



**SCHOOL ADMINISTRATIVE UNIT #51**

23 Oneida Street, Unit 1  
Pittsfield, New Hampshire 03263  
Phone: (603) 435-5526 • Fax (603) 435-5331  
Bryan Lane – Superintendent of Schools

**PITTSFIELD SCHOOL BOARD**  
MEETING AGENDA

5:30 PM Thursday, January 4, 2024  
PMHS Media Center  
Pittsfield Middle High School  
School Board Meeting

Google Meet joining info  
Video call link: [meet.google.com/ozc-sstw-mto](https://meet.google.com/ozc-sstw-mto)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ACTION ON AMENDED AGENDA
4. APPROVAL OF MINUTES FROM
5. PUBLIC INPUT
6. STUDENT REPRESENTATIVE
7. PES ADMINISTRATION
  - a. PES Gratitude
  - b. Grade 4 Poetry Anthology Presentation
  - c. Winter Holiday Concert
  - d. Dress Rehearsal; Dates and Schedule
  - e. CariedAway NH Concord Cavity Prevention and Treatment Program
  - f. Facilities Project
  - g. Testing Coming in January and February
  - h. Calendar of Upcoming Events
8. PMHS ADMINISTRATION
  - a. Information
    - i. National Honor Society
    - ii. School Improvement Plans
    - iii. Spirit Month
    - iv. Upcoming School Calendar
9. SUPERINTENDENT OF SCHOOLS
  - a. Boil Water Order
  - b. Enrollment Report
  - c. Office of the Inspector General Audit
  - d. Encumbrance Report
  - e. District Treasurer Meetings
10. SCHOOL BOARD
  - a. Information & Discussion
    - i. Policies – First Read
      1. EHB, Records Retention and Disposal Schedule

2. JFA, Residency
  3. JFA-R, Residence – Legal Requirements
  4. GCQC, Resignation of Instructional Staff Members
- ii. Policies – Second Read
    1. KH, Public Solicitations
    2. EH, Public Use of School Records
    3. JICK, Pupil Safety and Violence Prevention (Bullying)
    4. JICK-R, Pupil Safety and Violence Prevention (Bullying) Reporting Form

11. COMMITTEE ASSIGNMENTS

- a. BUDGET COMMITTEE – Mrs. Adams
- b. DRAKE FIELD & FACILITIES – Mr. Gauthier
- c. NEGOTIATIONS -
- d. FOSS FAMILY SCHOLARSHIP - Mrs. Adams
- e. PUBLIC RELATIONS – Mrs. Goggin

12. PLAN AGENDA FOR NEXT MEETING

13. BOARD COMMENT

14. PUBLIC INPUT

15. NON-PUBLIC SESSION RSA91-B; NEGOTIATIONS

16. ADJOURNMENT

## Pittsfield School District

**To:** Pittsfield School Board  
**From:** PES Administration, Kristen White and Barbara Kelly  
**Subject:** Board Meeting – January 4th, 2024  
**Date:** December 28th, 2023

### INFORMATION:

#### **PES Gratitude to our amazing community:**

On Friday, December 8th, our third-grade students at PES were fortunate to receive a personal dictionary each, thanks to the generous efforts of Mrs. Hannah West and Mrs. Carolee Davison. This initiative is made possible by the Chichester Grange #132. During the presentation, Mrs. West enlightened the students about the history of the Grange organization and its mission to provide a dictionary to every 3rd grader in the USA. We are particularly grateful to Pittsfield's own Journey's End Maple Farm for covering the cost of each dictionary, ensuring that PES continues to benefit from this valuable program. The students thoroughly enjoyed exploring the dictionaries and have already gleaned new facts. We extend our sincere thanks to the community for its unwavering support of PES and education.



We extend our heartfelt appreciation to the Northwood Hannaford team, including Store Manager Darrell Fraser and Assistant Store Manager George Pouder, for their generous donation of 10 cases of water to PES during the recent water main break. Special thanks to our very own Farrah Lavigne for facilitating this donation and ensuring its delivery to us promptly. At PES, we

hold the value of community in high regard, and we are truly thankful for the kindness of others who rally to support us in our mission. Their generosity has made a significant impact, and we are grateful for our community's ongoing support.

**Grade 4 Poetry Anthology Presentation-** We are please to have Ms. Galley, Ms. Critchett and members of our fourth grade classes here with us this evening. Over the past weeks, these dedicated students have immersed themselves in the creative process during Writer's Workshop, diligently crafting their individual poetry anthologies. Their hard work and creativity have resulted in a collection of poems that reflect both their unique voices and a shared enthusiasm for poetic expression.

In recognition of their accomplishments, the fourth graders have prepared a short presentation to showcase their work. Additionally, they have compiled copies of their Poetry Anthology for each of you to enjoy.

We invite you to witness the fruits of their labor and celebrate the literary achievements of our students. The presentation promises to be both insightful and heartwarming, providing a glimpse into the talent and dedication fostered within our school community.

**Winter Holiday Concert -** We want to express our sincere gratitude to the Pittsfield community for their understanding and support around our need to reschedule our Winter Holiday Concert. We would like to extend our appreciation to PMHS administration and incredible custodial staff, Rick Anthony and Jay Darrah for their flexibility and support to ensure a fantastic concert is experienced by everyone, their commitment to partnering with PES is to be commended. Our Winter Holiday Concert will take place on Monday, January 8th, 2024. Arrival time remains at 5:30 PM, and the concert will commence at 6:00 PM.

**Dress Rehearsal Details:**

- Date: Monday, January 8th, 2024
- Dismissal Process: If you wish to opt-out of the dress rehearsal for your child, please contact the main office at (603) 435-8432. An alternative activity will be arranged. If there's no communication, your child will attend the dress rehearsal.

**Dress Rehearsal Schedule:**

- Grades 3 and 4: 8:15 AM - Walk to PMHS, Rehearsal 8:30-9:30 AM
- Grades 1 and 2: 9:15 AM - Walk to PMHS, Rehearsal 9:30-10:30 AM
- Grade 5: 11:20 AM - Walk to PMHS, Rehearsal 11:30 AM-12:15 PM

**Dismissal During Rehearsal:**

- If you need to dismiss your child during their scheduled rehearsal time, please call the PES main office, and proceed to PMHS main office for pickup. Your continued support is vital, and we're looking forward to a wonderful celebration on January 8th.

**CariedAway NH Concord Cavity Prevention and Treatment Program** - CariedAway NH Concord Cavity Prevention and Treatment Program is scheduled to visit our school on February 15th for the purpose of conducting complimentary dental screenings for all students. We are delighted to welcome back Mary Davis, an experienced professional in dental health, who will be overseeing the screenings. Ms. Davis, Mrs. Clar (PES Nurse), and Mrs. White have collaborated to ensure that this event aligns with School Board policies, fostering a positive working partnership. Recognizing the tremendous value this program offers to PES students and families, we are committed to its success.

To streamline the process, permission slips have been sent home, and an E-sign form is available through Alma for electronic submission. We have also integrated updates about this event into our PES Weekly Newsletter as the date approaches. Additionally, electronic reminders will be sent via Alma for families who prefer the convenience of electronic permission.

**Facilities Project:** Over the Winter break, our diligent custodial team, in tandem with our contractors, collaborated to clear out rooms 111 and 207 for our flooring project. Initially scheduled for last summer, time constraints prompted us to reschedule the project for Winter break, with the remaining two classrooms slated for improvements during the February break. The focus of this project was the transition from carpeting to a more resilient tile surface in these rooms. We extend our gratitude to our custodians and contractors for their hard work and adaptability in ensuring the smooth and timely completion of this project. We would also like to extend our gratitude to our staff who were all hands on deck before the break, lending helping hands to alleviate the workload for our custodians.

**Testing Coming in January and February:** During the month of January we will be conducting NWEA testing and reading assessment to check for progress from September. Once the testing is complete, the grade level teams will dive into the data to find gaps, trends, and successes. The data we gather from these evaluations will allow us to make adjustments to our teaching practices to ensure our students continue to progress throughout the year.

