMHS NEWSLETTER



Fall Conferences

The PMHS fall conference window is November 8 to November 19. All students in grades 6-12 are expected to participate in a fall conference but it will look a little different at each grade level. At this point, students and/or advisers have reached out to families to notify them of the conference structure and to set a date and time for individual conferences. Sixth grade students are reflecting on their learning to date and selecting work samples to showcase. Seventh and eighth grade students are completing their personal learning plans and slideshows for their conferences. Students in grades 9-12 are preparing to take the lead in a student-led conference. For more details about conferences, please reach out to your child's adviser.



NHHEAF I Applied Event

Our annual college application day is scheduled for Friday, November 19. Encourage your senior to participate and receive assistance from college admission representatives, school counselors, and the NHHEAF Network's Center for College Planning Counselors as they submit college and program applications. Students can ask questions, receive essay feedback, and have their college application(s) reviewed before submission. Please contact Melissa Brown, Assistant Principal, with any questions or to register your student.

IMPORTANT DATES

School Board Meeting
PMHS Lecture Hall
November 4, 2021, 5:30 PM

End of 1st Quarter
PES/PMHS
November 5, 2021

Student Led Conferences
PES/PMHS
November 8-19, 2021

Fall Conferences – No School
PES/PMHS
November 8, 2021

Veteran's Day – No School
PES/PMHS
November 11, 2021

School Board Meeting
PMHS Lecture Hall
November 18, 2021

Thanksgiving Break – No School
PES/PMHS
November 24-26, 2021

School Board Meeting
PMHS Lecture Hall
December 2, 2021

The district calendar is available at:
www.pittsfieldnhschools.org

Meet Ms. Meehan

Louisa Meehan grew up in Henniker, NH. She attended Boston University where she majored in Painting and minored in Art History. Ms. Meehan has been teaching Visual Arts for 12 years ranging from community art classes, watercolor painting, private lessons, and as the Visual Arts Teacher at The Beech Hill School in Hopkinton, NH. In her time outside of teaching she enjoys spending time with her two children, hiking, kayaking, writing, printmaking, and of course painting! She is thrilled to be the Visual Arts Teacher at PMHS and is excited to connect with new students and to see them flourish as they express themselves artistically.

Vision of the Graduate Forum

The Pittsfield School District needs your help to develop an idea of the Vision of the Graduate. We invite you to come share your constructive ideas about what a Pittsfield graduate should be. The Vision of the Graduate is one component of our NEASC accreditation process. The vision paints a verbal picture of the skills, understanding, and maturities that a person graduating from our school should have. The vision also helps to drive the curriculum for the school and district. Please join us on Saturday, November 20th at 10:30 AM at Joy Church. There will also be a digital survey sent out to gather input from any who cannot attend.

Site Council Representatives



Congrats to our new at-large Site Council representatives!

HEALTH SERVICES CORNER

Mask Requirements

In accordance with the new school status protocol recently approved by the School Board, Pittsfield schools have shifted to the *green status* (masks recommended). The Superintendent of Schools will continue to monitor state and local data and advise of any change to school status.

COVID-19 Testing Locations

ClearChoice MD Urgent Care is now offering drive up and walk up testing without an appointment at five testing centers. This service is available free of charge, 7 days a week. Test centers that do not require an appointment include Manchester, Memorial Pool, Claremont, Newington, and Nashua locations.



**SCHOOL ADMINISTRATIVE
UNIT #51**

23 Oneida Street, Unit 1
Pittsfield, New
Hampshire 03263

Phone: (603) 435-5526 • Fax (603)
435-5331

SUPERINTENDENT'S REPORT

November 4, 2021

As the Board is aware, I am continuing to monitor COVID 19 protocol information daily. The areas of review include:

- Daily absenteeism
- Regional Transmission rates
- Positivity rates for PCR testing
- In School Transmission
- In School Clusters
- New cases in Pittsfield.

