



SCHOOL ADMINISTRATIVE UNIT #51

23 Oneida Street, Unit 1
Pittsfield, New Hampshire 03263
Phone: (603) 435-5526 • Fax (603) 435-5331
Bryan Lane – Superintendent of Schools

PITTSFIELD SCHOOL BOARD MEETING AGENDA

5:30 PM Thursday, August 4, 2022

PMHS Media Center

Pittsfield Middle High School

Join with Google Meet: meet.google.com/ozc-sstw-mto

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ACTION ON AMENDED AGENDA
4. APPROVAL OF MINUTES FROM
5. PUBLIC INPUT

July 7, 2022

6. PES PRINCIPAL

Information & Discussion

Action Items

<ul style="list-style-type: none">• Summer School• KCamp• Title 1 Summer Events• Professional Development• Calendar of Upcoming Events	
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7. PMHS PRINCIPAL

Information & Discussion

Action Items

<ul style="list-style-type: none">• Drake Field• Honor Roll• Opening of School• Summer Academies	
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8. SUPERINTENDENT

Information & Discussion

Action Items

<ul style="list-style-type: none">• Staffing• Dumpsters• PES Driveway Repairs• PES Flooring• Marston Transportation• New Hampshire Retirement System	
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9. SCHOOL BOARD

Information & Discussion

- Feasibility Study – Rough Order of Magnitude
- Policy Review – First Reading:
 - ECA, Buildings and Grounds Security
 - JCA, Change of School or Assignment
 - JEC, Change of School or Assignment – Manifest Educational Hardship
 - IKAD, Changing Student Grades

Action Items

- Policy Review – Second Reading:
 - EBCC, Bomb Threats
 - DBI, Budget Implementation
 - CFB, Building Administrators' Evaluation
 - EC, Buildings and Grounds Maintenance

10. COMMITTEE ASSIGNMENTS

BUDGET COMMITTEE -
DRAKE FIELD & FACILITIES –
NEGOTIATIONS –
FOSS FAMILY SCHOLARSHIP – Sarah Duval

11. PLAN AGENDA FOR NEXT MEETING

12. PUBLIC INPUT

13. NON-PUBLIC SESSION - RSA 91-A 3 (a) the dismissal, promotion, or compensation of the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which the request shall be granted. (b) The hiring of any public employee. (c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or a waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. - Negotiations

14. ADJOURNMENT

ADVANCE COPY, SUBJECT TO APPROVAL BY THE PITTSFIELD SCHOOL BOARD

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE
UNIT #51
PITTSFIELD SCHOOL BOARD**

MINUTES

Pittsfield School Board Meeting
July 7, 2022
Pittsfield Middle High School

I. CALL TO ORDER

Members Present: Adam Gauthier, Chairperson
Sandra Adams, Vice Chairperson
Sarah Duval
Molly Goggin

Others Present: Bryan Lane, Interim Superintendent
Derek Hamilton, PMHS Principal
Michael Wiley, PES Principal
Members of the Public

Chairperson Gauthier opened the meeting at 5:30 p.m.

II. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Gauthier

III. AGENDA REVIEW

The following items were added to the agenda:

- Setting Goals and Performance Evaluation in August for Superintendent Lane (Ms. Adams)
- Pittsfield Pledge (Ms. Adams)
- Student Centered Learning (Ms. Adams)
- Drake Field Fence (Mr. Gauthier)
- Budget Season (Mr. Gauthier)
- Non-public Session (Ms. Duval)
- Parent/Community Support Needs Survey (Mr. Lane)

IV. ACTION ON AMENDED AGENDA

On a motion made by Ms. Adams and seconded by Ms. Goggin, The Board unanimously approved the amended agenda

V. APPROVAL OF PREVIOUS MEETING MINUTES

The minutes of the June 16, 2022 meeting were considered. Changes include on page two, paragraph seven, fix grammatical error; page three, paragraph one, correct Mr. Gauthier's inquiry regarding the bathrooms from floors to grades, correct Ms. Sawin's name, paragraph five correct Ms. Mistler's name; page five, change AG to Mr. Gauthier, paragraph five change "he thanks" to "he thanked"; page eight, include approval vote for movie request, paragraph three, include the select board as making the advertisement for the open school board position. On a motion made by Ms. Adams and seconded by Ms. Goggin, the Board unanimously approved the amended agenda

VI. PUBLIC INPUT

Dan Schroth-Piermarocchi stated that he does not believe the middle high school should be closed. Mr. Schroth-Piermarocchi independently researched the cost per pupil reimbursement rate and found that the State of New Hampshire has one of the lowest cost per pupil rates in the nation. He does not believe a charter school or any other school should replace the current middle high school. He has requested a minimum of three solar companies to come in and do an energy audit on the middle high school to see if there is a cost savings to be found.

VII. PES PRINCIPAL

- A. Mr. Wiley stated that the end of the year festivities went well. The students enjoyed a very successful Lego night where they were able to show different type of coding and robotics that they had learned this year. Rustic Crust made a donation of one hundred pizzas for the celebration. Summer maintenance has been underway moving all of the rooms in accordance with next year's plans.
- B. There are multiple workshops scheduled for this summer for staff to participate in towards their personal development goals.
- C. The calendar of upcoming events at PES was presented and discussed.

VIII. PMHS PRINCIPAL

- A. Mr. Hamilton presented a Facilities Usage Request from the Town of Pittsfield. The request was made for the use of the gymnasium for the primary elections. Mr. Hamilton states that it would create minimum disruption, but would like to request police presence for the event.
Mr. Gauthier motioned to approve the request, seconded by Ms. Duval, the motion passed 4-0.
- B. Mr. Hamilton presented a list of the Class of 2022 Awards and Recognitions.

- C. Mr. Hamilton presented the list of scholarship recipients for the Class of 2022.
- D. Mr. Hamilton spoke regarding the plans of the 2022 graduating class. He also discussed the transparency in his report regarding students that prefer to go an alternative route.

Ms. Goggin asked how the middle high supports students that choose an alternative route to graduation.

Mr. Hamilton stated that the middle high school offers test preparation sessions for the students who choose to take the HI SET.

- E. District Vacancies – The open positions in the district are: 7/8 Science, 11/12 Special Education, Life Skill, 9/10 Mathematics. Mr. Hamilton additionally relayed that the Student Support Coordinator that had been open since January has been filled for the 2022-23 school year.

Ms. Goggin stated that higher education schools such as UNH, LRCC, PSU and SNHU would be good resources for recruiting new teachers amidst the hiring shortage.

- F. Summer Program – The Extended School Year begins on July 11, 2022

IX. INTERIM SUPERINTENDENT

- A. Staffing – Mr. Lane informed the Board that the open Special Education and Science positions to fill in the district are considered critical areas at this time.

PES has openings for: Reading Specialist, SSC, SPED Teachers

PMHS has openings for two Special Education Teachers; 7/8 Science, 11/12 Special Education, Life Skill, 9/10 Mathematics

- B. Summer Maintenance – The SAU has been in full swing with summer maintenance activities. Mr. Lane is in the process of getting quotes to replace the tile with VCT. The average thus far is approximately \$4,000 per classroom, which would allow roughly four classrooms per year to be transitioned to the new flooring.
- C. End of Year Festivities – Mr. Lane thanked both Principal Hamilton and Principal Wiley for the great end of year celebration that they organized for the district staff.
- D. Drake's Field Walkway – Sumnerscape quoted the walkway repair at \$18,500.
- E. Parent/Community Support Needs Survey was presented to the Board for approval. The survey's goal is to see what the various needs of our community members are in order to better serve them.

Ms. Adams inquired as to the anonymity of the survey for privacy as well as how the services would be delivered if it was private.

Mr. Lane said this was more of an overall view of what families are struggling with to create group/programs to help with the issues.

Mr. Gauthier motioned to approve the request, seconded by Ms. Goggin, the motion passed 4-0.

- F. Free and Reduced National Lunch Program – Mr. Lane conveyed that this program is coming to an end. The district is working to ensure that the information regarding this is distributed in a proactive manner, in various means of delivery methods so that families are made aware of the changes and are prepared for the changes.

X. SCHOOL BOARD

A. Policies – First Reading

- Policy EBCC, Bomb Threats
- Policy Budget Implementation, CFB
- Policy Building Administrators Evaluation
- Policy EC, Buildings and Grounds Maintenance Nomination

B. Teacher Nominations

- Mr. Gauthier motioned to approve the nomination of Jaclyn Rohr, at a salary of \$82,000, seconded by Ms. Goggin, the motion passed 4-0.
- Mr. Gauthier motioned to approve the nomination of Donald Belanger, at a salary of \$50,528, seconded by Ms. Goggin, the motion passed 4-0.
- Mr. Gauthier motioned to approve the nomination of Payne Gould, at a salary of \$35,688, seconded by Ms. Goggin, the motion passed 4-0.
- Mr. Gauthier motioned to approve the nomination of Bonnie Perry, at a salary of \$50,528, seconded by Ms. Goggin, the motion passed 4-0.
- Mr. Gauthier motioned to approve the nomination of Mackenzie Lavoy at a salary of \$35,315, seconded by Ms. Goggin, the motion passed 4-0.
- Mr. Gauthier motioned to approve the nomination of Sarah Conley, at a salary of \$35,315, seconded by Ms. Goggin, the motion passed 4-0.
- Mr. Gauthier motioned to approve the request to hire Melanie Ferraro, at a salary of \$44,118, seconded by Ms. Goggin, the motion passed 4-0.

C. Policies – Second Reading

- Policy DJE, Bidding Requirements, the fourth paragraph needs to be revised in order to allow the policy to be more easily interpreted. Mr. Lane will bring a revised copy to the Board at the next meeting.
- Policy GBD, BOARD – Employee Communications, change deans to principals, correct formatting by adding in bold headings. Mr. Gauthier motioned to approve the request, seconded by Ms. Goggin, the motion passed 4-0.
- Policy BDD, BOARD – Superintendent Relationship. Approved as written.
- Policy BDD-R – Superintendent Relationship, add page numbers. Ms. Duval motioned to approve the request, seconded by Ms. Adams, the motion passed 4-0.

C. Setting Goals and Performance Evaluation in August for Superintendent Lane

Ms. Adams asked if there was any formal evaluation process or form that could be

reviewed and possibly utilized in the goal setting and performance evaluation that they would like to conduct with Superintendent Lane in August.

Mr. Lane stated that he would look into this and provide the Board with an answer.

D. Pittsfield Pledge

Ms. Adams indicated that she would like to see the creation and implementation of a school mantra that emphasis respect in the community.

E. Student Centered Learning

Ms. Adams would like this brought back as priority.

Mr. Hamilton stated he has a presentation for the Board that he will present at the August 18, 2022 meeting.

F. Drake Field Fence

Mr. Gauthier stated that a resident contacted him regarding a section of the fence that should have been painted and was missed.

Mr. Hamilton informed the Board that he would contact Jason Darrah to have this completed.

G. Budget Season

Mr. Gauthier inquired as to when the budget process would come underway.

Mr. Lane informed Mr. Gauthier that he was looking six-to-eight weeks out to have a budget outline ready for the Board. Additionally, he stated as part of the budget process, he would like to see the salary schedule for the district's paraprofessionals be restructured in order to be more competitive and retain the talent that the district needs in order to be successful.

XI. COMMITTEE ASSIGNMENTS

- A. Budget Committee Representative
- B. Drake Field and Facilities
- C. Negotiating Team
- D. Foss Family Scholarship – Sarah Duval

XII. NEXT MEETING

The next meeting of the Board is scheduled for Thursday, August 4, 2022 at 5:30 p.m. in the Pittsfield Middle High School Media Center.

XIII. PUBLIC INPUT

Ms. Kelm inquired as to whether there was a concern or not over the method of delivery for the Parent/Community Support Needs Survey that was being sent out by the Family Support Coordinator as some people do not have access to electronic devices for the survey.

Mr. Lane stated that the survey can be sent out in multiple form to ensure accurate responses to gauge the community needs.

XIV. NON-PUBLIC

At 7:13 p.m. a motion was made by Mr. Gauthier and seconded by Ms. Adams to enter into a non-public session under the authority of RSA 91-A:3 to discuss personnel. The Board polled and voted unanimously to enter into a non-public session. (Ms. Adams, yes; Ms. Duval, yes; Mr. Gauthier, yes; Ms. Goggin, yes).

Discussed personnel issues. No action taken.

At 7:35 p.m. a motion was made by Mr. Gauthier and seconded by Ms. Goggin to exit into a non-public session under the authority of RSA 91-A:3 to discuss personnel. The Board polled and voted unanimously to exit into a non-public session. (Ms. Adams, yes; Ms. Duval, yes; Mr. Gauthier, yes; Ms. Goggin, yes).

Motion made by Mr. Gauthier to terminate Drake Field's lighting at dusk each day, seconded by Ms. Goggin. Board polled and voted unanimously to approve motion (Ms. Adams, yes; Ms. Duval, yes; Mr. Gauthier, yes; Ms. Goggin, yes).