On February 19, grade 4 students at PES will take part in the 2024 administration of the National Assessment of Educational Progress (NAEP) in Reading and Math. NAEP, the largest nationally representative assessment in the U.S., gauges students' knowledge and skills in various subjects. Administered by the National Center for Education Statistics (NCES), it provides a snapshot of student performance nationwide. Information will be going home in January/February regarding the assessment.

### **Calendar of Upcoming Events:**

- Tuesday, January 2nd, 2024- Happy New Year! All students and staff back to school
  - PES- Building Leadership Team meeting 9:00 - 10:00

- Ski and Snowboard Club - PES bus pick up at 11:15AM and return at 5:00PM
- Wednesday, January 3rd - Early Release at 12:15 PM - Know and Tell Training
- Thursday, January 4th - PES- Title One meeting- 8:30 - 9:30
  - School Board Meeting- 5:30 PM- PMHS Media Center
- Friday, January 5th - PES Behavior Team meeting- 8:30- 9:30
- Monday, January 8th - PES Tier 2 meeting - 8:15- 9:15
  - PES Holiday Concert - 5:30 Arrival and 6:00 PM showtime. PMHS Gymnasium
- Tuesday, January 9th - Grade 3 Field Trip - Planetarium - 9:00AM - 1:30 PM
  - PES Team Leader meeting- 2:45 - 4:00 PM- PES Art Room
  - Ski and Snowboard Club - PES bus pick up at 11:15AM and return at 5:00PM
- Wednesday, January 10th - Early Release at 12:15 PM - Responsive Classroom training by Erin Moore
- Thursday, January 11th - Administration Leadership Team meeting- 9:00 -10:00 - SAU
  - PES PTO Meeting- 5:30 PM- PES Library - or join us virtually at **[meet.google.com/ufp-ueqn-nni](https://meet.google.com/ufp-ueqn-nni)**
- Monday, January 15th- No School - Martin Luther King Junior Day
- Tuesday, January 16th - PES- Building Leadership Team meeting 9:00 - 10:00
  - Ski and Snowboard Club - PES bus pick up at 11:15AM and return at 5:00PM
- Wednesday, January 17th - Early Release at 12:15 PM- PLC- Professional Learning Communities
  - Emergency Management Team Meeting 1:30-3:00 PES Library
- Thursday, January 18th - School Board Meeting- 5:30 PM- PMHS Media Center
- Friday, January 19th - Quarter 2 ends
- Monday, January 22nd - PES Tier 2 meeting - 8:15- 9:15
- Tuesday, January 23rd - PES- Building Leadership Team meeting 9:00 - 10:00
  - Ski and Snowboard Club - PES bus pick up at 11:15AM and return at 5:00PM
- Wednesday, January 24th - Early Release at 12:15 PM- Know and Tell Training part II
- Thursday, January 25th - Administration Leadership Team meeting- 9:00 -10:00 - SAU
- Monday, January 29th - Quarter 2 Report Cards go home

## Pittsfield School District

**To:** Pittsfield School Board  
**From:** Derek Hamilton & Melissa Brown, PMHS Administration  
**Subject:** Board Meeting – January 4, 2024  
**Date:** December 28, 2023

### INFORMATION

1. National Honor Society. This past month the National Honor Society worked in collaboration with the Pittsfield Youth Workshop to organize a Food Drive. They collected food, toiletries, backpacks, and blankets at school and at several local businesses. We are grateful to those that donated to the Food Drive and to the student and adult leadership within both organizations for their support of students and families in Pittsfield.
2. School Improvement Plans. At the December School Board meeting we distributed a copies of our School Improvement Plans that included a reflection on our first quarter progress. We are proud of the work to date on instructional practices. Our book study groups are nearing completion. The book studies will lead to professional development on practices to better support student engagement and peer observation opportunities in the second half of the school year. We are also proud of the work that is underway in our focus groups. The Attendance Team and Vision of the Learner focus groups are drafting proposals to be considered for the upcoming school year. We anticipate both groups will have proposals for the Site Council and/or School Board to review in the Spring. We will be prepared to answer any questions regarding our School Improvement Plans and progress to date at the Board meeting.
3. Spirit Month. Throughout the month of December, the Student Council organized a wide variety of school activities to celebrate the Holiday Season and promote class camaraderie. The activities included dress days, scavenger hunts, trivia challenges, door decorating, and Spirit Day. We would like to thank the Student Council and their advisers, Jen Massey and Rick Anthony, for organizing a wonderful month of events.
4. Upcoming School Calendar. The following is an overview of upcoming school events, dates, and times for the month of January.
  - Ski and Snowboard Club Outings – January 2, 9, 16, and 23
  - DCYF Know and Tell Training – January 3 and 24 (district-wide training)
  - CRTC Roadshow Presentation – January 12 (for ninth and tenth grade students)
  - United States Army Visit – January 15
  - End of Second Quarter / First Semester – January 19

We anticipate having second quarter progress reports prepared for distribution by January 29. Second quarter progress reports will include details about each student's progress towards our middle and high school Vision of the Learner statements.



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**SUPERINTENDENT'S REPORT]**  
**JANUARY 4, 2024**

Prior to the holiday break, the Town of Pittsfield experienced a boil water order due to a water main break. I wanted to commend the kitchen staff at both PES and PMHS for their efforts. In working with recommendations from the Dept. of Public Health, they worked hard to keep our schools open for two days waiting for the clearance from the State of New Hampshire. I also wanted to make mention of the efforts of our staff in keeping students safe, they did excellent work. We also had donations from the Hannaford in Northwood with bottled water. This was a strain on our system but the school community did a great job to keep our students in school.

I have included an enrollment update with this report. The student enrollment is up slightly from the last month and has been consistent with the opening of the school year.

The District received notice from the Office of the Inspector General that there would be an audit of our employees and contracted service providers to determine if anyone had been in violation of federal regulations in reporting Medicaid expenses. We provided all information to the State as requested for the time period between January 1 and June 30, 2022 as well as all current employees. There were no anomalies found in our search. I am waiting for a response from the OIG.

I have included the encumbrance report as required for quarterly financial reports to the School Board. At this time, it appears that if we do not have expenses beyond the encumbrances listed, the unexpended fund balance at the end of the school year will be about \$113,000.

I have been consulting with the District Treasurer in looking at our long term finances. Included with this report is a monthly cash flow map. The document lists all of the incoming funds we can expect to have along with the expenses that we incur throughout the school year. Last year the District had a cash flow issue that created a strain on our finances. I am proposing to adjust the pay periods beginning in July of 2024 to better align with the District's incoming funds from both the Town and the Department of Education. The District would move the payroll that would have occurred in the first week of July to the second week in July. We would inform all staff that is being paid in those pay periods well in advance so that adjustments could be made to any personal financial issues. I have also done a deep investigation on the Grants to ensure that we are being reimbursed appropriately for expenses that the District has incurred. I have created a new protocol to ensure that the Business Manager is getting the information needed in order to report our expenses in a timely manner and in turn to be reimbursed so that we do not put a strain on our cash flow.