As of the writing of this report, the standards for requiring masks has not been met for three consecutive days. The mask requirement has been lifted until and if the data would require them. It should be noted that masks continue to be required on buses per a federal requirement. I have received emails over the past few weeks from parents expressing their concerns about the mask requirements. I am beginning to receive emails from parents who are concerned about not requiring the wearing of masks.

On Friday Mike Wiley and I met with representatives of Control Tech. This is the company that the School Board voted to contract with to develop a plan and implement the installation of equipment to improve the ventilation at PES. The conversation considered the options to use individual room units or a building wide system. The building wide system is less expensive, easier to maintain and has longer life span. The installation of this would be completed in the summer of 2023, prior to the conclusion of the availability of ESSER funds. Any implementation phase would not be done until Board approval is given.

I have contacted the architectural firm of Team Design Harriman. This is a firm that specializes in building and designing schools. I am waiting for a call back to get a quote on what it would cost to determine if the classes from PES could be brought to the middle/high school and if so, the cost to retrofit the building to create appropriate class spaces for elementary school classrooms at PMHS.

Teacher negotiations continue to take up a good deal of my day and I am continuing to work with the Board and the EAP negotiating team to reach a settlement.

As of the writing of this report, I have received no questions from the Board regarding the proposed budget.



**SCHOOL ADMINISTRATIVE
UNIT #51**

23 Oneida Street, Unit 1
Pittsfield, New Hampshire 03263
Phone: (603) 435-5526
Fax (603) 435-5331

TO: The Pittsfield School Board
FROM: Bryan Lane
DATE: 11/1/21
RE: Nomination for PMHS Library Media Specialist

Please accept this as the nomination for Allison Mollica for the position of Library Media Specialist for Pittsfield Middle/High School. Ms. Mollica has a Bachelor of Science Degree from Southern New Hampshire University and a Master's degree from Lesley University. She has multiple teacher certifications including library media specialist.

Ms. Mollica has worked in the private sector as well as in various teaching positions. She has concentrated on technology and business education as a teacher. She is well versed in many forms of educational software and hardware. She will be able to acclimate herself to our library and the technologies we have in place. She has been a VLACS teacher and will be able to facilitate our students in their on-line efforts. In our conversation, she expressed a desire to get back into person to person instruction with students and had a good feeling about being part of our school community.

Ms. Mollica was one of several candidates but the only one with the appropriate certification. The budgeted salary and benefits for this position are \$82,553. Salaries and benefits for this candidate \$78,157. I recommend a motion to approve the nomination of Allison Mollica at Master's +15 step 17, a salary of \$60,535.

Allison L. Mollica

450 Mountain Road, Concord, NH 03301

603.340.0873

allisonmollica@gmail.com

QUALIFICATION HIGHLIGHTS

- Computer Applications Administration
- K12 Teacher / Educator
- Curriculum Development
- Professional Development & Training
- Google Workspace Expert
- Event Management
- Digital Marketing
- Customer Service & Operations Management

CERTIFICATIONS

- NH Business Educator K12
- NH Digital Learning Specialist K12
- NH Library Media Specialist K12
- Tae Bo Instructor Certified
- Google Certified Trainer
- Google Certified Administrator
- Google Certified Educator
- Google Certified Innovator

EDUCATION

- 2019: Library Media Specialist Certification, Plymouth State University
- 2018: NanoDegree Digital Marketing, Udacity
- 2011: Masters of Technology in Education, Lesley University
- 2011: Advanced Certificate in Online Teaching, Lesley University
- 1998: Business Teacher Certification, Southern NH University
- 1994: Bachelor of Science, Business, Cum Laude, Southern NH University

RELEVANT EXPERIENCE

2012 - Current, Digital Learning Specialist / EdTech Professional Development & Training Provider

- As a Google Certified Trainer, work with Google Education to stay up to date on applications
- Develop and teach targeted professional development & training curriculum for learners
- Model and instruct on integrating technology tools for instruction and student learning
- Coordinate and manage events for professional workshops
- Scout, mentor, hire & supervise presenters for keynotes and workshops for global events
- Manage budget, sales goals, and all operations of business

