

Pittsfield School District

**BOARD – EMPLOYEE COMMUNICATIONS**

The Board desires to maintain open channels of communication between itself and the staff. The basic line of communication will, however, be through the superintendent of schools.

Staff Communications to the Board. All communications or reports to the Board or any Board committee from administrators, supervisors, teachers, or other staff members shall be submitted through the superintendent.

Board Communications to the Staff. All official communications, policies, and directives of staff interest and concern will be communicated through the superintendent.

Visits to Schools. Individual Board members interested in visiting schools or classrooms will inform the superintendent of such visits and make arrangements for visitations through one of the principals. Such visits shall be regarded as informal expressions of interest in school affairs and not as “inspections” or visits for supervisory or administrative purposes. Official visits by Board members will be carried on only under Board authorization and with full knowledge of the superintendent and deans.

Social Interaction. Staff and Board members share a keen interest in the schools and in education generally, and it is to be expected that, when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, and innovations, and general district issues. However, individual Board members have no special authority excepting when they are convened at a legal meeting of the Board or vested with special authority by Board action. Therefore, discussions by either party of personalities or personnel grievances will be considered as evidence of unethical conduct.

Adopted: June 28, 2018

Revised: July 7, 2022