	Aug. 1	Aug. 15	Sept. 7	Sept. 15	Oct. 15	Nov. 15	Dec. 7	January	February	March	April	May	June
Pres School	5	6	17	16	16	16	16						
Kindergarten	29	30	29	28	28	28	28						
First Grade	31	33	32	32	32	32	33						
Second Grade	30	29	27	27	27	27	27						
Third Grade	43	44	43	43	43	43	43						
Fourth Grade	35	35	34	33	33	33	33						
Fifth Grade	46	46	43	43	45	45	45						
Sixth grade	34	36	33	32	32	32	32						
Seventh Grade	41	41	38	37	37	37	37						
Eighth Grade	58	56	43	43	43	43	43						
Ninth Grade	51	53	61	64	64	63	62						
Tenth Grade	44	44	43	42	42	42	39						
Eleventh Grade	35	36	29	29	30	30	33						
Twelfth Grade	27	27	26	27	26	26	27						
<b>Total</b>	<b>509</b>	<b>516</b>	<b>498</b>	<b>496</b>	<b>498</b>	<b>497</b>	<b>498</b>						
PES	219	223	225	222	224	224	225						
MS	133	133	114	112	112	112	112						
HS	157	160	159	162	162	161	161						
<b>Total</b>	<b>509</b>	<b>516</b>	<b>498</b>	<b>496</b>	<b>498</b>	<b>497</b>	<b>498</b>						

		Deposits	Montly Deposits			DEBITS	Total Debit	Variance	Balance
Unpaid grant	Payroll- Title 1	\$ 17,321.00							
	2021-22 Title IV Tech	\$ 24,912.00							
	2023-24 IDEA	\$ 14,000.00							
Title 2	2023-24 Dec Mentors	\$ 10,000.00							
Balance Dec 1		\$ 204,000.00							
December	Town of Pittsfield	\$ 300,000.00		Payroll	Friday, December 8, 2023	\$ 330,000.00			
	Town of Pittsfield	\$ 325,000.00			Friday, December 22, 2023	\$ 330,000.00			
	Payroll reimbursment	\$ 21,000.00	\$ 1,250,000.00				\$ 844,311.00	\$ 405,689.00	
	Town of Pittsfield Oct Paymt.	\$ 400,000.00							
					ELECTRICITY	\$ 8,857.00			
					FUEL/Propane	\$ 10,000.00			
					OUT OF DIST TUITION	\$ 36,236.00			
					TRANSPORTATION	\$ 27,833.00			
					OUT OF DISTRICT TRANS	\$ 28,428.00			
					health Insurance	\$ 40,857.00			
					Show plowing	\$ 2,500.00			
					SPED SERVICES	\$ 17,000.00			
					BUILDING MAINT/supplies	\$ 2,600.00			
					Other	\$ 10,000.00			
January	Adecacuy fund	\$ 1,421,000.00		Payroll	Friday, January 5, 2024	\$ 290,000.00	Christmas	Vacation	
	Town of Pittsfi9eld	\$ -		Payroll	Friday, January 19, 2024	\$ 330,000.00			
	Town of Pittsfield	\$ -							
	Payroll grant reimbursent	\$ 21,000.00	\$ 1,450,598.00				\$ 804,311.00	\$ 646,287.00	\$ 1,051,976.00
	Computers	\$ 4,299.00			ELECTRICITY	\$ 8,857.00			
	Homeless Grant	\$ 1,288.00			FUEL	\$ 10,000.00			
	Past homeless payments	\$ 3,011.00			OUT OF DIST TUITION	\$ 36,236.00			
					TRANSPORTATION	\$ 27,833.00			
					OUT OF DISTRICT TRANS	\$ 28,428.00			
					health insurance``	\$ 40,857.00			
					Snow Plowing	\$ 2,500.00			
					SPED SERVICES	\$ 17,000.00			
					BUILDING MAINT/supplies	\$ 2,600.00			
					Other	\$ 10,000.00			
Fwbruary	Town of Pittsfield	\$ 350,000.00		Payroll	Friday, February 2, 2024	\$ 330,000.00			
	Town Of Pittsfield	\$ 350,000.00		Payroll	Friday, February 16, 2024	\$ 330,000.00			
	Payroll gdrant reimbursement	\$ 21,000.00	\$ 783,820.00				\$ 844,311.00	\$ (60,491.00)	\$ 991,485.00
	Computers	\$ 26,820.00			ELECTRICITY	\$ 8,857.00			
	Chrome Books	\$ 36,000.00			FUEL	\$ 10,000.00			
					OUT OF DIST TUITION	\$ 36,236.00			
					TRANSPORTATION	\$ 27,833.00			

					OUT OF DISTRICT TRANS	\$ 28,428.00				
					Health Insurance	\$ 40,857.00				
					Snow plowing	\$ 2,500.00				
					SPED SERVICES	\$ 17,000.00				
					BUILDING MAINT/supplies	\$ 2,600.00				
					Other	\$ 10,000.00				
March	Town of Pittsfield	\$ 325,000.00			Payroll	Friday, March 1, 2024	\$ 290,000.00	February	Vacation	
	Town of Pittsfield	\$ -			Payroll	Friday, March 15, 2024	\$ 330,000.00			
	Payroll grant reimbursement	\$ 21,000.00	\$ 346,000.00		Payroll	Friday, March 29, 2024	\$ 330,000.00	\$ 1,132,644.00	\$ (786,644.00)	\$ 204,841.00
					ELECTRICITY	\$ 8,857.00				
					FUEL	\$ 8,333.00				
					OUT OF DIST TUITION	\$ 36,236.00				
					TRANSPORTATION	\$ 27,833.00				
					OUT OF DISTRICT TRANS	\$ 28,428.00				
					Health Insurance	\$ 40,857.00				
					Snow plowing	\$ 2,500.00				
					SPED SERVICES	\$ 17,000.00				
					BUILDING MAINT/supplies	\$ 2,600.00				
					Other	\$ 10,000.00				
April	Adequacy fund	\$ 1,421,000.00			Payroll	Friday, April 12, 2024	\$ 330,000.00			
	Town of Pittsfield	\$ -			Payroll	Friday, April 26, 2024	\$ 330,000.00			
	Town of Pittsfield	\$ -			ELECTRICITY	\$ 8,857.00				
	Payroll grant reimbursement	\$ 21,000.00	\$ 1,442,000.00		FUEL	\$ 10,000.00	\$ 837,811.00	\$ 604,189.00	\$ 809,030.00	
					OUT OF DIST TUITION	\$ 36,236.00				
					TRANSPORTATION	\$ 27,833.00				
					OUT OF DISTRICT TRANS	\$ 24,428.00				
					Health Insurance	\$ 40,857.00				
					SPED SERVICES	\$ 17,000.00				
					BUILDING MAINT/supplies	\$ 2,600.00				
					Other	\$ 10,000.00				
May	Town of Pittsfield	\$ 275,000.00			Payroll	Friday, May 10, 2024	\$ 290,000.00	Spring	Vacation	
	Town of Pittsfield	\$ 325,000.00			Payroll	Friday, May 24, 2024	\$ 340,000.00	Stipends		
	Payroll grant reimbursement	\$ 21,000.00	\$ 621,000.00		ELECTRICITY	\$ 8,857.00	\$ 807,811.00	\$ (186,811.00)	\$ 622,219.00	
					FUEL	\$ 10,000.00				
					OUT OF DIST TUITION	\$ 32,236.00				
					TRANSPORTATION	\$ 27,833.00				
					OUT OF DISTRICT TRANS	\$ 28,428.00				
					Health Insurance	\$ 40,857.00				
					SPED SERVICES	\$ 17,000.00				
					BUILDING MAINT/supplies	\$ 2,600.00				
					Other	\$ 10,000.00				
June	Town of Pittsfield	\$ 400,000.00			Payroll	Friday, June 7, 2024	\$ 330,000.00			
	Town of Pittsfield	\$ 160,328.00			Payroll	Friday, June 21, 2024	\$ 290,000.00	Last day June		



