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Pittsfield School District

ANNUAL BUDGET

One of the primary responsibilities of the School Board is to secure adequate funds to carry out a high-level program of instruction.

The adopted annual school budget is the financial outline of the district's educational program; it is the legal basis for the establishment of tax rates. The annual school budget process is an important function of district operations and should serve as a means to improve communications within the school organization and with the residents of the community.

The superintendent will be responsible for preparing, and presenting to the School Board for adoption, the annual school budget. School Board expects the superintendent to work closely with the principals and other administrators to assess the needs of the schools. The principals will confer with appropriate staff in getting budgetary requests and information on requirements.

The School Board will adopt guidelines and a schedule each year for the timely submission of the budget to School Board and the Budget Committee.

Reading: June 18, 2009
Adopted: July 16, 2009
Amended: June 30, 2011
Reviewed: January 18, 2018
Amended: May 5, 2022