2020 - 2021, NHTI Community College - Director, Business Training Center

- Increased overall revenue 300+% in 12 months over previous fiscal period
- Administration of business operations, program offerings, instructor/staff recruitment, business and community relations for NHTI's Business & Training Center
- Develop partnerships with businesses to serve as a resource for workforce development
- Develop noncredit and microcredential programming

2017 - 2018, Library Media Specialist & District Head Librarian, Winnisquam Regional High School, NH

- Developed a school library media program that addresses 21st century skills
- Created and maintained a school library commons while promoting reading and information literacy
- Worked as an instructional partner by collaborating with teachers

2012 - 2017, Virtual Learning Academy, Business & Computer Technology Instructor (online)

- Taught business and computer technology courses for students grades 8-12
- Developed competency based curriculum and assessments
- Provided instructor support materials, guidance and feedback in personalized formats
- Developed course curriculum 'Introduction to Creating Android Apps' for middle school

2008- 2012, Lebanon School District, Applications Administrator & Instructional Technology Coach

- Co-developed and taught technology embedded curriculum as Digital Learning Specialist
- Led deployment of Google Apps for Education and provided training for students and teachers
- Administrator for district wide technology including ERate Administrator & District Webmaster
- Leadership role in the District Technology Committee in creating plans and achieving goals

2007-2008, Bedford High School, Digital Learning Specialist

- Provided training and co-taught with instructional technology to high school students
- Configured and managed networked resources & tools in multi-platform environment
- Managed deployment of computers, peripherals & programs with imaging & client/network installs
- Worked collaboratively on annual budgets and allocation of technology resources

2004-2006, Sunapee School District, Digital Learning Specialist

- Developed integrated K12 technology curriculum and taught high school courses
- Instructed staff & students with the use of technology for teaching and administration
- Maintained district website and publish student work
- Administrator for district technology plan, budgets and grants

2000-2004, Newport School District, Technology Integrator & Teacher K-5

- Taught keyboarding & computer applications grades 4-5
- Provided integration and professional development support for grades K-5
- Developed technology embedded curriculum

1999-2000, Kearsarge Regional School District, Business Teacher

- Taught Career Development, Computer Applications and English Business Communications
- Technology mentor to teachers for electronic grading (eClass)
- Implemented Grady ePortfolio in Career Development Class

1996-1998, Real Estate Agent, Lake Sunapee Region Board of Realtors

- Drafted and completed contracts
- Developed marketing strategies for real estate listings
- MLS use-management and listings

1986-1996, Borlind of Germany, New London, NH, Sales & Marketing

- Eastern United States Sales Manager, 1994-1996
- New England Account Representative, 1991-1994
- Trade Show & Special Events Coordinator, 1989-1991
- Customers Service & Administrative Assistant, 1986-1989

Additional Information for Allison Mollica

AWARDS or ACHIEVEMENTS

2012: Featured Speaker, AppsEvents, Featuring Google for Education, Worldwide, 2012-Present
2012: Initiated the Proclamation of Digital Learning Day in NH with Governor John Lynch 2012
2013: IGNITE Speaker at ISTE, San Antonio, TX
2013: Founded 'Cloud Camp NE' and partnered with AppsEvents to offer worldwide
2014: Keynote LESCEN Conference (Cloud Takes K12 by Storm), Merideth, NH
2014: Spotlight Speaker, Christa McAuliffe Technology Conference, Manchester, NH 2014
2014: Published, TEACH Magazine, "Transforming Classroom Technology", 2014
2014: Presenter, Campus Technology Conference, Boston, MA 2014
2015: Presenter for Google for Education on Air Conference
2015: Presenter for iNacol Conference 'Powering Up Pedagogies' with VLACS
2015: Featured Speaker Christa McAuliffe Conference 'Google Educator Certification Bootcamp'
2016: Featured Speaker MA Business Education Association Annual Conference
2016: Featured Speaker NHSMLE Annual Conference: 'What's Up Google?'
2016: Featured Speaker MASSCUE Annual Conference

PROFESSIONAL ASSOCIATIONS/MEMBERSHIPS

ISTE & NHSTE [International Society for Technology Education]: 02-Present
iNacol: 14-2017
National Business Education Association: 99-2012
Abbott Library Board of Trustees, Sunapee NH: 06-08