Account Number / Description	2023-24 proposed budget						
<b>1100 REGULAR PROGRAM</b>	BUDGETED	YEAR TO DATE	12/21/23 BALANCE	ENCUMBRANCE	BALANCE		
1-01-1100-51100-00-00000 REG PROG TEACHERS SALARIES	\$ 713,583.00	\$ 276,507.00	\$ 437,076.00	\$ 535,458.00	\$ (98,382.00)		
1-02-1100-51100-00-00000 REG PROG TEACHERS SALARIES	\$ 379,456.00	\$ 102,174.00	\$ 277,282.00	\$ 193,567.00	\$ 83,715.00		
1-03-1100-51100-00-00000 REG PROG TEACHERS SALARIES	\$ 616,631.00	\$ 187,594.00	\$ 429,037.00	\$ 363,271.00	\$ 65,766.00		
1-03-1100-51110-00-00000 REG PROG TEAM LEADERS	\$ 9,800.00	\$ 6,300.00	\$ 3,500.00	\$ 6,300.00	\$ (2,800.00)		
1-01-1100-51111-00-00000 REG PROG SICK DAY BUYBACK	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -		
1-02-1100-51111-00-00000 REG PROG SICK DAY BUYBACK	\$ 2,890.00	\$ -	\$ 2,890.00	\$ 2,890.00	\$ -		
1-03-1100-51111-00-00000 REG PROG SICK DAY BUYBACK	\$ 7,110.00	\$ -	\$ 7,110.00	\$ 7,110.00	\$ -		
1-01-1100-51120-00-00000 REG PROG SUP STAFF W/RETIRE	\$ -	\$ -	\$ -	\$ 78,048.00	\$ (78,048.00)		
1-02-1100-51120-00-00000 REG PROG SUP STAFF W/RETIRE	\$ -	\$ 5,384.00	\$ (5,384.00)	\$ 14,746.00	\$ (20,130.00)		
1-03-1100-51120-00-00000 REG PROG SUP STAFF W/RETIRE	\$ -	\$ 7,082.00	\$ (7,082.00)	\$ 19,547.00	\$ (26,629.00)		
1-01-1100-51150-00-00000 REG PROG HEALTH INS BUYBACK	\$ 8,000.00	\$ 2,000.00	\$ 6,000.00	\$ -	\$ 6,000.00		
1-02-1100-51150-00-00000 REG PROG HEALTH INS BUYBACK	\$ 4,890.00	\$ 1,430.00	\$ 3,460.00	\$ -	\$ 3,460.00		
1-03-1100-51150-00-00000 REG PROG HEALTH INS BUYBACK	\$ 7,110.00	\$ 570.00	\$ 6,540.00	\$ -	\$ 6,540.00		
1-01-1100-51160-00-00000 REG PROG TEAM LEADERS	\$ 8,400.00	\$ 4,900.00	\$ 3,500.00	\$ 4,900.00	\$ (1,400.00)		
1-01-1100-51200-00-00000 REG PROG SUBSTITUTES	\$ 25,000.00	\$ 4,000.00	\$ 21,000.00	\$ 8,000.00	\$ 13,000.00		
1-02-1100-51200-00-00000 REG PROG SUBSTITUTES	\$ 8,000.00	\$ 3,096.00	\$ 4,904.00	\$ 3,000.00	\$ 1,904.00		
1-03-1100-51200-00-00000 REG PROG SUBSTITUTES	\$ 12,000.00	\$ 2,604.00	\$ 9,396.00	\$ 4,000.00	\$ 5,396.00		
1-01-1100-51210-00-00000 LONG TERM SUBSTITUTES	\$ 15,000.00		\$ 15,000.00		\$ 15,000.00		
1-02-1100-51210-00-00000 LONG TERM SUBSTITUTES	\$ -	\$ 5,600.00	\$ (5,600.00)	\$ -	\$ (5,600.00)		
1-03-1100-51210-00-00000 LONG TERM SUBSTITUTES	\$ 10,000.00		\$ 10,000.00	\$ -	\$ 10,000.00		
1-01-1100-52110-00-00000 REG PROG HEALTH INSURANCE	\$ 183,530.00	\$ 144,046.00	\$ 39,484.00	\$ 122,107.00	\$ (82,623.00)		104520
1-02-1100-52110-00-00000 REG PROG HEALTH INSURANCE	\$ 125,493.00	\$ 47,845.00	\$ 77,648.00	\$ 39,090.00	\$ 38,558.00		100955
1-03-1100-52110-00-00000 REG PROG HEALTH INSURANCE	\$ 143,505.00	\$ 89,485.00	\$ 54,020.00	\$ 86,579.00	\$ (32,559.00)		97318
1-01-1100-52120-00-00000 REG PROG DENTAL INSURANCE	\$ 10,602.00	\$ 2,741.00	\$ 7,861.00	\$ 2,879.00	\$ 4,982.00		
1-02-1100-52120-00-00000 REG PROG DENTAL INSURANCE	\$ 7,886.00	\$ 903.00	\$ 6,983.00	\$ 1,015.00	\$ 5,968.00		
1-03-1100-52120-00-00000 REG PROG DENTAL INSURANCE	\$ 8,815.00	\$ 2,096.00	\$ 6,719.00	\$ 2,535.00	\$ 4,184.00		
1-01-1100-52130-00-00000 REG PROG LIFE INSURANCE	\$ 2,141.00	\$ 1,197.00	\$ 944.00	\$ 944.00	\$ -		
1-02-1100-52130-00-00000 REG PROG LIFE INSURANCE	\$ 1,138.00	\$ 392.00	\$ 746.00	\$ 746.00	\$ -		
1-03-1100-52130-00-00000 REG PROG LIFE INSURANCE	\$ 1,491.00	\$ 581.00	\$ 910.00	\$ 910.00	\$ -		
1-01-1100-52200-00-00000 REG PROG SOCIAL SEC	\$ 54,589.00	\$ 23,269.00	\$ 31,320.00	\$ 40,962.54	\$ (9,642.54)		
1-02-1100-52200-00-00000 REG PROG SOCIAL SEC	\$ 29,028.00	\$ 8,306.00	\$ 20,722.00	\$ 14,807.88	\$ 5,914.12		
1-03-1100-52200-00-00000 REG PROG SOCIAL SEC	\$ 47,172.00	\$ 14,802.00	\$ 32,370.00	\$ 27,790.23	\$ 4,579.77		
1-01-1100-52300-00-00000 REG PROG NH RETIREMENT	\$ 140,148.00	\$ 61,336.00	\$ 78,812.00	\$ 105,163.95	\$ (26,351.95)		
1-02-1100-52300-00-00000 REG PROG NH RETIREMENT	\$ 74,525.00	\$ 20,735.00	\$ 53,790.00	\$ 38,016.56	\$ 15,773.44		
1-03-1100-52300-00-00000 REG PROG NH RETIREMENT	\$ 121,106.00	\$ 38,907.00	\$ 82,199.00	\$ 71,346.42	\$ 10,852.58		
1-01-1100-52600-00-00000 REG PROG WORKERS COMP	\$ 1,484.00		\$ 1,484.00	\$ -	\$ 1,484.00		
1-02-1100-52600-00-00000 REG PROG WORKERS COMP	\$ 789.00		\$ 789.00	\$ -	\$ 789.00		
1-03-1100-52600-00-00000 REG PROG WORKERS COMP	\$ 1,283.00		\$ 1,283.00	\$ -	\$ 1,283.00		
1-01-1100-54300-00-00000 REG PROG REPAIRS/MAINT	\$ 3,190.00		\$ 3,190.00	\$ 1,000.00	\$ 2,190.00		
1-02-1100-54300-00-00000 REG PROG REPAIRS/MAINT	\$ -		\$ -		\$ -		
1-03-1100-54300-00-00000 REG PROG REPAIRS/MAINT	\$ -		\$ -		\$ -		
1-01-1100-56110-00-00000 REG PROG GEN SUPPLIES	\$ 30,800.00	\$ 22,315.00	\$ 8,485.00	\$ 3,000.00	\$ 5,485.00		
1-02-1100-56110-00-00000 REG PROG GEN SUPPLIES	\$ 17,780.00	\$ 226.00	\$ 17,554.00	\$ 5,000.00	\$ 12,554.00		
1-03-1100-56110-00-00000 REG PROG GEN SUPPLIES	\$ 24,000.00	\$ 300.00	\$ 23,700.00	\$ 5,000.00	\$ 18,700.00		
1-01-1100-56410-00-00000 REG PROG BOOKS	\$ 4,000.00	\$ 2,742.00	\$ 1,258.00	\$ 500.00	\$ 758.00		