XV. ADJOURNMENT

A motion was made by Mr. Gauthier and seconded by Ms. Duval to adjourn the meeting. The Board voted unanimously to adjourn the meeting at 7:42 p.m.

Respectfully submitted,

Sara Zinn
Recording Secretary

Pittsfield School District

To: Pittsfield School Board
From: PES Administration, Mike Wiley
Subject: Board Report
Date: August 4th, 2022

INFORMATION

1. Summer School is the place to be. The students are enjoying being here with the teachers.
2. KCamp has been a huge success. We had 30 out of the 31 Kindergartners attend. The teachers were able to get to know the students and assess where the students are coming in. Kindergartners were also able to have tours, learn classroom routines, meet other students and staff.
3. Title 1 summer events happened also. We passed out Science Kits and Summer Reading books to students that signed up. We also set up software and sent out invites with passwords to those students..

Professional Development:

- a. Kathy Collins and Mike Anderson are coming in to set up and prepare for the Readers and Writers workshop on Friday 8/5. The workshop will be held August 8th-12th.
- b. Toby Chasse and Susan Bradley have invited the PES staff to their workshop called Understanding the Special Education Process and IEP's. They have invited Pittsfield

Calendar of Upcoming Events:

8/8-8/12	Readers and Writers workshop
8/24	Teachers Workshop
8/25	Teachers Workshop(Alma Training)
8/25	Open House
8/29	First Day of School

Pittsfield School District

To: Pittsfield School Board
From: Derek Hamilton & Melissa Brown, PMHS Administration
Subject: Board Meeting – August 4, 2022
Date: July 28, 2022

INFORMATION

1. Drake Field. Over the past month we have installed pet waste stations at the entry and exit points of Drake Field. The waste stations include signage, litter bags, and receptacles. We have worked with the Suncook Valley Rotary Club to repair and seed the lower field area where trees and asphalt were removed. We would like to acknowledge the efforts of Jay Darrah, our athletic director, for facilitating these projects. Mr. Darrah has also worked closely with the Old Home Day Committee and Rotary Club to coordinate field usage for Old Home Day (July 23) and the Balloon Rally (August 5-7).
2. Honor Roll. The PMHS Honor Roll for the 2021-2022 school year is enclosed. Honor Roll is based on end of year course grades. Criteria differs slightly by grade level and is detailed on the enclosed document. I have also submitted the Honor Roll to the Pittsfield Post for publication in an upcoming edition.
3. Opening of School. We are preparing for the start of the 2022-2023 school year. Families received a message through School Messenger this past week detailing plans for the opening of school. We expect to have packets of information with standard forms and notices mailed home to families the week of August 15. An outline of important dates is below:

- August 22 – New Teacher Orientation
- August 23 – Special Education Team Meeting
- August 24/25 – Teacher Workshop Days
- August 25 – Sixth Grade Orientation at 4:30 p.m.
- August 25 – PMHS Open House from 5:30-7:00 p.m.
- August 29 – First Day of School

At our Teacher Workshop Days on August 24/25 we will cover a variety of topics, including Alma (our new student information system), advisory program, school policies and procedures, school culture, and student management.

4. Summer Academies. The Summer Academy Program culminated with the Presentation of Learning on July 15. Our students were well prepared and shared positive reflections on their experiences. We offered two programs this summer – Legends and Haunts and Create Your Own Adventure. Both programs were at maximum capacity and had waitlists. Legends and Haunts visited America's Stonehenge, Salem (MA), Portsmouth (NH), and the Pittsfield Historical Society. Create Your Own Adventure participated in a wide variety of outdoor activities at Candia Adventure Park, Echo Lake, and Saco River. A special thank you to our teachers for facilitating these programs; Sarah Carson, Amy Guimond, Rick Anthony, and Logan LaRoche. We would also like to acknowledge Jen Massey for coordinating the Summer Academies.

Pittsfield Middle High School
2021-2022 Honor Roll

High School: Honors with Distinction Minimum GPA of 4.0 (A)	High School: High Honors Minimum GPA of 3.7 (A-)
<ul style="list-style-type: none"> • Elise Berry • Annabelle Cote 	<ul style="list-style-type: none"> • Damonica Charles • Addison Clark • Olivia Cunningham • Sydnee Fisher • Olivia Harrison • Ashleigh Hodson • Annelissa Marcotte • Evan Munoz • Riley Nagle • Melanie Rand • Dalton Swenson • Matthew Swenson

High School: Honors - Minimum GPA of 3.0 (B)	
<ul style="list-style-type: none"> • Alessia Baracco • Briar Bell • Hayleigh Bernard • Cassandra Boyd • Lilli Brisbois • Aurora Carmichael • Morgan Carmichael • Michael Casey • Olivia Charles • Parker Clark • Lillianna Cole • David Cote • Joseph Cote • Damian Cunningham • Dylan Cunningham • Joseph DeFrusco • Natalie DeGreenia • Thomas Dunagin • Aaron Dunn • Christopher Farland • Hannah Filley 	<ul style="list-style-type: none"> • Joshua Garvin • Elias Gates • Miranda Hadfield • Aidan Hodson • Mabel Johnson • Abraham Marcotte • Jackson Marston • Darian Menefee • Trevor Mills • Winifred Morgan • Juliana Morse • Felix Munoz • McKenzie Newell • Chevelle Paquette • Quen Pereira • Amber Peterson • Sydney Provencal • Christopher Rexford • Aydin Thurston • Olivia Tobin • Marissa Ware

<ul style="list-style-type: none"> • David Flores • Helene Flores • Noah Garland 	<ul style="list-style-type: none"> • Brandin Weygand • Jadin Weygand
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Grades 7-8: High Honors All A's	Grades 7-8: Honors All A's or B's
<ul style="list-style-type: none"> • Ashley Clark • Ava Walker 	<ul style="list-style-type: none"> • Tiana Alleyne • Alana Barnouski • Elsie Brooks • Cadence Curtis • Autumn Dintino • Layla Dunn • Audrey Harper • Alivia Lavigne • Meadow Maddock • Kyleigh Page • Luciano Pecorino • Alexandria Penney • Lily Pizarro • Violet Pizarro • Nika Pereira • John Schuster

Sixth Grade: Honors - All Classes 3.0 or above
<ul style="list-style-type: none"> • Chelsee Chagnon • Savannah Chagnon • Owen Clark • Evelyn Cote • Joelyn Cote • Ethan Harper • Jillian McLarky



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 Bryan Lane – Superintendent of Schools

Superintendent's Report

August 4, 2022

The administration throughout the district continues to work on staffing issue. The open positions as of July 29, 2022 include:

PES	Reading Specialist	Student Support Specialist	2 Spec. Educ. teacher	5 th grade teacher
PMHS	HS Math	3 Spec. Educ. Teachers	MS Science	

Financially the difference between budgeted salaries vs. new contracted salaries are as follows:

Position	Budgeted Salary	New Salary	Variance
PES Librarian	\$46,302	\$35,688	\$10,614
Kindergarten	\$44,118	\$41,315	\$ 2,803
PES SPED	\$40,689	\$35,515	\$ 5,554
HS English	\$43,884	\$42,984	\$ 860
HS SPED	\$37,102	\$42,984	\$(5,882)
Stud. Sup. Svc.	\$56,950	\$25,600	\$31,350
PES Grade level teacher	\$66,412	\$35,315	\$31,097
MS English	\$39,872	\$35,688	\$ 4,184
Director of Student Sup. Svc.	\$85,500	\$77,500	\$ 8,000
PES Asst. Principal	\$84,685	\$82,000	\$ 2,685
Pre- School	\$48,956	\$50,528	\$(1,572)
PES Nurse	\$40,202	\$44,118	\$(3,916)
HS SPED	\$50,566	\$50,528	\$ 38
Title I teacher	\$40,202	\$35,688	\$ 4,514
3 RD Grade Teacher	\$38,030	\$35,315	\$ 4,715
Music teacher	\$48,396	\$35,315	\$13,081
			\$108,105

The new dumpsters were delivered at the Transfer station on July 28 and will be brought to the schools by August 3.

The turnaround driveway at PES has developed a sink hole. Upon inspection, there is culvert pipe that has failed. This creates a safety risk for the district. The hole has been filled with cold patch and a cone marks the area of concern. I am contracting with Merrill construction to come in to do the repair.

The approved budget for this school year included replacing some of the carpeting at PES with VCT tile. Replacement of the carpets at PES will begin on August 1st and be completed in plenty of time for the opening of school. The cost will be less than \$4,000 for a classroom.



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Bryan Lane – Superintendent of Schools

I have been in contact with Cara Marston, Town Administrator, to see what can be done to become part of a collective to reduce electric rates. We will work with the town and surrounding government agencies to see if we can get better rates for the coming school year.

On Monday August 1, I will be meeting with representatives of the Marston Bus Company and the Principals. The bus company is having difficulty in staffing drivers. We will look into what can be done if drivers are not found.

We have received a communication from the New Hampshire Retirement system in regard to a rate change for the budget season. Beginning in July of 2023, the rate of payment for teachers will be reduced from 21.02% to 19.64%. For non-teaching staff there will be a reduction from 14.06% to 13.53%. It is unclear what affect this will have on the budget as it is created over the next few weeks.



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Pittsfield, New Hampshire 03263

Phone: (603) 435-5526 • Fax (603) 435-5331

Bryan Lane – Superintendent of Schools

TO: The Pittsfield School Board
 FROM: Bryan Lane
 DATE: 7/25/22
 RE: Feasibility Study

The warrant article approved by the voters previous to my arrival indicated that the Board should look at all aspects of having the Pittsfield School District paying tuition for high school students to attend an areas high school. The Board contracted with Harriman Team Design to determine if the elementary school program could be accommodated into the current middle high school program. They concluded that if the current program being offered at the elementary school would not fit into the middle high school building. There are three regular education classroom spaces, three special education and two office spaces that could not be accommodated. The Board subsequently asked Harriman Team design to approximate costs to renovate the middle high school and to consider the possibility of new construction to accommodate those spaces that are not available in the current building. They estimate the following:

New constructing costs	\$ 5,000,000 to \$ 6,250,000
Renovation costs	\$ 15,000,000 to \$ 22,500,00

If the decision was made to move forward, this project would most likely begin in 2024.

In a separate evaluation, I was asked to determine the costs of tuition, special education and transportation if the decision was made to tuition students out to another school district. There is an attached spread sheet that describes those costs as the following:

	Tuition	Special Education	Transportation	Total
Merrimack Valley	\$2,320,000	\$403,328	\$257,640	\$2,980,968
Coe Brown	\$2,320,000	\$377,828	\$215,520	\$2,913,348
Pembroke	\$2,232,000	\$403,328	\$201,480	\$2,836,808
Winnisquam	\$2,240,000	\$352,328	\$257,640	\$2,849,968
Concord	\$2,208,000	\$403,328	\$215,520	\$2,826,848

Using the costs for Pembroke, I took the current year's budget and did an analysis of which accounts would be modified if high school students were enrolled in Pembroke with PES remaining open and if it was closed. That budget comparison is included in this information. The results were as follows:

Current Budget	Budget with PES open	Budget with PES closed
\$10,175,969	\$10,562,735	\$10,275,653
	\$386,766 increase	\$99,684 increase

While some modifications to the budget could be proposed, there is no financial benefit to having Pittsfield High School Student attend a different high school.

There is also the difficulty in securing transportation for our students. The decision could be made not to provide transportation which would reduce the cost to go to Pembroke by about \$200,000. This may make the annual cost a reduction of about \$100,000 but the cost to the taxpayer for a 20-year bond to renovate and for new construction still makes this a proposal with a cost increase.

22108 Pittsfield Programming and Feasibility Study - Rough Order of Magnitude (ROM) Cost

DRAFT

Date: 07/25/2022

New Construction Cost Approximate Range

Construction Cost \$4,000,000 to \$5,000,000 +/-
Total Project Cost \$5,000,000 to \$6,250,000 +/-

Renovation Cost Approximate Range

Construction Cost \$12,000,000 to \$18,000,000
Total Project Cost \$15,000,000 to \$22,500,000

Renovation and New Construction Cost Approximate Range

Construction Cost Subtotal \$16,000,000 to \$23,000,000
Total Project Cost Subtotal \$20,000,000 to \$28,750,000

Assumptions, Disclaimers and Notes: Costs are based on recent new construction and renovation and addition costs. These cost represent bidding the project in the beginning of 2024. 8-10% escalation should be applied for the first year after 2024 and 6% each year thereafter. The study that was dated 6.8.2022 was conducted to determine if the existing elementary program and middle school program would fit within the existing middle-high school assuming the high school program was no longer in the school. The cost represents a Rough Order of Magnitude (ROM) cost to address additional square footage, major renovation in specific program spaces and light renovation and/or code related renovations in the remaining spaces. The cost does not account for site work illustrated in the study. A detailed analysis of the existing building and site would need to be completed to refine the scope and cost. The following figures were used to arrive at the building cost and site cost related to a building addition. \$450-\$525 / sf construction cost was used for 9,200 sf (5,750sf program space plus .6 gross square footage such as hallways, mechanical, wall thickness, etc.) of new construction. \$350/sf construction cost was used for approximately 16,000 sf of major renovation. A range between \$100 and \$200/sf construction cost was used for light renovation and/or code related renovations for the remaining 60,000sf. The total project cost is typically an additional 25% of the construction cost. This accounts for project soft cost such as fees, surveys, testing, etc.

