

**INVITATION TO BID**  
**Pittsfield School District**

The Pittsfield School District is seeking qualified contractors to bid on snow removal for the 2022 – 2023, 2023 – 2024 school years. Snow removal will encompass both the Pittsfield Elementary school and Pittsfield Middle High school, and any other areas as designated and agreed upon by the School District and contractor.

**GENERAL SPECIFICATIONS:**

- A certificate of proof of Workman’s Compensation and Liability Insurance will be required prior to awarding of the bid.
- Preview of scope of work shall be coordinated by contacting the facilities manager of each school.

**SNOW REMOVAL SPECIFICATIONS:**

- Bid will be for the 2022 – 2023, 2023 – 2024 school years.
- The Bidder will be under the direction of the Pittsfield School Board during the entire term of the contract and will be responsible for the safety, welfare, and conduct of its equipment.
- All vehicles furnished are to be equipped to meet all Federal and State requirements during the life of the contract.
- Certificates of insurance must be furnished prior to the start of the contract clearly naming the Pittsfield School District as an additional insured.
- It is recommended that site visits to both school be conducted, in order that bidders have a complete understanding of the areas to be maintained. Site visits may be arranged by contacting the Facilities Manager at each school.

Pittsfield Elementary School – 435-8432  
Pittsfield Middle High School – 435-6701

**SNOW REMOVAL STIPULATIONS:**

- Bid should contain price for snow-blowing, plowing, sanding and snow removal to be done as directed.
- Plow and/or snow-blow all areas indicated during site visit, and on attached drawings.
- The areas must be opened by 7:00 AM and kept open during weekends and vacations periods (“open” includes plowing and sanding).

- Re-plowing must be done after an additional 2” of new snow.
- Plowing of all paved areas is to be within ¼ inch of the paved surface.
- In the event of an ice storm, sanding of all areas should be done with additional sanding as needed, and removal of sand at the end of the season.
- Bidder must only rely upon his estimates/calculations.
- Bidder will be responsible for repair of any damage done to school property. Prior to final payment, all damages must be repaired to the satisfaction of the school district.

PITTSFIELD ELEMENTARY SCHOOL:

Plow all areas darkened on drawing “X” attached. Fire hydrants must be plowed out and made accessible. The town will plow Bow Street and the school turn around as indicted with arrows. Plowing will also include the Elementary school faculty parking lot.

PITTSFIELD MIDDLE HIGH SCHOOL:

Plow all darkened areas on drawing “Y” attached.

Other areas to include snow removal are:

Court-yard (near cafeteria entrance/exit) area must be plowed to insure delivery of oil  
Path from Middle High school to Elementary school must be kept clear of snow and sanded.

STAFF/STUDENT PARKING:

Plow all areas darkened on drawing “Y” attached along Berry Ave. and Oneida St. and from corner to fire hydrant to a depth of 30 feet.

**SUBMISSION PROCEDURE:**

- Bids will be accepted until 2:00 PM on Thursday, October 20, 2022.
- Bids received after this date and time will not be considered.
- Bids must be sealed and clearly marked “Pittsfield Snow Plow Bid”, and must be sent or delivered in a sealed envelope addressed to the address below prior to closing of the bid:

School Administrative Unit #51  
23 Oneida St., Unit 1  
Pittsfield, NH 03263

**RIGHT TO REJECT BIDS:**

The Pittsfield School Board reserves the right to reject any or all bids and waive any formalities as may be deemed in the best interest of the Pittsfield School District. The Pittsfield School Board also reserves the right to reject any bids that does not meet the requirement of these specifications, or the needs of the Pittsfield School District.