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1-02-1100-56410-00-00000 REG PROG BOOKS	\$ 412.00	\$ 431.00	\$ (19.00)	\$ 500.00	\$ (519.00)		
1-03-1100-56410-00-00000 REG PROG BOOKS	\$ 3,500.00	\$ 863.00	\$ 2,637.00	\$ 500.00	\$ 2,137.00		
1-01-1100-56420-00-00000 REG PROG ELECTRONIC INFO	\$ 3,338.00		\$ 3,338.00	\$ 500.00	\$ 2,838.00		
1-01-1100-56430-00-00000 REG PROG ELECTRONIC INFO	\$ 4,049.00		\$ 4,049.00	\$ 500.00	\$ 3,549.00		
1-02-1100-56430-00-00000 REG PROG ELECTRONIC INFO	\$ -	\$ -	\$ -		\$ -		
1-01-1100-57330-00-00000 REG PROG REP. FURNITURE	\$ 7,400.00	\$ 2,086.00	\$ 5,314.00	\$ 1,000.00	\$ 4,314.00		
1-02-1100-57330-00-00000 REG PROG REP. FURNITURE	\$ 10,000.00		\$ 10,000.00	\$ 2,000.00	\$ 8,000.00		
1-03-1100-57330-00-00000 REG PROG REP. FURNITURE	\$ 4,325.00	\$ -	\$ 4,325.00	\$ 2,000.00	\$ 2,325.00		
1-01-1100-58100-00-00000 REG PROG DUES/FEES	\$ 1,250.00	\$ 4,768.00	\$ (3,518.00)	\$ -	\$ (3,518.00)		
1-02-1100-58100-00-00000	\$ 1,800.00	\$ 1,522.00	\$ 278.00	\$ 387.00	\$ (109.00)		
1-03-1100-58100-00-00000 REG PROG DUES/FEES	\$ 3,200.00	\$ 3,441.00	\$ (241.00)	\$ -	\$ (241.00)		
<b>1100 REGULAR PROGRAM</b>							
<b>1200 SPEC ED</b>							
1-01-1200-51100-00-00000 SPEC ED TEACHER SALARIES	\$ 426,405.00	\$ 109,722.00	\$ 316,683.00	\$ 182,673.00	\$ 134,010.00		
1-02-1200-51100-00-00000 SPEC ED TEACHER SALARIES	\$ 150,640.00	\$ 37,622.00	\$ 113,018.00	\$ 68,235.00	\$ 44,783.00		
1-03-1200-51100-00-00000 SPEC ED TEACHER SALARIES	\$ 135,127.00	\$ 84,300.00	\$ 50,827.00	\$ 171,627.00	\$ (120,800.00)		
1-01-1200-51120-00-00000 SPEC ED SUP STAFF W/RETIRE	\$ 389,084.00	\$ 156,958.00	\$ 232,126.00	\$ 332,036.00	\$ (99,910.00)		
1-02-1200-51120-00-00000 SPEC ED SUP STAFF W/RETIRE	\$ 242,339.00	\$ 53,790.00	\$ 188,549.00	\$ 106,223.00	\$ 82,326.00		
1-03-1200-51120-00-00000 SPEC ED SUP STAFF W/RETIRE	\$ 141,362.00	\$ 59,759.00	\$ 81,603.00	\$ 127,932.00	\$ (46,329.00)		
1-01-1200-51130-00-00000 SPEC ED SUP STAFF W/O RETIRE	\$ -	\$ 1,038.00	\$ (1,038.00)		\$ (1,038.00)		
1-02-1200-51130-00-00000 SPEC ED SUPT STAFF W/O RET	\$ -	\$ 430.00	\$ (430.00)		\$ (430.00)		
1-03-1200-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	\$ -	\$ 596.00	\$ (596.00)		\$ (596.00)		
1-02-1200-51150-00-00000 SPEC ED HEALTH INS BUYBACK	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00		
1-03-1200-51150-00-00000 SPEC ED HEALTH INS BUYBACK	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00		
1-01-1200-51170-00-00000 SPEC ED EXT YR PROG SALARIES	\$ 19,570.00	\$ 24,129.00	\$ (4,559.00)	\$ -	\$ (4,559.00)		
1-02-1200-51170-00-00000 SPEC ED EXT YR PROG SALARIES	\$ 9,270.00	\$ 8,812.00	\$ 458.00		\$ 458.00		
1-03-1200-51170-00-00000 SPEC ED EXT YR PROG SALARIES	\$ 7,210.00	\$ 11,791.00	\$ (4,581.00)		\$ (4,581.00)		
1-01-1200-52110-00-00000 SPEC ED HEALTH INSURANCE	\$ 112,857.00	\$ 53,102.00	\$ 59,755.00	\$ 53,761.00	\$ 5,994.00		76675
1-02-1200-52110-00-00000 SPEC ED HEALTH INSURANCE	\$ 16,875.00	\$ 21,552.00	\$ (4,677.00)	\$ 21,386.00	\$ (26,063.00)		6164
1-03-1200-52110-00-00000 SPEC ED HEALTH INSURANCE	\$ 71,731.00	\$ 27,778.00	\$ 43,953.00	\$ 26,761.00	\$ 17,192.00		58307
1-01-1200-52120-00-00000 SPEC ED DENTAL INSURANCE	\$ 4,525.00	\$ 473.00	\$ 4,052.00	\$ 4,052.00	\$ -		
1-02-1200-52120-00-00000 SPEC ED DENTAL INSURANCE	\$ 773.00	\$ 175.00	\$ 598.00	\$ 598.00	\$ -		
1-03-1200-52120-00-00000 SPEC ED DENTAL INSURANCE	\$ 3,942.00	\$ 259.00	\$ 3,683.00	\$ 3,233.00	\$ 450.00		
1-01-1200-52130-00-00000 SPEC ED LIFE INSURANCE	\$ 1,279.00	\$ 69.00	\$ 1,210.00	\$ 1,210.00	\$ -		
1-02-1200-52130-00-00000 SPEC ED LIFE INSURANCE	\$ 452.00		\$ 452.00		\$ 452.00		
1-03-1200-52130-00-00000 SPEC ED LIFE INSURANCE	\$ 405.00		\$ 405.00		\$ 405.00		
1-01-1200-52200-00-00000 SPEC ED SOCIAL SEC	\$ 62,385.00	\$ 5,784.00	\$ 56,601.00	\$ 56,601.00	\$ -		
1-02-1200-52200-00-00000 SPEC ED SOCIAL SEC	\$ 30,063.00	\$ 2,462.00	\$ 27,601.00	\$ 27,601.00	\$ -		
1-03-1200-52200-00-00000 SPEC ED SOCIAL SEC	\$ 21,151.00	\$ 3,101.00	\$ 18,050.00	\$ 18,050.00	\$ -		
1-01-1200-52300-00-00000 SPEC ED NH RETIREMENT	\$ 136,389.00	\$ 12,441.00	\$ 123,948.00	\$ 123,948.00	\$ -		
1-02-1200-52300-00-00000 SPEC ED NH RETIREMENT	\$ 62,374.00	\$ 4,586.00	\$ 57,788.00	\$ 58,148.00	\$ (360.00)		
1-03-1200-52300-00-00000 SPEC ED NH RETIREMENT	\$ 45,665.00	\$ 5,827.00	\$ 39,838.00	\$ 39,838.00	\$ -		
1-01-1200-52400-00-00000 SPEC ED TUITION REIMBURSE	\$ 1,500.00		\$ 1,500.00		\$ 1,500.00		
1-02-1200-52400-00-00000 SPEC ED TUITION REIMBURSE	\$ 600.00		\$ 600.00		\$ 600.00		
1-03-1200-52400-00-00000 SPEC ED TUITION REIMBURSE	\$ 233.00		\$ 233.00		\$ 233.00		
1-01-1200-52600-00-00000 SPEC ED WORKERS COMP	\$ 885.00		\$ 885.00		\$ 885.00		