BUDGET OPTIONS

Account Number / Description		Approved budget	Budget with PES Open	Budget with PES Closed
1	1100 REGULAR PROGRAM			
2	1-01-1100-51100-00-00000 REG PROG TEACHERS SALARIES	\$ 782,001.00	\$ 782,001.00	\$ 782,001.00
3	1-02-1100-51100-00-00000 REG PROG TEACHERS SALARIES	\$ 395,113.00	\$ 395,113.00	\$ 395,113.00
4	1-03-1100-51100-00-00000 REG PROG TEACHERS SALARIES	\$ 657,860.00		
5	1-02-1100-51100-00-00000 REG PROG TEACHERS SALARIES	\$ 16,727.60	\$ 16,727.60	\$ 16,727.60
6	1-03-1100-51100-00-00000 REG PROG TEACHERS SALARIES	\$ 25,091.40		
7	1-03-1100-51110-00-00000 REG PROG TEAM LEADERS	\$ 9,800.00	\$ 2,800.00	\$ 2,800.00
8	1-01-1100-51111-00-00000 REG PROG SICK DAY BUYBACK	\$ 4,792.00	\$ 4,792.00	\$ 4,792.00
9	1-02-1100-51111-00-00000 REG PROG SICK DAY BUYBACK	\$ 5,021.00	\$ 5,021.00	\$ 5,021.00
10	1-03-1100-51111-00-00000 REG PROG SICK DAY BUYBACK	\$ 7,957.00		
11	1-01-1100-51120-00-00000 REG PROG SUP STAFF W/RETIRE	\$ 33,005.00	\$ 33,005.00	\$ 33,005.00
12	1-02-1100-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	\$ 5,148.00	\$ 5,148.00	\$ 5,148.00
13	1-03-1100-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	\$ 18,790.00		
14	1-01-1100-51150-00-00000 REG PROG HEALTH INS BUYBACK	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
15	1-02-1100-51150-00-00000 REG PROG HEALTH INS BUYBACK	\$ 1,860.00	\$ 1,860.00	\$ 1,860.00
16	1-03-1100-51150-00-00000 REG PROG HEALTH INS BUYBACK	\$ 2,140.00		
17	1-01-1100-51160-00-00000 REG PROG TEAM LEADERS	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00
18	1-03-1100-51160-00-00000 REG PROG ACCREDITATION SALARIES	\$ 2,400.00		
19	1-03-1100-51190-00-00000 SANDERSON TRUST \$ SCHOOL WORK	\$ 1,000.00		
20	1-01-1100-51200-00-00000 REG PROG SUBSTITUTES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
21	1-02-1100-51200-00-00000 REG PROG SUBSTITUTES	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00
22	1-03-1100-51200-00-00000 REG PROG SUBSTITUTES	\$ 10,000.00		
23	1-01-1100-51210-00-00000 LONG TERM SUBSTITUTES	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
24	1-03-1100-51210-00-00000 LONG TERM SUBSTITUTES	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00
25	1-03-1100-51220-00-00000 REG PROG PASS PROGRAM	\$ 600.00		
26	1-01-1100-52110-00-00000 REG PROG HEALTH INSURANCE	\$ 236,477.76	\$ 236,477.76	\$ 236,477.76
27	1-02-1100-52110-00-00000 REG PROG HEALTH INSURANCE	\$ 104,614.61	\$ 104,614.61	\$ 104,614.61
28	1-03-1100-52110-00-00000 REG PROG HEALTH INSURANCE	\$ 144,490.96		
29	1-02-1100-52110-00-00000 REG PROG HEALTH INSURANCE	\$ 9,774.00	\$ 9,774.00	\$ 9,774.00
30	1-03-1100-52110-00-00000 REG PROG HEALTH INSURANCE	\$ 14,619.00		
31	1-01-1100-52120-00-00000 REG PROG DENTAL INSURANCE	\$ 1,204.64	\$ 1,204.64	\$ 1,204.64
32	1-02-1100-52120-00-00000 REG PROG DENTAL INSURANCE	\$ 666.74	\$ 666.74	\$ 666.74
33	1-03-1100-52120-00-00000 REG PROG DENTAL INSURANCE	\$ 1,053.02		
34	1-02-1100-52120-00-00000 REG PROG DENTAL INSURANCE	\$ 266.00	\$ 266.00	\$ 266.00
35	1-03-1100-52120-00-00000 REG PROG DENTAL INSURANCE	\$ 399.00		
36	1-01-1100-52130-00-00000 REG PROG LIFE INSURANCE	\$ 2,097.00	\$ 2,097.00	\$ 2,097.00
37	1-02-1100-52130-00-00000 REG PROG LIFE INSURANCE	\$ 862.00	\$ 862.00	\$ 862.00
38	1-03-1100-52130-00-00000 REG PROG LIFE INSURANCE	\$ 1,382.00		
39	1-02-1100-52130-00-00000 REG PROG LIFE INSURANCE	\$ 27.28	\$ 27.28	\$ 27.28
40	1-03-1100-52130-00-00000 REG PROG LIFE INSURANCE	\$ 40.92		
41	1-01-1100-52200-00-00000 REG PROG SOCIAL SEC	\$ 59,823.08	\$ 59,823.08	\$ 59,823.08
42	1-02-1100-52200-00-00000 REG PROG SOCIAL SEC	\$ 30,226.14	\$ 30,226.14	\$ 30,226.14
43	1-03-1100-52200-00-00000 REG PROG SOCIAL SEC	\$ 50,326.29		
44	1-02-1100-52200-00-00000 REG PROG SOCIAL SEC	\$ 1,279.66	\$ 1,279.66	\$ 1,279.66
45	1-03-1100-52200-00-00000 REG PROG SOCIAL SEC	\$ 1,919.49		
46	1-01-1100-52300-00-00000 REG PROG NH RETIREMENT	\$ 164,376.61	\$ 164,376.61	\$ 164,376.61
47	1-02-1100-52300-00-00000 REG PROG NH RETIREMENT	\$ 83,052.75	\$ 83,052.75	\$ 83,052.75
48	1-03-1100-52300-00-00000 REG PROG NH RETIREMENT	\$ 138,282.17		
49	1-02-1100-52300-00-00000 REG PROG NH RETIREMENT	\$ 3,516.14	\$ 3,516.14	\$ 3,516.14
50	1-03-1100-52300-00-00000 REG PROG NH RETIREMENT	\$ 5,274.21		
51	1-01-1100-52600-00-00000 REG PROG WORKERS COMP	\$ 2,869.00	\$ 2,869.00	\$ 2,869.00
52	1-02-1100-52600-00-00000 REG PROG WORKERS COMP	\$ 1,426.00	\$ 1,426.00	\$ 1,426.00
53	1-03-1100-52600-00-00000 REG PROG WORKERS COMP	\$ 2,365.00		
54	1-02-1100-52600-00-00000 REG PROG WORKERS COMP	\$ 3.00	\$ 7.00	\$ 7.00
55	1-03-1100-52600-00-00000 REG PROG WORKERS COMP	\$ 4.00		
56	1-01-1100-54300-00-00000 REG PROG REPAIRS/MAINT	\$ 5,700.00	\$ 5,700.00	\$ 5,700.00
57	1-03-1100-55600-00-00000 TUITION	\$ -	\$ 2,232,000.00	\$ 2,232,000.00
58	1-01-1100-56110-00-00000 REG PROG GEN SUPPLIES	\$ 30,600.00	\$ 30,600.00	\$ 30,600.00
59	1-02-1100-56110-00-00000 REG PROG GEN SUPPLIES	\$ 16,560.00	\$ 16,560.00	\$ 16,560.00
60	1-03-1100-56110-00-00000 REG PROG GEN SUPPLIES	\$ 23,920.00		
61	1-01-1100-56410-00-00000 REG PROG BOOKS	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
62	1-02-1100-56410-00-00000 REG PROG BOOKS	\$ 412.00	\$ 412.00	\$ 412.00
63	1-01-1100-57330-00-00000 REG PROG REP. FURNITURE	\$ 7,400.00	\$ 7,400.00	\$ 7,400.00
64	1-02-1100-57330-00-00000 REG PROG REP. FURNITURE	\$ 4,325.00	\$ 4,325.00	\$ 4,325.00
65	1-03-1100-57330-00-00000 REG PROG REP. FURNITURE	\$ 7,400.00		
66	1-01-1100-58100-00-00000 REG PROG DUES/FEES	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
67	1-02-1100-58100-00-00000 REG PROG DUES/FEES	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
68	1-03-1100-58100-00-00000 REG PROG DUES/FEES	\$ 3,200.00		
69				
70	1200 SPEC ED			
71	1-01-1200-51100-00-00000 SPEC ED TEACHER SALARIES	\$ 449,411.00	\$ 449,411.00	\$ 449,411.00
72	1-02-1200-51100-00-00000 SPEC ED TEACHER SALARIES	\$ 67,045.00	\$ 67,045.00	\$ 67,045.00
73	1-03-1200-51100-00-00000 SPEC ED TEACHER SALARIES	\$ 185,767.00		
74	1-01-1200-51111-00-00000 SPEC ED SICK DAY BUYBACK	\$ 4,645.00	\$ 4,645.00	\$ 4,645.00
75	1-01-1200-51120-00-00000 SPEC ED SUP STAFF W/RETIRE	\$ 297,052.00	\$ 297,052.00	\$ 297,052.00
76	1-02-1200-51120-00-00000 SPEC ED SUP STAFF W/RETIRE	\$ 131,531.00	\$ 131,531.00	\$ 131,531.00
77	1-03-1200-51120-00-00000 SPEC ED SUP STAFF W/RETIRE	\$ 185,496.00		
78	1-01-1200-51130-00-00000 SPEC ED SUP STAFF W/O RETIRE	\$ 44,212.00	\$ 44,212.00	\$ 44,212.00
79	1-02-1200-51130-00-00000 SPEC ED SUP STAFF W/O RET	\$ 4,248.00	\$ 4,248.00	\$ 4,248.00
80	1-03-1200-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	\$ 4,146.00		
81	1-02-1200-51150-00-00000 SPEC ED HEALTH INS BUYBACK	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
82	1-03-1200-51150-00-00000 SPEC ED HEALTH INS BUYBACK	\$ 4,000.00		