PROFESSIONAL REFERENCES (letters available upon request)

Stephanie Karabaic, Literacy Teacher, Lebanon Junior High School, NH; skarabaic@sau88.net
Deb Boisvert, Technology Coordinator, Deerfield School District, debot@gmail.com
Scarlet Brown, Assistant Superintendent, Valdosta City Schools, GA, 229-292-4292
Scott Prescott, Virtual Learning Academy Charter School, sprescott3@vlacs.org
Mallack Walsh, EdTechnologySpecialists, mwalsh@edtechnologyspecialists.com

transcripts
certifications



**SCHOOL ADMINISTRATIVE
UNIT #51**

23 Oneida Street, Unit 1
Pittsfield, New Hampshire 03263
Phone: (603) 435-5526
Fax (603) 435-5331

TO: The Pittsfield School Board
FROM: Bryan Lane
DATE: 11/1/21
RE: Nomination for Special Education Teacher

Please accept this as the nomination for Bryna Martin to fill the role of Special Education teacher. Ms. Martin has a Bachelor of Arts degree from Eastern Connecticut State University and is currently working on Master's Degree in Education at New England College. She is currently a teacher at the Spark Academy in Lawrence, Massachusetts. She has had experience as a preschool teacher for two years along with work as a Para educator in Portsmouth as well as an ABA Therapist working with autistic children.

Ms. Mollica has had a desire to work in the classroom with special needs students for many years. Having been a Para educator and ABA Therapist, she brings a skill set that comes from grass roots involvement with children of varying disabilities. Her current responsibilities have her teaching as well as case managing. Ms. Mollica wants to get back to one set of responsibilities and the location of our District is advantageous for her.

Ms. Mollica was one of several candidates but the few with a statement of eligibility for this subject area. She will be an Alt. 4 candidate but will be able to gain certification through a mentor in the District. Ms. Mollica's salary would be pro-rated for the number of days worked and would be eligible to begin November 22. The budgeted salary for this position is \$40,799 with a full benefit package. I recommend a motion to approve the nomination of Bryna Martin as Special Education teacher at Bachelor's step 4, a salary of \$36,198.

Bryna Martin

Bryna Martin
179 Spring St.
Farmington, NH 03835

774-239-8550
Brynamarie1504@gmail.com



Objective

Working with children and their families to help students achieve their fullest potential in their academic progress and general performance to make them an integral part of their communities.



Experience

Spark Academy/ Special Education Teacher, Math Teacher & Case Manager

August 2020- Present, Lawrence, MA

- Provided specialized math instruction via Remote Learning
- Oversees a caseload of 15 students
- Developed Individualized Education Plans for students
- Implements specialized instruction for students on I.E.P.
- Provides Math instruction for general ed. Classrooms of 50 students

Portsmouth Public School Dept./ Paraprofessional

February 2016-June 2020 Portsmouth, NH

- Provided one-on-one instruction in an elementary and middle school setting
- Assisted children in meeting social and behavioral goals
- Met with students and teachers on a regular basis

West Tisbury School/ Paraprofessional

August 2014- June 2015, West Tisbury, MA

- Provided one-on-one classroom instruction, modifying when necessary
- Implemented behavior management plans
- Collected daily data on students' progress
- Supported students in learning as much independence as possible.

Island Children's School/ Lead Teacher Pre-K 1

December 2012 - June 2014 West Tisbury, MA

- Organized a daily curriculum for children ages 2.9 to 4
- Maintained daily dialogue with students' guardians on progress
- Provided a structured safe environment for 16 students on a daily basis
- Organized and led activities designed to promote physical, mental, and social development.

Webster Public Schools/ A.B.A. Therapist

August 2008 - June 2009, Webster, MA

- Taught children with autism ages pre-k to 3rd grade, using A.B.A. methods.
- Worked with each student on their individual challenges based on their specific needs to ensure growth.
- Provided daily dialogue with parents/guardians on child's progress.