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1-02-1200-52600-00-00000 SPEC ED WORKERS COMP	\$ 313.00		\$ 313.00		\$ 313.00			
1-03-1200-52600-00-00000 SPEC ED WORKERS COMP	\$ 281.00		\$ 281.00		\$ 281.00			
1-01-1200-53300-00-00000 SPEC ED PROFESSIONAL SERVICES	\$ 16,457.00	\$ 11,403.00	\$ 5,054.00	\$ 5,054.00	\$ -			
1-02-1200-53300-00-00000 SPEC ED PROFESSIONAL SERVICES	\$ 11,800.00	\$ 102.00	\$ 11,698.00	\$ 11,698.00	\$ -			
1-01-1200-55610-00-00000 SPEC ED TUITION IN-STATE	\$ -		\$ -		\$ -			
1-03-1200-55610-00-00000 SPEC ED TUITION PUBLIC SCHOOL	\$ -		\$ -		\$ -			
1-01-1200-55630-00-00000 SPEC ED TUITION PRIV SCHOOL	\$ 59,795.00	\$ 275.00	\$ 59,520.00	\$ 5,150.00	\$ 54,370.00			
1-02-1200-55630-00-00000 SPEC ED TUITION PRIV SCHOOL	\$ 234,450.00	\$ 58,904.00	\$ 175,546.00	\$ 83,829.00	\$ 91,717.00			
1-03-1200-55630-00-00000 SPEC ED TUITION PRIV SCHOOL	\$ 295,944.00	\$ 215,084.00	\$ 80,860.00	\$ 147,000.00	\$ (66,140.00)			
1-01-1200-55800-00-00000 SPEC ED MILEAGE	\$ 500.00		\$ 500.00		\$ 500.00			
1-02-1200-55800-00-00000 SPEC ED TRAVEL	\$ 100.00		\$ 100.00		\$ 100.00			
1-03-1200-55800-00-00000 SPEC ED TRAVEL	\$ 500.00		\$ 500.00		\$ 500.00			
1-01-1200-56110-00-00000 SPEC ED GEN SUPPLIES	\$ 500.00		\$ 500.00	\$ 400.00	\$ 100.00			
1-02-1200-56110-00-00000 SPEC ED GEN SUPPLIES	\$ 300.00		\$ 300.00	\$ 250.00	\$ 50.00			
1-03-1200-56110-00-00000 SPEC ED GEN SUPPLIES	\$ 500.00		\$ 500.00	\$ 400.00	\$ 100.00			
1-01-1200-58100-00-00000 SPEC ED DUES/FEES	\$ 700.00		\$ 700.00	\$ -	\$ 700.00			
1-02-1200-58100-00-00000 SPEC ED DUES/FEES	\$ 300.00		\$ 300.00		\$ 300.00			
1-03-1200-58100-00-00000 SPEC ED DUES/FEES	\$ 500.00	\$ 549.00	\$ (49.00)	\$ -	\$ (49.00)			
<b>1200 SPEC ED</b>								
			\$ -		\$ -			
<b>1260 ESOL</b>			\$ -		\$ -			
1-01-1260-51100-00-00000 BILINGUAL SALARIES	\$ 3,000.00		\$ 3,000.00		\$ 3,000.00			
1-03-1260-51100-00-00000 BILINGUAL SALARIES	\$ 1,800.00		\$ 1,800.00		\$ 1,800.00			
1-01-1260-52200-00-00000 BILINGUAL SOCIAL SECURITY	\$ 230.00		\$ 230.00		\$ 230.00			
1-03-1260-52200-00-00000 BILINGUAL SOCIAL SECURITY	\$ 138.00		\$ 138.00		\$ 138.00			
1-01-1260-52300-00-00000 BILINGUAL NH RETIREMENT	\$ -		\$ -		\$ -			
1-01-1260-52600-00-00000 BILINGUAL WORKER'S COMP	\$ -		\$ -		\$ -			
<b>1260 ESOL</b>								
			\$ -		\$ -			
<b>1300 VOCATIONAL EDUCATION</b>			\$ -		\$ -			
1-03-1300-55610-00-00000 VOC ED TUITION IN-STATE	\$ 50,000.00		\$ 50,000.00	\$ 30,000.00	\$ 20,000.00			
<b>1300 VOCATIONAL EDUCATION</b>								
			\$ -		\$ -			
<b>1410 COCURRICULAR</b>			\$ -		\$ -			
1-01-1410-51100-00-00000 COCURRICULAR SALARY	\$ 1,050.00	\$ 1,500.00	\$ (450.00)	\$ 1,500.00	\$ (1,950.00)			
1-02-1410-51100-00-00000 CO-CURRICULAR SALARIES	\$ 1,300.00	\$ 550.00	\$ 750.00	\$ 550.00	\$ 200.00			
1-03-1410-51100-00-00000 CO-CURRICULAR SALARIES	\$ 7,000.00	\$ 5,550.00	\$ 1,450.00	\$ 5,550.00	\$ (4,100.00)			
1-01-1410-52200-00-00000 COCURRICULAR FICA	\$ 80.00	\$ 114.75	\$ (34.75)	\$ 114.75	\$ (149.50)			
1-02-1410-52200-00-00000 CO-CURRICULAR SOCIAL SEC	\$ 99.00	\$ 42.08	\$ 56.93	\$ 42.08	\$ 14.85			
1-03-1410-52200-00-00000 CO-CURRICULAR SOCIAL SEC	\$ 536.00	\$ 424.58	\$ 111.43	\$ 424.58	\$ (313.15)			
1-01-1410-52300-00-00000 COCURRICULAR NH RET	\$ 221.00	\$ 294.60	\$ (73.60)	\$ 294.60	\$ (368.20)			
1-02-1410-52300-00-00000 CO-CURRICULAR RETIREMENT	\$ 255.00	\$ 108.02	\$ 146.98	\$ 108.02	\$ 38.96			
1-03-1410-52300-00-00000 CO-CURRICULAR RETIREMENT	\$ 1,375.00	\$ 1,090.02	\$ 284.98	\$ 1,090.02	\$ (805.04)			
1-01-1410-56100-00-00000 CO-CURRICULAR SUPPLIES	\$ 5,000.00	\$ 266.00	\$ 4,734.00	\$ 1,000.00	\$ 3,734.00			
1-03-1410-56100-00-00000 CO-CURRICULAR SUPPLIES	\$ 300.00		\$ 300.00	\$ 200.00	\$ 100.00			
1-03-1410-58100-00-00000 CO-CURRICULAR DUES/FEES	\$ 480.00		\$ 480.00	\$ 200.00	\$ 280.00			