BUDGET OPTIONS

Account Number / Description		Approved budget	Budget with PES Open	Budget with PES Closed
83	1-01-1200-51170-00-00000 SPEC ED EXT YR PROG SALARIES	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00
84	1-02-1200-51170-00-00000 SPEC ED EXT YR PROG SALARIES	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
85	1-03-1200-51170-00-00000 SPEC ED EXT YR PROG SALARIES	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
86	1-01-1200-52110-00-00000 SPEC ED HEALTH INSURANCE	\$ 107,467.27	\$ 107,467.27	\$ 107,467.27
87	1-02-1200-52110-00-00000 SPEC ED HEALTH INSURANCE	\$ 18,649.87	\$ 18,649.87	\$ 18,649.87
88	1-03-1200-52110-00-00000 SPEC ED HEALTH INSURANCE	\$ 14,609.07		
89	1-01-1200-52120-00-00000 SPEC ED DENTAL INSURANCE	\$ 621.73	\$ 621.73	\$ 621.73
90	1-02-1200-52120-00-00000 SPEC ED DENTAL INSURANCE	\$ 194.29	\$ 194.29	\$ 194.29
91	1-03-1200-52120-00-00000 SPEC ED DENTAL INSURANCE	\$ 310.87		
92	1-01-1200-52130-00-00000 SPEC ED LIFE INSURANCE	\$ 773.00	\$ 773.00	\$ 773.00
93	1-02-1200-52130-00-00000 SPEC ED LIFE INSURANCE	\$ 221.00	\$ 221.00	\$ 221.00
94	1-03-1200-52130-00-00000 SPEC ED LIFE INSURANCE	\$ 442.00		
95	1-01-1200-52200-00-00000 SPEC ED SOCIAL SEC	\$ 34,379.94	\$ 34,379.94	\$ 34,379.94
96	1-02-1200-52200-00-00000 SPEC ED SOCIAL SEC	\$ 5,128.94	\$ 5,128.94	\$ 5,128.94
97	1-03-1200-52200-00-00000 SPEC ED SOCIAL SEC	\$ 14,211.18		
98	1-01-1200-52300-00-00000 SPEC ED NH RETIREMENT	\$ 94,466.19	\$ 94,466.19	\$ 94,466.19
99	1-02-1200-52300-00-00000 SPEC ED NH RETIREMENT	\$ 14,092.86	\$ 14,092.86	\$ 14,092.86
100	1-03-1200-52300-00-00000 SPEC ED NH RETIREMENT	\$ 39,048.22		
101	1-01-1200-52400-00-00000 SPEC ED TUITION REIMBURSE	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
102	1-02-1200-52400-00-00000 SPEC ED TUITION REIMBURSE	\$ 600.00	\$ 600.00	\$ 600.00
103	1-03-1200-52400-00-00000 SPEC ED TUITION REIMBURSE	\$ 233.00		
104	1-01-1200-52600-00-00000 SPEC ED WORKERS COMP	\$ 2,333.00	\$ 2,333.00	\$ 2,333.00
105	1-02-1200-52600-00-00000 SPEC ED WORKERS COMP	\$ 870.00	\$ 870.00	\$ 870.00
106	1-03-1200-52600-00-00000 SPEC ED WORKERS COMP	\$ 1,114.00		
107	1-03-1200-55610-00-00000 SPEC ED TUITION PUBLIC SCHOOL	\$ -	\$ 403,328.00	\$ 403,328.00
108	1-01-1200-55630-00-00000 SPEC ED TUITION PRIV SCHOOL	\$ 58,054.00	\$ 58,054.00	\$ 58,054.00
109	1-02-1200-55630-00-00000 SPEC ED TUITION PRIV SCHOOL	\$ 210,152.00	\$ 210,152.00	\$ 210,152.00
110	1-03-1200-55630-00-00000 SPEC ED TUITION PRIV SCHOOL	\$ 287,324.00	\$ 287,324.00	\$ 287,324.00
111	1-01-1200-55800-00-00000 SPEC ED MILEAGE	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
112	1-02-1200-55800-00-00000 SPEC ED TRAVEL	\$ 200.00	\$ 200.00	\$ 200.00
113	1-03-1200-55800-00-00000 SPEC ED TRAVEL	\$ 1,200.00		
114	1-01-1200-56110-00-00000 SPEC ED GEN SUPPLIES	\$ 900.00	\$ 900.00	\$ 900.00
115	1-02-1200-56110-00-00000 SPEC ED GEN SUPPLIES	\$ 900.00	\$ 900.00	\$ 900.00
116	1-03-1200-56110-00-00000 SPEC ED GEN SUPPLIES	\$ 900.00		
117	1-01-1200-58100-00-00000 SPEC ED DUES/FEES	\$ 800.00	\$ 800.00	\$ 800.00
118	1-02-1200-58100-00-00000 SPEC ED DUES/FEES	\$ 300.00	\$ 300.00	\$ 300.00
119	1-03-1200-58100-00-00000 SPEC ED DUES/FEES	\$ 300.00		
120				
121				
122	1260 ESOL			
123	1-01-1260-51100-00-00000 BILINGUAL SALARIES	\$ 3,849.00	\$ 3,849.00	\$ 3,849.00
124	1-03-1260-51100-00-00000 BILINGUAL SALARIES	\$ 1,896.00	\$ 1,896.00	\$ 1,896.00
125	1-01-1260-52200-00-00000 BILINGUAL SOCIAL SECURITY	\$ 294.00	\$ 294.00	\$ 294.00
126	1-03-1260-52200-00-00000 BILINGUAL SOCIAL SECURITY	\$ 145.00		
127				
128	1300 VOCATIONAL EDUCATION			
129	1-03-1300-55610-00-00000 VOC ED TUITION IN-STATE	\$ 53,973.00	\$ 53,973.00	\$ 53,973.00
130				
131	1410 COCURRICULAR			
132	1-01-1410-51100-00-00000 COCURRICULAR SALARY	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00
133	1-02-1410-51100-00-00000 CO-CURRICULAR SALARIES	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
134	1-03-1410-51100-00-00000 CO-CURRICULAR SALARIES	\$ 7,000.00		
135	1-01-1410-52200-00-00000 COCURRICULAR FICA	\$ 80.00	\$ 80.00	\$ 80.00
136	1-02-1410-52200-00-00000 CO-CURRICULAR SOCIAL SEC	\$ 99.00	\$ 99.00	\$ 99.00
137	1-03-1410-52200-00-00000 CO-CURRICULAR SOCIAL SEC	\$ 536.00		
138	1-01-1410-52300-00-00000 COCURRICULAR NH RET	\$ 221.00	\$ 221.00	\$ 221.00
139	1-02-1410-52300-00-00000 CO-CURRICULAR RETIREMENT	\$ 273.00	\$ 273.00	\$ 273.00
140	1-03-1410-52300-00-00000 CO-CURRICULAR RETIREMENT	\$ 1,471.00		
141	1-03-1410-56100-00-00000 CO-CURRICULAR SUPPLIES	\$ 300.00		
142	1-03-1410-58100-00-00000 CO-CURRICULAR DUES/FEES	\$ 480.00		
143				
144	1420 ATHLETIC			
145	1-02-1420-51100-00-00000 ATHLETIC COACHES SALARIES	\$ 11,850.00	\$ 11,850.00	\$ 11,850.00
146	1-03-1420-51100-00-00000 ATHLETIC COACHES SALARIES	\$ 26,150.00		
147	1-02-1420-52200-00-00000 ATHLETIC SOCIAL SEC	\$ 907.00	\$ 907.00	\$ 907.00
148	1-03-1420-52200-00-00000 ATHLETIC SOCIAL SEC	\$ 2,000.00		
149	1-03-1420-52300-00-00000 ATHLETIC RETIREMENT	\$ 800.00		
150	1-02-1420-52600-00-00000 ATHLETIC WORKER'S COMP	\$ 16.00	\$ 16.00	\$ 16.00
151	1-03-1420-52600-00-00000 ATHLETIC WORKER'S COMP	\$ 3.00		
152	1-02-1420-53400-00-00000 ATHLETIC OFFICIALS TECH SERV	\$ 3,932.00	\$ 3,932.00	\$ 3,932.00
153	1-03-1420-53400-00-00000 ATHLETIC OFFICIALS TECH SERV	\$ 11,616.00		
154	1-02-1420-56100-00-00000 ATHLETIC SUPPLIES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
155	1-03-1420-56100-00-00000 ATHLETIC SUPPLIES	\$ 10,000.00		
156	1-02-1420-57390-00-00000 ATHLETIC OTHER EQUIP	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
157	1-03-1420-57390-00-00000 ATHLETIC OTHER EQUIP	\$ 3,000.00		
158	1-02-1420-58100-00-00000 ATHLETIC DUES/FEES	\$ 1,009.00	\$ 1,009.00	\$ 1,009.00
159	1-03-1420-58100-00-00000 ATHLETIC DUES/FEES	\$ 6,061.00		
160				
161	1430 SUMMER SCHOOL			
162	1-01-1430-51110-00-00000 DRAKE FIELD SUMMER PRGR SALARY	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
163				
164	2120 GUIDANCE			
165	1-01-2120-51100-00-00000 GUIDANCE SALARIES	\$ 69,330.00	\$ 69,330.00	\$ 69,330.00

BUDGET OPTIONS

Account Number / Description		Approved budget	Budget with PES Open	Budget with PES Closed	
166	1-02-2120-51100-00-00000 GUIDANCE SALARIES	\$ 38,877.00	\$ 64,325.00	\$ 64,325.00	
167	1-03-2120-51100-00-00000 GUIDANCE SALARIES	\$ 72,200.00			
168	1-01-2120-51111-00-00000 GUIDANCE SICK DAY BUYBACK	\$ 2,811.00	\$ 2,811.00	\$ 2,811.00	
169	1-02-2120-51111-00-00000 GUIDANCE SICK DAY BUYBACK	\$ 1,116.00	\$ 2,596.00	\$ 2,596.00	
170	1-03-2120-51111-00-00000 GUIDANCE SICK DAY BUYBACK	\$ 1,480.00			
171	1-02-2120-51120-00-00000 GUIDANCE SUP STAFF SALARY	\$ -	\$ 24,491.00	\$ 24,491.00	
172	1-03-2120-51120-00-00000 GUIDANCE SUP STAFF SALARY	\$ 24,491.06			
173	1-01-2120-52110-00-00000 GUIDANCE HEALTH INS	\$ 21,062.41	\$ 21,062.41	\$ 21,062.41	
174	1-02-2120-52110-00-00000 GUIDANCE HEALTH INS	\$ 27,919.70	\$ 24,443.00	\$ 24,443.00	
175	1-03-2120-52110-00-00000 GUIDANCE HEALTH INS	\$ 28,558.00			
176	1-03-2120-52100-00-00000 GUIDANCE SUP STAFF HEALTH INSUR	\$ 24,443.03			
177	1-02-2120-52120-00-00000 GUIDANCE DENTAL INSURANCE	\$ 163.23	\$ 363.00	\$ 363.00	
178	1-03-2120-52120-00-00000 GUIDANCE DENTAL INSURANCE	\$ 303.06			
179	1-03-2120-52120-00-00000 GUIDANCE SUP STAFF DENTAL	\$ 2,010.39			
180	1-01-2120-52130-00-00000 GUIDANCE LIFE INSURANCE	\$ 110.00	\$ 110.00	\$ 110.00	
181	1-02-2120-52130-00-00000 GUIDANCE LIFE INSURANCE	\$ 77.00	\$ 110.00	\$ 110.00	
182	1-03-2120-52130-00-00000 GUIDANCE LIFE INSURANCE	\$ 144.00			
183	1-03-2120-52130-00-00000 GUIDANCE SUP STAFF LIFE INSURANC	\$ 77.00	\$ -	\$ -	
184	1-01-2120-52200-00-00000 GUIDANCE SOCIAL SECURITY	\$ 5,303.75	\$ 5,303.75	\$ 5,303.75	
185	1-02-2120-52200-00-00000 GUIDANCE SOCIAL SECURITY	\$ 2,974.09			
186	1-03-2120-52200-00-00000 GUIDANCE SOCIAL SECURITY	\$ 5,523.30	\$ 4,920.86	\$ 4,920.86	
187	1-03-2120-52200-00-00000 GUIDANCE SUP STAFF SOCIAL SECURI	\$ 1,873.57			
188	1-01-2120-52300-00-00000 GUIDANCE NH RETIREMENT	\$ 14,573.17	\$ 14,573.17	\$ 14,573.17	
189	1-02-2120-52300-00-00000 GUIDANCE NH RETIREMENT	\$ 8,171.95	\$ 13,521.12	\$ 13,521.12	
190	1-03-2120-52300-00-00000 GUIDANCE NH RETIREMENT	\$ 15,176.44			
191	1-03-2120-52300-00-00000 GUIDANCE SUP STAFF NH RETIREMEN	\$ 3,443.44			
192	1-01-2120-52600-00-00000 GUIDANCE WORKERS COMP	\$ 219.00	\$ 219.00	\$ 219.00	
193	1-02-2120-52600-00-00000 GUIDANCE WORKERS COMP	\$ 161.00	\$ 219.00	\$ 219.00	
194	1-03-2120-52600-00-00000 GUIDANCE WORKERS COMP	\$ 317.00			
195	1-03-2120-52600-00-00000 GUIDANCE SUP STAFF WORKMANS CC	\$ 161.00			
196	1-02-2120-53300-00-00000 GUIDANCE PROFESSIONAL SERVICES	\$ 4,250.00	\$ 4,250.00	\$ 4,250.00	
197	1-03-2120-53300-00-00000 GUIDANCE PROFESSIONAL SERVICES	\$ 3,450.00			
198	1-03-2120-53400-00-00000 GUIDANCE TECH SERVICE	\$ 4,258.00	\$ 4,258.00	\$ 4,258.00	
199	1-03-2120-54490-00-00000 GUIDANCE RENTAL OTH EQUIP	\$ 44.00			
200	1-02-2120-55800-00-00000 GUIDANCE TRAVEL	\$ 200.00	\$ 200.00	\$ 200.00	
201	1-03-2120-55800-00-00000 GUIDANCE TRAVEL	\$ 400.00			
202	1-02-2120-55900-00-00000 GUIDANCE PURCHASED SERVICES	\$ -	\$ -	\$ -	
203	1-03-2120-55900-00-00000 GUIDANCE PURCHASED SERVICES	\$ -	\$ -	\$ -	
204	1-02-2120-56110-00-00000 GUIDANCE GEN SUPPLIES	\$ 200.00	\$ 1,000.00	\$ 1,000.00	
205	1-03-2120-56110-00-00000 GUIDANCE GEN SUPPLIES	\$ 3,700.00			
206	1-02-2120-58100-00-00000 GUIDANCE DUES/FEES	\$ 269.00	\$ 269.00	\$ 269.00	
207	1-03-2120-58100-00-00000 GUIDANCE DUES/FEES	\$ 269.00			
208					
209	2130 HEALTH				
210	1-01-2130-51100-00-00000 HEALTH SERVICES SALARIES	\$ 38,030.00	\$ 38,030.00	\$ 30,000.00	LPN
211	1-02-2130-51100-00-00000 HEALTH SERVICES SALARIES	\$ 15,587.00	\$ 45,535.00	\$ 45,535.00	
212	1-03-2130-51100-00-00000 HEALTH SERVICES SALARIES	\$ 28,948.00			
213	1-01-2130-52110-00-00000 HEALTH SERVICES HEALTH INS	\$ 11,249.01	\$ 11,249.01	\$ 11,249.01	
214	1-02-2130-52110-00-00000 HEALTH SERVICES HEALTH INS	\$ 10,531.24	\$ 24,443.00	\$ 24,443.00	
215	1-03-2130-52110-00-00000 HEALTH SERVICES HEALTH INS	\$ 13,959.84			
216	1-01-2130-52120-00-00000 HEALTH SERVICES DENTAL	\$ 163.23	\$ 163.23	\$ 163.23	
217	1-02-2130-52120-00-00000 HEALTH SERVICES DENTAL INS	\$ -	\$ 233.00	\$ 233.00	
218	1-03-2130-52120-00-00000 HEALTH SERVICES DENTAL	\$ 466.00			
219	1-01-2130-52130-00-00000 HEALTH SERVICES LIFE INS	\$ 110.00	\$ 110.00	\$ 110.00	
220	1-02-2130-52130-00-00000 HEALTH SERVICES LIFE INS	\$ 39.00	\$ 110.00	\$ 110.00	
221	1-03-2130-52130-00-00000 HEALTH SERVICES LIFE INS	\$ 72.00			
222	1-01-2130-52200-00-00000 HEALTH SERVICE SOC SEC	\$ 2,909.00	\$ 2,909.30	\$ 2,295.00	
223	1-02-2130-52200-00-00000 HEALTH SERVICES SOC SEC	\$ 1,192.00	\$ 3,483.43	\$ 3,483.43	
224	1-03-2130-52200-00-00000 HEALTH SERVICES SOC SEC	\$ 2,215.00			
225	1-01-2130-52300-00-00000 HEALTH SERVICES NH RETIRE	\$ 7,993.91	\$ 7,993.91	\$ 6,306.00	
226	1-02-2130-52300-00-00000 HEALTH SERVICES NH RETIRE	\$ 3,276.00	\$ 9,571.46	\$ 9,571.46	
227	1-03-2130-52300-00-00000 HEALTH SERVICES NH RETIRE	\$ 6,085.00			
228	1-01-2130-52600-00-00000 HEALTH SERVICES WORKERS COMP	\$ 127.00	\$ 127.00	\$ 127.00	
229	1-02-2130-52600-00-00000 HEALTH SERVICES WORKERS COMP	\$ 47.00	\$ 127.00	\$ 127.00	
230	1-03-2130-52600-00-00000 HEALTH SERVICES WORKERS COMP	\$ 88.00			
231	1-01-2130-53300-00-00000 HEALTH SERVICES PROF SERV	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
232	1-02-2130-53300-00-00000 HEALTH SERVICES PROF SERV	\$ 1,020.00	\$ 1,020.00	\$ 1,020.00	
233	1-03-2130-53300-00-00000 HEALTH SERVICES PROF SERV	\$ 1,980.00			
234	1-01-2130-54300-00-00000 HEALTH SERVICES REPAIRS/MAINT	\$ 625.00	\$ 625.00	\$ 625.00	
235	1-02-2130-54300-00-00000 HEALTH SERVICES REPAIRS/MAINT	\$ 150.00	\$ 400.00	\$ 400.00	
236	1-03-2130-54300-00-00000 HEALTH SERVICES REPAIRS/MAINT	\$ 250.00			
237	1-01-2130-56110-00-00000 HEALTH SERVICES SUPPLIES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
238	1-02-2130-56110-00-00000 HEALTH SERVICES SUPPLIES	\$ 871.00	\$ 871.00	\$ 871.00	
239	1-03-2130-56110-00-00000 HEALTH SERVICES SUPPLIES	\$ 1,690.00			
240	1-01-2130-58100-00-00000 HEALTH SERVICES DUES/FEES	\$ 174.00	\$ 174.00	\$ 174.00	
241	1-02-2130-58100-00-00000 HEALTH SERVICES DUES/FEES	\$ 62.00	\$ 174.00	\$ 174.00	
242	1-03-2130-58100-00-00000 HEALTH SERVICES DUES/FEES	\$ 112.00			
243					
244					
245	2150 SPEECH/LANGUAGE SERVICES				
246	1-01-2150-51100-00-00000 SPEECH/LANGUAGE SALARY	\$ 58,883.00	\$ 58,883.00	\$ 58,883.00	
247	1-02-2150-51100-00-00000 SPEECH/LANGUAGE SALARY	\$ 7,354.00	\$ 7,354.00	\$ 7,354.00	
248	1-03-2150-51100-00-00000 SPEECH/LANGUAGE SALARY	\$ 7,354.00			

BUDGET OPTIONS

Account Number / Description		Approved budget	Budget with PES Open	Budget with PES Closed
249	1-01-2150-52110-00-00000 SPEECH/LANGUAGE HEALTH INS	\$ 5,808.13	\$ 5,808.13	\$ 5,808.13
250	1-02-2150-52110-00-00000 SPEECH/LANGUAGE HEALTH INS	\$ 726.03	\$ 1,500.00	\$ 1,500.00
251	1-03-2150-52110-00-00000 SPEECH/LANGUAGE HEALTH INS	\$ 726.00		
252	1-01-2150-52130-00-00000 SPEECH/LANGUAGE LIFE INS	\$ 72.00	\$ 72.00	\$ 72.00
253	1-02-2150-52130-00-00000 SPEECH/LANGUAGE LIFE INS	\$ 40.17	\$ 72.00	\$ 72.00
254	1-03-2150-52130-00-00000 SPEECH/LANGUAGE LIFE INSURANCE	\$ 74.16		
255	1-01-2150-52200-00-00000 SPEECH/LANGUAGE SOCIAL SEC	\$ 4,504.55	\$ 4,504.55	\$ 4,504.55
256	1-02-2150-52200-00-00000 SPEECH/LANGUAGE SOCIAL SEC	\$ 562.58	\$ 562.58	\$ 562.58
257	1-03-2150-52200-00-00000 SPEECH/LANGUAGE FICA	\$ 562.58		
258	1-01-2150-52300-00-00000 SPEECH/LANGUAGE NH RETIRE	\$ 12,377.21	\$ 12,377.21	\$ 12,377.21
259	1-02-2150-52300-00-00000 SPEECH/LANGUAGE NH RETIRE	\$ 1,545.81	\$ 1,545.81	\$ 1,545.81
260	1-03-2150-52300-00-00000 SPEECH/LANGUAGE NH RETIRE	\$ 1,545.81		
261	1-01-2150-52600-00-00000 SPEECH/LANGUAGE WORKER'S COMP	\$ 173.00	\$ 173.00	\$ 173.00
262	1-02-2150-52600-00-00000 SPEECH/LANGUAGE WORKER'S COMP	\$ 22.00	\$ 44.00	\$ 44.00
263	1-03-2150-52600-00-00000 SPEECH/LANGUAGE WORKER'S COMP	\$ 22.00		
264	1-01-2150-53300-00-00000 SPEECH/LANGUAGE PROF SERVICES	\$ 124,458.00	\$ 124,458.00	\$ 124,458.00
265	1-02-2150-53300-00-00000 SPEECH/LANGUAGE PROF SERVICES	\$ 20,743.00	\$ 20,743.00	\$ 20,743.00
266	1-03-2150-53300-00-00000 SPEECH/LANGUAGE PROF SERVICES	\$ 20,743.00	\$ 20,743.00	\$ 20,743.00
267				
268	2160 P/T SERVICES			
269	1-01-2160-53300-00-00000 PT PROF SERVICES	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
270	1-02-2160-53300-00-00000 PT PROF SERVICES	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
271	1-03-2160-53300-00-00000 PT PROF SERVICES	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
272				
273	TOTAL 2160 P/T SERVICES			
274	2163 OCCUPATIONAL THERAPY			
275	1-01-2163-53300-00-00000 OT PROF SERVICES	\$ 133,478.00	\$ 133,478.00	\$ 133,478.00
276	1-02-2163-53300-00-00000 OCCUPATIONAL THERAPY SERVICES	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
277	1-03-2163-53300-00-00000 OCCUP THERAPY SERVICES	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
278				
279	2190 OTHER SUPPORT SERVICES-VISION			
280	1-01-2190-53300-00-00000 PROFESSIONAL SERVICES	\$ 7,308.00	\$ 7,308.00	\$ 7,308.00
281	1-02-2190-53300-00-00000 OTHER SUPPORT SERV CONSULTANT	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00
282	1-03-2190-53300-00-00000 OTHER SUPPORT SERVICES CONSULTA	\$ 4,222.00		
283				
284	2210 PROFESSIONAL DEVELOPMENT			
285	1-01-2210-51100-00-00000 IMPR OF INSTR SALARIES	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
286	1-02-2210-51100-00-00000 IMPR OF INSTR SALARIES	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
287	1-03-2210-51100-00-00000 IMPR OF INSTR SALARIES	\$ 9,000.00		
288	1-01-2210-52200-00-00000 IMPROVE OF INSTR SOC SEC	\$ 765.00	\$ 765.00	\$ 765.00
289	1-02-2210-52200-00-00000 IMPROVE OF INSTR SOC SEC	\$ 153.00	\$ 153.00	\$ 153.00
290	1-03-2210-52200-00-00000 IMPROVE OF INSTR SOC SEC	\$ 689.00		
291	1-01-2210-52300-00-00000 IMPROVE OF INSTR RETIRE	\$ 2,102.00	\$ 2,102.00	\$ 2,102.00
292	1-02-2210-52300-00-00000 IMPROVE OF INSTR RETIRE	\$ 420.00	\$ 420.00	\$ 420.00
293	1-03-2210-52300-00-00000 IMPROVE OF INSTR RETIRE	\$ 1,892.00		
294	1-01-2210-52400-00-00000 IMPR OF INSTR TUITION REIMB	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
295	1-02-2210-52400-00-00000 IMPR OF INSTR TUITION REIMB	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
296	1-03-2210-52400-00-00000 IMPR OF INSTR TUITION REIMB	\$ 10,000.00		
297	1-01-2210-53220-00-00000 IMPR OF INSTR PROF SERV INSTR	\$ 36,884.00	\$ 36,884.00	\$ 36,884.00
298	1-02-2210-53220-00-00000 IMPR OF INSTR PROF SERV INSTR	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
299	1-03-2210-53220-00-00000 IMPR OF INSTR PROF SERV INSTR	\$ 3,000.00		
300	1-01-2210-55800-00-00000 IMPR OF INSTR TRAVEL	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
301	1-02-2210-55800-00-00000 IMPR OF INSTR TRAVEL	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
302	1-03-2210-55800-00-00000 IMPR OF INSTR TRAVEL	\$ 600.00		
303	1-01-2210-56410-00-00000 IMPR OF INSTR BOOKS	\$ -	\$ -	\$ -
304				
305	2220 MEDIA			
306	1-01-2220-51100-00-00000 MEDIA TEACHERS SALARY	\$ 41,819.00	\$ 41,819.00	
307	1-02-2220-51100-00-00000 MEDIA SALARIES	\$ 25,264.00	\$ 58,754.00	\$ 58,754.00
308	1-03-2220-51100-00-00000 MEDIA SALARIES	\$ 33,490.00		
309	1-01-2220-51111-00-00000 MEDIA SICK DAY BUYBACK	\$ 1,954.00		
310	1-01-2220-52110-00-00000 MEDIA HEALTH INSURANCE	\$ 24,443.03	\$ 24,443.03	
311	1-02-2220-52110-00-00000 MEDIA HEALTH INSURANCE	\$ 4,691.98	\$ 10,810.00	\$ 10,810.00
312	1-03-2220-52110-00-00000 MEDIA HEALTH INSURANCE	\$ 6,119.56		
313	1-01-2220-52120-00-00000 MEDIA DENTAL INSURANCE	\$ 2,010.39	\$ 2,010.39	
314	1-02-2220-52120-00-00000 MEDIA DENTAL INSURANCE	\$ 163.51	\$ 471.00	\$ 471.00
315	1-03-2220-52120-00-00000 MEDIA DENTAL INSURANCE	\$ 303.38		
316	1-01-2220-52130-00-00000 MEDIA LIFE INSURANCE	\$ 111.00	\$ 111.00	
317	1-02-2220-52130-00-00000 MEDIA LIFE INSURANCE	\$ 39.00	\$ 111.00	\$ 111.00
318	1-03-2220-52130-00-00000 MEDIA LIFE INSURANCE	\$ 72.00		
319	1-01-2220-52200-00-00000 MEDIA SOCIAL SECURITY	\$ 3,199.15	\$ 3,199.15	
320	1-02-2220-52200-00-00000 MEDIA SOCIAL SECURITY	\$ 1,932.70	\$ 4,494.68	\$ 4,494.68
321	1-03-2220-52200-00-00000 MEDIA SOCIAL SECURITY	\$ 2,561.99		
322	1-01-2220-52300-00-00000 MEDIA NH RETIREMENT	\$ 8,790.35	\$ 8,790.35	
323	1-02-2220-52300-00-00000 MEDIA NH RETIREMENT	\$ 5,310.49	\$ 12,350.09	\$ 12,350.09
324	1-03-2220-52300-00-00000 MEDIA NH RETIREMENT	\$ 7,039.60		
325	1-01-2220-52600-00-00000 MEDIA WORKERS COMP	\$ 243.00	\$ 243.00	
326	1-02-2220-52600-00-00000 MEDIA WORKERS COMP	\$ 77.00	\$ 179.00	\$ 179.00
327	1-03-2220-52600-00-00000 MEDIA WORKERS COMP	\$ 102.00		
328	1-01-2220-54300-00-00000 MEDIA REPAIRS/MAINT	\$ 300.00	\$ 300.00	
329	1-01-2220-56110-00-00000 MEDIA GEN SUPPLIES	\$ 596.00	\$ 596.00	\$ 596.00
330	1-02-2220-56110-00-00000 MEDIA GEN SUPPLIES	\$ 165.00	\$ 165.00	\$ 165.00
331	1-03-2220-56110-00-00000 MEDIA GEN SUPPLIES	\$ 331.80		