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				\$ -		\$ -		
<b>1420 ATHLETIC</b>				\$ -		\$ -		
1-02-1420-51100-00-00000 ATHLETIC COACHES SALARIES	\$ 11,000.00	\$ 4,976.00	\$ 6,024.00	\$ 8,300.00	\$ (2,276.00)			
1-03-1420-51100-00-00000 ATHLETIC COACHES SALARIES	\$ 28,000.00	\$ 7,946.00	\$ 20,054.00	\$ 15,000.00	\$ 5,054.00			
1-02-1420-52200-00-00000 ATHLETIC SOCIAL SEC	\$ 842.00	\$ 380.66	\$ 461.34	\$ 634.95	\$ (173.61)			
1-03-1420-52200-00-00000 ATHLETIC SOCIAL SEC	\$ 2,142.00	\$ 607.87	\$ 1,534.13	\$ 1,147.50	\$ 386.63			
1-03-1420-52300-00-00000 ATHLETIC RETIREMENT	\$ 800.00		\$ 800.00		\$ 800.00			
1-02-1420-52600-00-00000 ATHLETIC WORKER'S COMP	\$ 23.00		\$ 23.00		\$ 23.00			
1-03-1420-52600-00-00000 ATHLETIC WORKER'S COMP	\$ 58.00		\$ 58.00		\$ 58.00			
1-02-1420-53400-00-00000 ATHLETIC OFFICIALS TECH SERV	\$ 4,212.00		\$ 4,212.00	\$ 3,000.00	\$ 1,212.00			
1-03-1420-53400-00-00000 ATHLETIC OFFICIALS TECH SERV	\$ 12,048.00		\$ 12,048.00	\$ 10,000.00	\$ 2,048.00			
1-02-1420-56100-00-00000 ATHLETIC SUPPLIES	\$ 1,500.00	\$ 2,235.00	\$ (735.00)	\$ -	\$ (735.00)			
1-03-1420-56100-00-00000 ATHLETIC SUPPLIES	\$ 10,000.00	\$ 2,169.00	\$ 7,831.00	\$ 2,000.00	\$ 5,831.00			
1-02-1420-57390-00-00000 ATHLETIC OTHER EQUIP	\$ 2,000.00		\$ 2,000.00	\$ 1,500.00	\$ 500.00			
1-03-1420-57390-00-00000 ATHLETIC OTHER EQUIP	\$ 3,000.00		\$ 3,000.00	\$ 1,500.00	\$ 1,500.00			
1-02-1420-58100-00-00000 ATHLETIC DUES/FEES	\$ 1,100.00		\$ 1,100.00	\$ 1,000.00	\$ 100.00			
1-03-1420-58100-00-00000 ATHLETIC DUES/FEES	\$ 6,200.00	\$ 720.00	\$ 5,480.00	\$ 3,000.00	\$ 2,480.00			
<b>1420 ATHLETIC</b>								
			\$ -		\$ -			
<b>1430 SUMMER SCHOOL</b>			\$ -		\$ -			
1-01-1430-51110-00-00000 DRAKE FIELD SUMMER PRGR SALARY	\$ 5,000.00		\$ 5,000.00		\$ 5,000.00			
<b>1430 SUMMER SCHOOL</b>					\$ -			
			\$ -		\$ -			
<b>2113 SOCIAL WORKER SERVICES</b>			\$ -		\$ -			
1-01-2113-51100-00-00000 SOCIAL WORK SALARIES	\$ -		\$ -		\$ -			
1-02-2113-51100-00-00000 SOCIAL WORK SALARIES	\$ -		\$ -		\$ -			
1-03-2113-51100-00-00000 SOCIAL WORK SALARIES	\$ -		\$ -		\$ -			
1-01-2113-52110-00-00000 SOCIAL WORK HEALTH INSURANCE	\$ -		\$ -		\$ -			
1-02-2113-52110-00-00000 SOCIAL WORK HEALTH INSURANCE	\$ -		\$ -		\$ -			
1-03-2113-52110-00-00000 SOCIAL WORK HEALTH INSURANCE	\$ -		\$ -		\$ -			
1-01-2113-52130-00-00000 SOCIAL WORK LIFE INSURANCE	\$ -		\$ -		\$ -			
1-02-2113-52130-00-00000 SOCIAL WORK LIFE INSURANCE	\$ -		\$ -		\$ -			
1-03-2113-52130-00-00000 SOCIAL WORK LIFE INSURANCE	\$ -		\$ -		\$ -			
1-01-2113-52200-00-00000 SOCIAL WORK SOCIAL SECURITY	\$ -		\$ -		\$ -			
1-02-2113-52200-00-00000 SOCIAL WORK SOCIAL SECURITY	\$ -		\$ -		\$ -			
1-03-2113-52200-00-00000 SOCIAL WORK SOCIAL SECURITY	\$ -		\$ -		\$ -			
1-01-2113-52300-00-00000 SOCIAL WORK NH RETIREMENT	\$ -		\$ -		\$ -			
1-02-2113-52300-00-00000 SOCIAL WORK NH RETIREMENT	\$ -		\$ -		\$ -			
1-03-2113-52300-00-00000 SOCIAL WORK NH RETIREMENT	\$ -		\$ -		\$ -			
1-01-2113-52600-00-00000 SOCIAL WORK WORKER'S COMP	\$ -		\$ -		\$ -			
1-02-2113-52600-00-00000 SOCIAL WORK WORKER'S COMP	\$ -		\$ -		\$ -			
<b>2113 SOCIAL WORKER SERVICES</b>	\$ -		\$ -		\$ -			
			\$ -		\$ -			
<b>2120 GUIDANCE</b>			\$ -		\$ -			
1-01-2120-51100-00-00000 GUIDANCE SALARIES	\$ 71,654.00	\$ 22,047.00	\$ 49,607.00	\$ 49,607.00	\$ -			
1-02-2120-51100-00-00000 GUIDANCE SALARIES	\$ 28,284.00	\$ 14,473.00	\$ 13,811.00	\$ 33,045.00	\$ (19,234.00)			
1-03-2120-51100-00-00000 GUIDANCE SALARIES	\$ 37,492.00	\$ 19,285.00	\$ 18,207.00	\$ 43,803.00	\$ (25,596.00)			