BUDGET OPTIONS

Account Number / Description		Approved budget	Budget with PES Open	Budget with PES Closed
332	1-01-2220-56410-00-00000 MEDIA BOOKS	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
333	1-02-2220-56410-00-00000 MEDIA BOOKS	\$ 2,720.00	\$ 2,720.00	\$ 2,720.00
334	1-03-2220-56410-00-00000 MEDIA BOOKS	\$ 5,280.00		
335	1-02-2220-56420-00-00000 MEDIA ELECTRONIC INFO	\$ 554.00	\$ 1,610.00	\$ 1,610.00
336	1-03-2220-56420-00-00000 MEDIA ELECTRONIC INFO	\$ 1,056.00		
337	1-01-2220-58100-00-00000 DUES AND FEES	\$ 400.00	\$ 400.00	
338	1-02-2220-58100-00-00000 MEDIA DUES/FEES	\$ 125.00	\$ 400.00	\$ 400.00
339	1-03-2220-58100-00-00000 MEDIA DUES/FEES	\$ 275.00		
340				
341	2225 TECHNOLOGY			
342	1-01-2225-51100-00-00000 TECHNOLOGY SALARY	\$ 32,424.00	\$ 32,424.00	\$ 32,424.00
343	1-02-2225-51100-00-00000 TECHNOLOGY SALARY	\$ 13,962.00	\$ 38,030.00	\$ 38,030.00
344	1-03-2225-51100-00-00000 TECHNOLOGY SALARY	\$ 24,068.00		
345	1-01-2225-52110-00-00000 TECHNOLOGY HEALTH INSURANCE	\$ 8,720.30	\$ 8,720.30	\$ 8,720.30
346	1-02-2225-52110-00-00000 TECHNOLOGY HEALTH INSURANCE	\$ 3,601.61	\$ 9,966.00	\$ 9,966.00
347	1-03-2225-52110-00-00000 TECHNOLOGY HEALTH INSURANCE	\$ 6,365.77		
348	1-03-2225-52120-00-00000 Technology Dental	\$ 863.00	\$ 863.00	\$ 863.00
349	1-01-2225-52130-00-00000 TECHNOLOGY LIFE INSURANCE	\$ 52.53	\$ 52.53	\$ 52.53
350	1-02-2225-52130-00-00000 TECHNOLOGY LIFE INSURANCE	\$ 21.63	\$ 52.53	\$ 52.53
351	1-03-2225-52130-00-00000 TECHNOLOGY LIFE INSURANCE	\$ 40.17		
352	1-01-2225-52200-00-00000 TECHNOLOGY SOCIAL SECURITY	\$ 2,480.44	\$ 2,480.44	\$ 2,480.44
353	1-02-2225-52200-00-00000 TECHNOLOGY SOCIAL SECURITY	\$ 1,068.09	\$ 2,909.30	\$ 2,909.30
354	1-03-2225-52200-00-00000 TECHNOLOGY SOCIAL SECURITY	\$ 1,841.20		
355	1-01-2225-52300-00-00000 TECHNOLOGY NH RETIREMENT	\$ 4,558.81	\$ 4,558.81	\$ 4,558.81
356	1-02-2225-52300-00-00000 TECHNOLOGY NH RETIREMENT	\$ 1,963.06	\$ 5,347.02	\$ 5,347.02
357	1-03-2225-52300-00-00000 TECHNOLOGY NH RETIREMENT	\$ 3,383.96		
358	1-01-2225-52600-00-00000 TECHNOLOGY WC	\$ 121.00	\$ 121.00	\$ 121.00
359	1-02-2225-52600-00-00000 TECHNOLOGY WC	\$ 48.00	\$ 48.00	\$ 48.00
360	1-03-2225-52600-00-00000 TECHNOLOGY WC	\$ 89.00		
361	1-01-2225-53300-00-00000 TECHNOLOGY PROFESSIONAL SERV	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
362	1-02-2225-53300-00-00000 TECHNOLOGY PROFESSIONAL SERV	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
363	1-03-2225-53300-00-00000 TECHNOLOGY PROFESSIONAL SERV	\$ 10,000.00		
364	1-01-2225-54300-00-00000 TECHNOLOGY REPAIRS/MAINT	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
365	1-02-2225-54300-00-00000 TECHNOLOGY REPAIRS/MAINT	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
366	1-03-2225-54300-00-00000 TECHNOLOGY REPAIRS/MAINT	\$ 5,000.00		
367	1-01-2225-55320-00-00000 TECHNOLOGY DATA COMMUNICATIO	\$ 8,000.00	\$ 8,000.00	
368	1-02-2225-55320-00-00000 TECHNOLOGY DATA COMMUNICATIO	\$ 2,500.00	\$ 7,200.00	\$ 7,200.00
369	1-03-2225-55320-00-00000 TECHNOLOGY DATA COMMUNICATIO	\$ 4,700.00		
370	1-01-2225-56100-00-00000 TECHNOLOGY SUPPLIES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
371	1-02-2225-56100-00-00000 TECHNOLOGY SUPPLIES	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
372	1-03-2225-56100-00-00000 TECHNOLOGY SUPPLIES	\$ 1,400.00		
373	1-01-2225-56500-00-00000 TECHNOLOGY SOFTWARE	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00
374	1-02-2225-56500-00-00000 TECHNOLOGY SOFTWARE	\$ 14,774.00	\$ 19,774.00	\$ 19,744.00
375	1-03-2225-56500-00-00000 TECHNOLOGY SOFTWARE	\$ 15,000.00		
376	1-01-2225-57340-00-00000 TECHNOLOGY NEW COMPUTER EQUIP	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
377	1-02-2225-57340-00-00000 TECHNOLOGY NEW COMPUTER EQUIP	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
378	1-03-2225-57340-00-00000 TECHNOLOGY NEW COMPUTER EQUIP	\$ -	\$ -	\$ -
379	1-00-2225-57340-00-00000 TECHNOLIGY REPL COMPUTER EQUIP	\$ -	\$ -	\$ -
380	1-01-2225-57380-00-00000 TECHNOLOGY REPL COMPUTER EQUIP	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
381	1-02-2225-57380-00-00000 TECHNOLOGY REPL COMPUTER EQUIP	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
382	1-03-2225-57380-00-00000 TECHNOLOGY REPL COMPUTER EQUIP	\$ 14,000.00		
383	1-01-2225-58100-00-00000 TECHNOLOGY DUES/FEES	\$ 188.00	\$ 188.00	\$ 188.00
384	1-02-2225-58100-00-00000 TECHNOLOGY DUES/FEES	\$ 83.00	\$ 192.00	\$ 192.00
385	1-03-2225-58100-00-00000 TECHNOLOGY DUES/FEES	\$ 105.00		
386				
387	2310 SCHOOL BOARD SALARIES			
388	1-00-2310-51100-00-00000 SCHOOL BOARD SALARIES	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00
389	1-00-2310-52200-00-00000 SCHOOL BOARD SOCIAL SECURITY	\$ 413.00	\$ 413.00	\$ 413.00
390	1-00-2310-52300-00-00000 SCHOOL BOARD RETIREMENT			
391	1-00-2310-53220-00-00000 SCHOOL BOARD MEETINGS/CONF			
392	1-00-2310-53300-00-00000 SCHOOL BOARD LEGAL/AUDIT	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
393	1-00-2310-55500-00-00000 SCHOOL BOARD PRINTING	\$ 875.00	\$ 875.00	\$ 875.00
394	1-00-2310-56110-00-00000 SCHOOL BOARD GENERAL SUPPLIES	\$ 500.00	\$ 500.00	\$ 500.00
395	1-00-2310-58100-00-00000 SCHOOL BOARD DUES/FEES	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
396				
397	2320 SAU ADMIN SERVICES			
398	1-00-2320-51100-00-00000 SAU SALARIES	\$ 195,352.00	\$ 195,352.00	\$ 195,352.00
399	1-00-2320-51150-00-00000 SAU HEALTH INS BUYBACK	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
400	1-00-2320-52110-00-00000 SAU HEALTH INSURANCE	\$ 19,225.00	\$ 19,225.00	\$ 19,225.00
401	1-00-2320-52200-00-00000 SAU SOCIAL SECURITY	\$ 14,944.43	\$ 14,944.43	\$ 14,944.43
402	1-00-2320-52130-00-00000 SAU LIFE INSURANCE	\$ 441.00	\$ 441.00	\$ 441.00
403	1-00-2320-52200-00-00000 SAU MEDICARE	\$ 14,739.00	\$ 14,739.00	\$ 14,739.00
404	1-00-2320-52300-00-00000 SAU NH RETIREMENT	\$ 15,515.00	\$ 15,515.00	\$ 15,515.00
405	1-00-2320-52600-00-00000 SAU WORKERS COMP	\$ 339.00	\$ 339.00	\$ 339.00
406	1-00-2320-53300-00-00000 SAU OTHER PROF SERVICES	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
407	1-00-2320-54300-00-00000 SAU REPAIRS/MAINT	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
408	1-00-2320-55310-00-00000 SAU TELEPHONE	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
409	1-00-2320-55340-00-00000 SAU POSTAGE	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
410	1-00-2320-55500-00-00000 SAU PRINTING	\$ 250.00	\$ 250.00	\$ 250.00
411	1-00-2320-55800-00-00000 SAU TRAVEL	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
412	1-00-2320-56110-00-00000 SAU SUPPLIES	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
413	1-00-2320-56410-00-00000 SAU BOOKS	\$ 200.00	\$ 200.00	\$ 200.00
414	1-00-2320-58100-00-00000 SAU DUES AND FEES	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00

BUDGET OPTIONS

Account Number / Description		Approved budget	Budget with PES Open	Budget with PES Closed	
415					
416	2410 PRINC OFFICE				
417	1-01-2410-51100-00-00000 PRINC OFFICE SALARIES	\$ 182,107.00	\$ 182,107.00		
418	1-02-2410-51100-00-00000 PRINC OFFICE SALARIES	\$ 80,037.00	\$ 97,000.00	NO AP	\$ 265,000.00 1 Principal 2 AP
419	1-03-2410-51100-00-00000 PRINC OFFICE SALARIES	\$ 146,840.00			
420	1-01-2410-51120-00-00000 PRINC OFFICE SUPPORT STAFF	\$ 95,843.00	\$ 95,843.00	\$ 60,000.00	
421	1-02-2410-51120-00-00000 PRINC OFFICE SUPPORT STAFF	\$ 16,465.00	\$ 16,465.00	\$ 40,000.00	
422	1-03-2410-51120-00-00000 PRINC OFFICE SUPPORT STAFF	\$ 30,580.00			
423	1-02-2410-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	\$ 5,058.00	\$ 5,058.00	\$ 5,058.00	
424	1-03-2410-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	\$ 9,334.00			
425	1-01-2410-51150-00-00000 PRINC OFFICE HEALTH INS BUYBK	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
426	1-01-2410-52110-00-00000 PRINC OFFICE HEALTH INS	\$ 54,625.20	\$ 54,625.20		
427	1-02-2410-52110-00-00000 PRINC OFFICE HEALTH INS	\$ 33,380.61	\$ 24,500.00	\$ 73,500.00	
428	1-03-2410-52110-00-00000 PRINC OFFICE HEALTH INS	\$ 43,666.49			
429	1-03-2410-52120-00-00000 PRINC OFFICE DENTAL INS	\$ 1,726.00	\$ 1,726.00		
430	1-03-2410-52120-00-00000 PRINC OFFICE DENTAL INS	\$ 1,035.60	\$ 862.00	\$ 2,588.00	
431	1-03-2410-52120-00-00000 PRINC OFFICE DENTAL INS	\$ 1,553.40			
432	1-01-2410-52130-00-00000 PRINC OFFICE LIFE INS	\$ 276.00	\$ 276.00		
433	1-02-2410-52130-00-00000 PRINC OFFICE LIFE INS	\$ 240.00	\$ 120.00	\$ 360.00	
434	1-03-2410-52130-00-00000 PRINC OFFICE LIFE INS	\$ 257.00			
435	1-01-2410-52200-00-00000 PRINC OFFICE SOCIAL SEC	\$ 13,931.19	\$ 13,931.19		
436	1-02-2410-52200-00-00000 PRINC OFFICE SOCIAL SEC	\$ 6,122.83	\$ 7,420.50	\$ 20,272.50	
437	1-03-2410-52200-00-00000 PRINC OFFICE SOCIAL SEC	\$ 11,233.26			
438	1-01-2410-52300-00-00000 PRINC OFFICE NH RETIRE	\$ 38,278.89	\$ 38,278.89		
439	1-02-2410-52300-00-00000 PRINC OFFICE NH RETIRE	\$ 16,823.78	\$ 20,389.40	\$ 55,703.00	
440	1-03-2410-52300-00-00000 PRINC OFFICE NH RETIRE	\$ 30,865.77			
441	1-01-2410-52600-00-00000 PRINC OFFICE WORKERS COMP	\$ 819.00	\$ 819.00		
442	1-02-2410-52600-00-00000 PRINC OFFICE WORKERS COMP	\$ 293.00	\$ 409.00	\$ 1,222.00	
443	1-03-2410-52600-00-00000 PRINC OFFICE WORKERS COMP	\$ 544.00			
444	1-01-2410-54300-00-00000 PRINC OFFICE REPAIRS/MAINT	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	
445	1-02-2410-54300-00-00000 PRINC OFFICE REPAIRS/MAINT	\$ 4,718.00	\$ 4,718.00	\$ 4,718.00	
446	1-03-2410-54300-00-00000 PRINC OFFICE REPAIRS/MAINT	\$ 8,867.00			
447	1-01-2410-55310-00-00000 PRINC OFFICE TELEPHONE	\$ 2,100.00	\$ 2,100.00		
448	1-02-2410-55310-00-00000 PRINC OFFICE TELEPHONE	\$ 1,200.00	\$ 3,300.00	\$ 3,300.00	
449	1-03-2410-55310-00-00000 PRINC OFFICE TELEPHONE	\$ 2,100.00			
450	1-01-2410-55340-00-00000 PRINC OFFICE POSTAGE	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	
451	1-02-2410-55340-00-00000 PRINC OFFICE POSTAGE	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
452	1-03-2410-55340-00-00000 PRINC OFFICE POSTAGE	\$ 3,000.00			
453	1-01-2410-55400-00-00000 PRINC OFFICE ADVERTISING	\$ 100.00	\$ 100.00	\$ 100.00	
454	1-02-2410-55400-00-00000 PRINC OFFICE ADVERTISING	\$ 462.00	\$ 462.00	\$ 562.00	
455	1-03-2410-55400-00-00000 PRINC OFFICE ADVERTISING	\$ 938.00			
456	1-01-2410-55500-00-00000 PRINC OFFICE PRINTING	\$ 500.00	\$ 500.00	\$ 500.00	
457	1-02-2410-55500-00-00000 PRINC OFFICE PRINTING	\$ 990.00	\$ 990.00	\$ 990.00	
458	1-03-2410-55500-00-00000 PRINC OFFICE PRINTING	\$ 2,100.00			
459	1-01-2410-55800-00-00000 PRINC OFFICE TRAVEL	\$ 300.00	\$ 300.00	\$ 300.00	
460	1-02-2410-55800-00-00000 PRINC OFFICE TRAVEL	\$ 600.00	\$ 600.00	\$ 600.00	
461	1-03-2410-55800-00-00000 PRINC OFFICE TRAVEL	\$ 1,200.00			
462	1-01-2410-56110-00-00000 PRINC OFFICE SUPPLIES	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	
463	1-02-2410-56110-00-00000 PRINC OFFICE SUPPLIES	\$ 2,520.00	\$ 2,520.00	\$ 2,520.00	
464	1-03-2410-56110-00-00000 PRINC OFFICE SUPPLIES	\$ 5,514.00			
465	1-01-2410-56410-00-00000 PRINC OFFICE BOOKS	\$ 500.00	\$ 500.00		
466	1-02-2410-56410-00-00000 PRINC OFFICE BOOKS	\$ 165.00	\$ 165.00	\$ 165.00	
467	1-03-2410-56410-00-00000 PRINC OFFICE BOOKS	\$ 335.00			
468	1-01-2410-58100-00-00000 PRINC OFFICE DUES/FEES	\$ 1,500.00	\$ 1,500.00		
469	1-02-2410-58100-00-00000 PRINC OFFICE DUES/FEES	\$ 1,486.00	\$ 1,500.00	\$ 1,486.00	
470	1-03-2410-58100-00-00000 PRINC OFFICE DUES/FEES	\$ 2,514.00			
471					
472	2600 BUILDING MAINTENANCE				
473	1-01-2600-51120-00-00000 BUILDING MAINT-SALARIES	\$ 117,039.00	\$ 117,039.00		
474	1-02-2600-51120-00-00000 BUILDING MAINT-SALARIES	\$ 55,099.00	\$ 80,000.00	\$ 156,855.00	Approximation
475	1-03-2600-51120-00-00000 BUILDING MAINT-SALARIES	\$ 101,756.00			
476	1-01-2600-52110-00-00000 BUILDING MAINT-HEALTH INS	\$ 48,185.10	\$ 48,185.10		
477	1-02-2600-52110-00-00000 BUILDING MAINT-HEALTH INS	\$ 31,834.00	\$ 48,000.00	\$ 74,014.00	Approximation
478	1-03-2600-52110-00-00000 BUILDING MAINT-HEALTH INS	\$ 42,180.00			
479	1-01-2600-52200-00-00000 BUILDING MAINT-FICA	\$ 8,953.48	\$ 8,953.48		
480	1-02-2600-52200-00-00000 BUILDING MAINT-FICA	\$ 4,215.07	\$ 6,120.00	\$ 11,999.41	
481	1-03-2600-52200-00-00000 BUILDING MAINT-FICA	\$ 7,784.33			
482	1-01-2600-52300-00-00000 BUILDING MAINT-RETIREMENT	\$ 6,774.83	\$ 6,774.83		
483	1-02-2600-52300-00-00000 BUILDING MAINT-RETIREMENT	\$ 4,475.86	\$ 6,748.80	\$ 10,406.37	
484	1-03-2600-52300-00-00000 BUILDING MAINT-RETIREMENT	\$ 5,930.51			
485	1-01-2600-52600-00-00000 BUILDING MAINT-WORKERS COMP	\$ 2,682.00	\$ 2,682.00		
486	1-02-2600-52600-00-00000 BUILDING MAINT-WORKERS COMP	\$ 1,252.00	\$ 3,604.00	\$ 3,604.00	
487	1-03-2600-52600-00-00000 BUILDING MAINT-WORKERS COMP	\$ 2,325.00	\$ 2,325.00		
488	1-01-2600-54110-00-00000 BUILDING MAINT-WATER/SEWAGE	\$ 14,790.00	\$ 14,790.00		
489	1-02-2600-54110-00-00000 BUILDING MAINT-WATER/SEWAGE	\$ 3,570.00	\$ 10,200.00	\$ 10,200.00	
490	1-03-2600-54110-00-00000 BUILDING MAINT-WATER/SEWAGE	\$ 6,630.00			
491	1-00-2600-54220-00-00000 BUILDING MAINT-SNOW PLOWING	\$ 13,260.00	\$ 13,260.00	\$ 9,000.00	Approximation
492	1-01-2600-54300-00-00000 BUILDING MAINT-REPAIRS/MAINT	\$ 60,000.00	\$ 60,000.00		
493	1-02-2600-54300-00-00000 BUILDING MAINT-REPAIRS/MAINT	\$ 40,900.00	\$ 25,000.00	\$ 100,000.00	Approximation
494	1-03-2600-54300-00-00000 BUILDING MAINT-REPAIRS/MAINT	\$ 75,100.00			
495	1-00-2600-55200-00-00000 BUILDING MAINT-INSURANCE	\$ 23,549.00	\$ 23,549.00	\$ 23,549.00	
496	1-01-2600-56110-00-00000 BUILDING MAINT-SUPPLIES	\$ 15,805.00	\$ 15,805.00	\$ 15,805.00	
497	1-02-2600-56110-00-00000 BUILDING MAINT-SUPPLIES	\$ 7,852.00	\$ 7,850.00	\$ 7,850.00	

BUDGET OPTIONS

		Approved budget	Budget with PES Open	Budget with PES Closed	
Account Number / Description					
498	1-03-2600-56110-00-00000 BUILDING MAINT-SUPPLIES	\$ 15,180.00			
499	1-01-2600-56220-00-00000 BUILDING MAINT-ELECTRICITY	\$ 35,020.00	\$ 35,020.00		
500	1-02-2600-56220-00-00000 BUILDING MAINT-ELECTRICITY	\$ 22,660.00	\$ 35,000.00	\$ 64,315.00	Approximation
501	1-03-2600-56220-00-00000 BUILDING MAINT-ELECTRICITY	\$ 41,715.00			
502	1-00-2600-56240-00-00000 BUILDING MAINT-OIL	\$ 92,200.00	\$ 92,200.00	\$ 50,000.00	Approximation
503	1-00-2600-56290-00-00000 BUILDING MAINT-OTHER ENERGY	\$ 9,755.00	\$ 9,755.00	\$ 5,000.00	Approximation
504	1-01-2600-57350-00-00000 BUILDING MAINT-REPLACE MACH				
505	1-02-2600-57350-00-00000 BUILDING MAINT-REPLACE MACH	\$ 8,160.00	\$ 24,000.00	\$ 24,000.00	
506	1-03-2600-57350-00-00000 BUILDING MAINT-REPLACE MACH	\$ 15,840.00			
507	1-01-2600-57370-00-00000 BUILDING MAINT-REPL FURNITURE	\$ -	\$ -	\$ -	
508	1-00-2600-57370-00-00000 BUILDING MAINT-REPL FURNITURE	\$ -	\$ -	\$ -	
509	1-01-2600-57390-00-00000 BUILDING MAINT-OTHER EQUIP	\$ 17,000.00	\$ 17,000.00		
510	1-02-2600-57390-00-00000 BUILDING MAINT-OTHER EQUIP	\$ 900.00	\$ 1,900.00	\$ 1,900.00	
511	1-03-2600-57390-00-00000 BUILDING MAINT-OTHER EQUIP	\$ 1,000.00			
512					
513	2630 GROUNDS-CONTR SERVICES				
514	1-02-2630-53400-00-00000 DRAKE FIELD GROUNDS-CONTR SERV	\$ 2,000.00	\$ 6,000.00	\$ 6,000.00	
515	1-03-2630-53400-00-00000 DRAKE FIELD GROUNDS-CONTR SERV	\$ 4,000.00			
516					
517	2721 TRANSPORTATION-REGULAR				
518	1-03-2721-55110-00-00000 TRANSPORTATION INDIV/SCHOOLS R	\$ -	\$ 201,480.00	\$ 201,480.00	Additional buses
519	1-00-2721-55190-00-00000 TRANSPORTATION-REGULAR	\$ 244,562.00	\$ 244,562.00	\$ 244,562.00	
520					
521	2722 TRANSPORTATION-SPEC ED				
522	1-01-2722-55190-00-00000 TRANSPORTATION-SPEC ED	\$ 92,385.00	\$ 92,385.00	\$ 92,385.00	
523	1-02-2722-55190-00-00000 TRANSPORTATION-SPEC ED	\$ 156,620.00	\$ 156,620.00	\$ 156,620.00	
524	1-03-2722-55190-00-00000 TRANSPORTATION-SPEC ED	\$ 164,000.00	\$ 164,000.00	\$ 164,000.00	
525					
526	2723 TRANSPORTATION-VOC ED				
527	1-03-2723-55190-00-00000 TRANSPORTATION-VOC ED	\$ 33,825.00	\$ 33,825.00	\$ 33,825.00	Could be part of tuition agreement
528					
529	2724 TRANSPORTATION-ATHLETIC				
530	1-02-2724-55190-00-00000 TRANSPORTATION-ATHLETIC	\$ 1,920.00	\$ 1,920.00	\$ 1,920.00	
531	1-03-2724-55190-00-00000 TRANSPORTATION-ATHLETIC	\$ 9,118.00			
532					
533					
534	1-01-2725-55190-00-00000 TRANSPORTATION-FIELD TRIPS	\$ 1,248.00	\$ 1,248.00	\$ 1,248.00	
535	1-02-2725-55190-00-00000 TRANSPORTATION-FIELD TRIPS	\$ 500.00	\$ 500.00	\$ 500.00	
536	1-03-2725-55190-00-00000 TRANSPORTATION-FIELD TRIPS	\$ 750.00			
537					
538					
539					
540					
541	GRAND TOTAL	\$10,175,969.08	\$10,596,560.45	\$10,309,478.21	
542					
543			\$420,591.37	\$133,509.14	

ECA

Pittsfield School District

BUILDINGS AND GROUNDS SECURITY

The Board will cooperate closely with local law enforcement and fire departments, and with insurance company inspectors.

Exterior doors will be locked while school is in session. Public may be admitted to the schools while school is in session utilizing the buzz-in system upon verification of identity and legitimate need for entry is made by office staff.

Records and funds will be kept in safe, locked locations.

Access to school buildings outside of regular school hours will be limited to school personnel whose work requires it and to authorized school or community groups for whom permission has been granted by the dean of operations.

An adequate key control system will be established to limit access to buildings to authorized personnel. Keys issued to school personnel shall not be loaned to anyone and under no circumstances shall school employees have extra keys made unless specifically authorized to do so by the superintendent or dean of operations.

School buildings will be closed and locked after the last school activity has concluded each day. Classroom windows and doors will be locked when teachers leave the building. Any employee using the building in the evening or on weekends must be certain that doors are locked after entering and upon leaving.

No exit doors shall be chained at any time, whether or not the building is occupied. The dean of operations, custodians, and other responsible persons are responsible for ensuring that all accessible exits are operable whenever a building is in use. Approved security bars or devices may be used to secure exterior doors when school is not in session.

In addition to this policy, the superintendent is charged with establishing further safety and security provisions as may be necessary. The dean of operations is responsible for enforcing this policy.

Proposed: September 24, 1992 (as Policy ECAA)
Adopted: October 15, 1992 (ECAA)
Reconsidered: April 7, 1997 (ECAA)
Reading: October 15, 2009 (ECA)
Adopted: November 5, 2009 (ECA)
Reading: August 23, 2010 (as Policy ECAB)
Amended: September 9, 2010 (ECAB)
Amended: February 13, 2014 (combining ECA and ECAB)

Reviewed: April 5, 2018

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Pittsfield School District

CHANGE OF SCHOOL OR ASSIGNMENT

In circumstances where the best interests of a student warrant a change of school or assignment, the superintendent is authorized to reassign a student from the public school to which he/she is currently assigned to another public school or to approve a request from another superintendent to accept a transfer of a student from another school district that is not part of the SAU, under the following conditions and procedures:

A. Manifest Educational Hardship Change of Assignment Distinguished.

When a parent/guardian believes that an initial assignment has been made which will result in a manifest educational hardship to the pupil, the parent/guardian may seek a change of assignment in accordance with provisions of RSA 193:3, I, as the same may be amended or replaced from time-to-time, and Board Policy JEC - Manifest Educational Hardship.

B. Conditions and Procedures for Reassignment Based upon Best Interests.

1. Either the parent/legal guardian or the superintendent of a different SAU may make a written request to the superintendent for a change of school assignment. In the request, the parent/guardian should state why the best interests of the pupil warrant a reassignment.
2. The superintendent will fully consider this written request, will meet with the parent/ guardian, if necessary, and will make a determination concerning the reassignment request.
3. The superintendent's decision will be based on the best interests of the pupil, as determined by the superintendent. The superintendent may develop administrative regulations concerning the factors that will be considered in making such a determination.
4. If the superintendent determines that the best interests of the pupil warrant a reassignment, he/she will present the matter to the School Board. The board must vote to approve the reassignment before the reassignment can occur.

Upon school board approval, the Superintendent may reassign the pupil to (a) another school within the same school district; (b) another school district within the same SAU; or (c) a school district in another SAU, subject to the pupil meeting the admission requirements of such school, and subject to the agreement of the superintendent of the receiving SAU and approval of the school boards of both the sending and receiving school districts.

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5. The superintendent will issue a written decision to the parent/guardian.
6. The total reassignments or transfer made under this policy in any one school year will not exceed one (1) percent of the average daily membership in residence of a school district, or five (5) percent of the average daily membership in residence of any single school, whichever is greater, unless the school board votes to exceed this limit.
7. Reassignments made under this policy that exceed the percentages provided in Paragraph #6 must have the prior written approval of the School Board.

C. Count of Reassigned Pupils, Tuition Payment and Rate, and Transportation.

Pupils reassigned under this policy will be counted in the average daily membership in residence of a given pupil's resident school district. Said pupil's resident district will forward any tuition payment due to the district to which the pupil was assigned.

The superintendents involved in the reassignment of a pupil will jointly establish a tuition rate for each such pupil. Some or all of the tuition may be waived by the superintendent of the receiving district for good cause shown or pursuant to any applicable policies of the receiving district, presuming said action is not contrary to law.

The cost of transportation for any pupil reassigned under this policy will be the sole responsibility of the parent/guardian.

D. Notice to the Department of Education.

The superintendent of the pupil's resident SAU will notify the Department of Education within thirty days of any reassignment made under this policy.

E. Special Education Placements.

A placement made relative to a student's special education needs and services shall not be deemed a change of school assignment for purposes of this section.

Adopted: January 8, 2015
Amended: November 1, 2018

Pittsfield School District

**CHANGE OF SCHOOL OR ASSIGNMENT – MANIFEST EDUCATIONAL
HARDSHIP**

The Superintendent will assign resident students to a school within the District.

The Board recognizes that in unusual and extraordinary circumstances, a parent, guardian, or other person having custody ("parent/guardian") may wish to request a change in the student's school assignment to another public school within the district or a public school in another district.

A. Procedure for Consideration of a Manifest Educational Hardship Request.

The following procedures will be utilized when a parent/guardian seeks a change of assignment within the district, or a waiver of assignment for his/her child from attending any school in the district based on an assertion that the current assignment constitutes a manifest educational hardship:

1. The parent/guardian will submit a written application to the superintendent's office detailing the specific reasons why they believe that the current assignment constitutes a manifest educational hardship. Through the application, the parent/guardian may request that the child:
 - a. Attend another public school or public academy in the district; or
 - b. Attend a public school or public academy in another school district.
2. The Board will hold a hearing on the matter within thirty days of receipt of the written request. The Board will hear the matter in non-public session, unless the parent/guardian requests the hearing be held in public session, subject to RSA 91-A:3, II(c).
3. Prior to the hearing, the superintendent shall provide the Board his/her recommendations regarding the parent/guardian's request. Such recommendations may be provided orally at the hearing, or in writing at or before the hearing, with a copy to the parent/guardian.
4. At the hearing, the parent/guardian may use whatever information he/she deems is necessary and appropriate to support the request.
5. In determining whether the current assignment of the student constitutes a manifest educational hardship, and what the corresponding appropriate action should be, the Board will consider all information presented by the

JEC

parent/guardian, the recommendations of the superintendent, and any other information which the Board deems relevant and useful.

6. The Board may find that a manifest educational hardship exists, provided that parent/guardian demonstrates that attendance at the assigned school will have a detrimental effect on the child's education, and that another public school or public academy, either within the district or in another district, can reasonably meet the child's educational needs.
7. The Board shall find that a manifest educational hardship exists if it determines that there is clear and convincing evidence that:
 - a. A compelling amount of a child's academic, physical, personal, or social needs cannot be met by the assigned school or are not found within the student body of the assigned school;
 - b. The attendance at the assigned school will impair the educational progress of the child; and
 - c. Another public school or public academy, either within the district or in another district, can reasonably meet the child's educational needs.
8. The Board reserves the legal right to make a determination on whether a given request constitutes a manifest educational hardship, and what the corresponding action should be, on a case by case basis.
9. The Board will render its decision in writing within fifteen days after the Board meeting in which the parent/guardian addressed the Board, and will forward its written decision to the parents or guardians via means producing third party proof of delivery (e.g., Certified, FedEx, UPS, etc.).
10. If a parent or guardian is aggrieved by the decision of the Board, he/she may appeal to the State Board of Education within thirty days of receipt of the decision by local Board in accordance with the provisions of Ed 200.

B. Children with Disabilities.

Children with disabilities as defined in RSA 186-C:2 shall be accorded a due process review pursuant to rules adopted under RSA 186-C:16.

C. Tuition and Transportation.

If the child is assigned to attend school in another district ("receiving district"), tuition to be paid by the Pittsfield School District to the receiving district shall be computed

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as provided in RSA 193:4. Some or all of the tuition may be waived by the superintendent/board of the receiving district.

The cost of transportation shall be the responsibility of the parent/guardian.

Reading: September 3, 2009
Adopted: September 17, 2009
Amended: January 8, 2015
Amended: November 1, 2018

Pittsfield School District

CHANGING STUDENT GRADES

Every teacher shall maintain an evaluation record for each student in the teacher's respective classes. Parents / guardians of a student, or the student him / herself if the student is eighteen years of age or older, may request to have the student's grade changed only for grades on final exams or grades at the end of a marking period.

Final grades can only be changed for the following reasons:

1. A miscalculation of evaluation / test scores;
2. A technical error in assigning a particular grade or score;
3. The teacher agrees to allow the student to revise work on competencies;

Administrators will not change the final grade assigned by the teacher without first notifying the teacher. Additionally, the superintendent is charged with promulgating administrative rules to be followed when a request for a change in grade is made.

Reading: January 7, 2010
Adopted: January 21, 2010
Amended: November 20, 2014
Reviewed: October 4, 2018

Pittsfield School District

BOMB THREATS

The Board recognizes that bomb threats are a significant concern to the schools. Whether the threat is real or a hoax, a bomb threat represents a potential danger to the safety and welfare of students, staff, and school property.

No person shall make or communicate, by any means, a threat that a bomb has been or will be placed on school premises.

Any bomb threat will be regarded as a serious matter and will be treated accordingly. In the event that a bomb threat is made, the following procedure shall be followed:

1. The superintendent or his/her designee shall call for an immediate evacuation of the school building or buildings.
2. Simultaneously, local law enforcement authorities shall be notified.
3. An investigation of the threat will be made by local law enforcement authorities or applicable state department.

Any decision to re-enter the school or schools will be made by the superintendent or designee only after such clearance has been given by the appropriate law enforcement agency.

Making a bomb threat is a crime. As such, any person found to have made a bomb threat will be subject to arrest and prosecution according to law. Any student suspected of making a bomb threat will be reported to law enforcement authorities for investigation and possible prosecution. Apart from any penalty imposed by law, and without regard to the existence or status of criminal charges, a student who makes a bomb threat shall be subject to disciplinary action in accordance with applicable Board policy.

Proposed: September 24, 1992
Adopted: October 15, 1992
Reconsidered: April 7, 1997
Reading: October 15, 2009
Amended: November 5, 2009
Reviewed: March 15, 2018

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Pittsfield School District

BUDGET IMPLEMENTATION

The superintendent will establish procedures for budget implementation, control, and reporting.

Reading: June 18, 2009
Adopted: July 16, 2009
Reviewed: January 18, 2018

Pittsfield School District

BUILDING ADMINISTRATORS' EVALUATION

The Superintendent shall conduct an ongoing process of evaluating the building administrators on each administrator's skills, abilities, and competence. Annually, the Superintendent formally evaluates the building administrators.

The goal of the formal evaluation process is to ensure that the educational program for the students is carried out, promote growth in effective administrative leadership for the school district, clarify the building administrators' roles as defined by formal role descriptions, ascertain areas in need of improvement, and focus the immediate priorities of the building administrators' responsibilities.

The formal evaluation shall include written criteria related to the job duties and progress on goals agreed-to by the administrators and the superintendent. The Principal and Director of Student Services administrators may make comments responding to the formal evaluation.

The formal evaluation shall also include an opportunity for the administrators and the superintendent to discuss the written criteria, the past year's performance, and the future areas of growth. The evaluation shall be completed by the superintendent, signed by the administrators, and filed in the administrators' personnel files.

This policy supports and does not preclude the ongoing informal evaluation of the administrators' skills, abilities, and competence.

New administrators will be evaluated at least twice in writing for each of the first three years of their employment.

Reading: May 7, 2009
Adopted: May 21, 2009
Amended: November 16, 2017

Pittsfield School District

BUILDINGS AND GROUNDS MANAGEMENT

The superintendent will have the general responsibility for the care, custody, and safekeeping of all school property, establishing such procedures and employing such means as may be necessary to discharge this responsibility.

At the building level, the dean of operations will be responsible for overseeing the school plant and for the proper care of school property by the staff and students.

Reading: October 15, 2009
Adopted: November 5, 2009
Amended: March 13, 2014
Reviewed: April 5, 2018