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1-01-2120-51111-00-00000 GUIDANCE SICK DAY BUYBACK	\$ 2,811.00		\$ 2,811.00	\$ 2,500.00	\$ 311.00			
1-02-2120-51111-00-00000 GUIDANCE SICK DAY BUYBACK	\$ 1,116.00		\$ 1,116.00	\$ 1,000.00	\$ 116.00			
1-03-2120-51111-00-00000 GUIDANCE SICK DAY BUYBACK	\$ 1,480.00		\$ 1,480.00	\$ 1,400.00	\$ 80.00			
1-02-2120-51120-00-00000 GUIDANCE SUP STAFF SALARY	\$ 29,303.00	\$ 14,651.50	\$ 14,651.50	\$ 14,651.50	\$ -			
1-03-2120-51120-00-00000 GUIDANCE SUP STAFF SALARY	\$ 38,843.00	\$ 19,421.50	\$ 19,421.50	\$ 19,421.50	\$ -			
1-01-2120-52110-00-00000 GUIDANCE HEALTH INS	\$ 21,098.00	\$ 13,737.00	\$ 7,361.00	\$ 13,737.00	\$ (6,376.00)			
1-02-2120-52110-00-00000 GUIDANCE HEALTH INS	\$ 9,070.00	\$ 12,652.00	\$ (3,582.00)	\$ 13,637.00	\$ (17,219.00)			
1-03-2120-52110-00-00000 GUIDANCE HEALTH INS	\$ 12,022.00	\$ 16,771.00	\$ (4,749.00)	\$ 18,076.00	\$ (22,825.00)			
1-03-2120-52100-00-00000 GUIDANCE SUP STAFF HEALTH INSURANCE	\$ -		\$ -		\$ -			
1-02-2120-52120-00-00000 GUIDANCE DENTAL INSURANCE	\$ 1,635.00		\$ 1,635.00	\$ 1,635.00	\$ -			
1-03-2120-52120-00-00000 GUIDANCE DENTAL INSURANCE	\$ 406.00	\$ 237.00	\$ 169.00	\$ 169.00	\$ -			
1-03-2120-52120-00-00000 GUIDANCE SUP STAFF DENTAL	\$ 540.00	\$ 314.00	\$ 226.00	\$ 226.00	\$ -			
1-01-2120-52130-00-00000 GUIDANCE LIFE INSURANCE	\$ 214.96	\$ 64.40	\$ 150.56	\$ 150.56	\$ 0.00			
1-02-2120-52130-00-00000 GUIDANCE LIFE INSURANCE	\$ 85.00	\$ 22.54	\$ 62.46	\$ 62.31	\$ 0.15			
1-03-2120-52130-00-00000 GUIDANCE LIFE INSURANCE	\$ 112.00	\$ 41.86	\$ 70.14	\$ 70.62	\$ (0.48)			
1-01-2120-52200-00-00000 GUIDANCE SOCIAL SECURITY	\$ 5,482.00	\$ 1,572.00	\$ 3,910.00	\$ 3,909.53	\$ 0.47			
1-02-2120-52200-00-00000 GUIDANCE SOCIAL SECURITY	\$ 4,406.00	\$ 1,108.00	\$ 3,298.00	\$ 1,055.73	\$ 2,242.27			
1-03-2120-52200-00-00000 GUIDANCE SOCIAL SECURITY	\$ 5,839.00	\$ 1,476.00	\$ 4,363.00	\$ 1,392.14	\$ 2,970.86			
1-01-2120-52300-00-00000 GUIDANCE NH RETIREMENT	\$ 14,073.00	\$ 4,330.08	\$ 9,742.92	\$ 9,742.92	\$ -			
1-02-2120-52300-00-00000 GUIDANCE NH RETIREMENT	\$ 7,696.00	\$ 2,160.35	\$ 5,535.65	\$ 2,828.95	\$ 2,706.70			
1-03-2120-52300-00-00000 GUIDANCE NH RETIREMENT	\$ 10,201.00	\$ 3,479.92	\$ 6,721.08	\$ 3,133.67	\$ 3,587.41			
1-01-2120-52600-00-00000 GUIDANCE WORKERS COMP	\$ 215.00		\$ 215.00		\$ 215.00			
1-02-2120-52600-00-00000 GUIDANCE WORKERS COMP	\$ 183.00		\$ 183.00		\$ 183.00			
1-03-2120-52600-00-00000 GUIDANCE WORKERS COMP	\$ 86.00		\$ 86.00		\$ 86.00			
1-03-2120-52600-00-00000 GUIDANCE SUP STAFF WORKMANS COMP	\$ -		\$ -		\$ -			
1-02-2120-53300-00-00000 GUIDANCE PROFESSIONAL SERVICES	\$ 4,250.00	\$ 2,600.00	\$ 1,650.00		\$ 1,650.00			
1-03-2120-53300-00-00000 GUIDANCE PROFESSIONAL SERVICES	\$ 3,450.00	\$ 2,600.00	\$ 850.00		\$ 850.00			
1-03-2120-53400-00-00000 GUIDANCE TECH SERVICE	\$ 4,258.00	\$ 4,258.00	\$ -		\$ -			
1-03-2120-54490-00-00000 GUIDANCE RENTAL OTH EQUIP	\$ 44.00		\$ 44.00		\$ 44.00			
1-02-2120-55800-00-00000 GUIDANCE TRAVEL	\$ 100.00	\$ 41.92	\$ 58.08		\$ 58.08			
1-03-2120-55800-00-00000 GUIDANCE TRAVEL	\$ 200.00	\$ 41.92	\$ 158.08		\$ 158.08			
1-01-2120-56110-00-00000 GUIDANCE GENERAL SUPPLIES	\$ 500.00	\$ 169.75	\$ 330.25	\$ 300.00	\$ 30.25			
1-02-2120-56110-00-00000 GUIDANCE GEN SUPPLIES	\$ 200.00	\$ 79.19	\$ 120.81	\$ 100.00	\$ 20.81			
1-03-2120-56110-00-00000 GUIDANCE GEN SUPPLIES	\$ 4,700.00	\$ 1,321.30	\$ 3,378.70	\$ 1,000.00	\$ 2,378.70			
1-02-2120-58100-00-00000 GUIDANCE DUES/FEES	\$ 500.00		\$ 500.00		\$ 500.00			
1-03-2120-58100-00-00000 GUIDANCE DUES/FEES	\$ 269.00		\$ 269.00		\$ 269.00			
<b>2120 GUIDANCE</b>			\$ -		\$ -			
<b>2130 HEALTH</b>			\$ -		\$ -			
1-01-2130-51100-00-00000 HEALTH SERVICES SALARIES	\$ 44,560.00	\$ 22,047.00	\$ 22,513.00	\$ 49,606.00	\$ (27,093.00)			
1-02-2130-51100-00-00000 HEALTH SERVICES SALARIES	\$ 20,785.00	\$ 14,473.00	\$ 6,312.00	\$ 6,312.00	\$ -			
1-03-2130-51100-00-00000 HEALTH SERVICES SALARIES	\$ 27,552.00	\$ 19,285.00	\$ 8,267.00	\$ 8,267.00	\$ -			
1-01-2130-52110-00-00000 HEALTH SERVICES HEALTH INS	\$ 10,546.00	\$ -	\$ 10,546.00	\$ -	\$ 10,546.00			
1-02-2130-52110-00-00000 HEALTH SERVICES HEALTH INS	\$ 12,249.00	\$ 5,907.00	\$ 6,342.00	\$ 6,342.00	\$ -			
1-03-2130-52110-00-00000 HEALTH SERVICES HEALTH INS	\$ 16,237.00	\$ 7,830.00	\$ 8,407.00	\$ 8,407.00	\$ -			
1-01-2130-52120-00-00000 HEALTH SERVICES DENTAL	\$ 999.00		\$ 999.00		\$ 999.00			
1-03-2130-52120-00-00000 HEALTH SERVICES DENTAL	\$ 1,632.00	\$ 158.00	\$ 1,474.00	\$ 1,492.00	\$ (18.00)			

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1-01-2130-52130-00-00000 HEALTH SERVICES LIFE INS	\$ 134.00	\$ 51.52	\$ 82.48	\$ 150.00	\$ (67.52)			
1-02-2130-52130-00-00000 HEALTH SERVICES LIFE INS	\$ 62.00	\$ 6.44	\$ 55.56	\$ 59.56	\$ (4.00)			
1-03-2130-52130-00-00000 HEALTH SERVICES LIFE INS	\$ 83.00	\$ 6.44	\$ 76.56	\$ 63.56	\$ 13.00			
1-01-2130-52200-00-00000 HEALTH SERVICE SOC SEC	\$ 3,409.00	\$ 1,704.00	\$ 1,705.00	\$ 1,705.00	\$ -			
1-02-2130-52200-00-00000 HEALTH SERVICES SOC SEC	\$ 1,590.00	\$ 429.99	\$ 1,160.01	\$ 1,160.06	\$ (0.05)			
1-03-2130-52200-00-00000 HEALTH SERVICES SOC SEC	\$ 2,108.00	\$ 570.10	\$ 1,537.90	\$ 1,537.63	\$ 0.27			
1-01-2130-52300-00-00000 HEALTH SERVICES NH RETIRE	\$ 8,752.00	\$ 4,376.00	\$ 4,376.00	\$ 8,879.00	\$ (4,503.00)			
1-02-2130-52300-00-00000 HEALTH SERVICES NH RETIRE	\$ 4,082.00	\$ 1,266.00	\$ 2,816.00	\$ 2,142.74	\$ 673.26			
1-03-2130-52300-00-00000 HEALTH SERVICES NH RETIRE	\$ 5,411.00	\$ 1,678.00	\$ 3,733.00	\$ 3,733.21	\$ (0.21)			
1-01-2130-52600-00-00000 HEALTH SERVICES WORKERS COMP	\$ 93.00		\$ 93.00		\$ 93.00			
1-02-2130-52600-00-00000 HEALTH SERVICES WORKERS COMP	\$ 43.00		\$ 43.00		\$ 43.00			
1-03-2130-52600-00-00000 HEALTH SERVICES WORKERS COMP	\$ 57.00		\$ 57.00		\$ 57.00			
1-01-2130-53300-00-00000 HEALTH SERVICES PROF SERV	\$ 1,000.00	\$ 204.00	\$ 796.00	\$ 200.00	\$ 596.00			
1-02-2130-53300-00-00000 HEALTH SERVICES PROF SERV	\$ 1,020.00	\$ 204.00	\$ 816.00	\$ 200.00	\$ 616.00			
1-03-2130-53300-00-00000 HEALTH SERVICES PROF SERV	\$ 1,980.00	\$ 271.00	\$ 1,709.00	\$ 200.00	\$ 1,509.00			
1-01-2130-54300-00-00000 HEALTH SERVICES REPAIRS/MAINT	\$ 400.00	\$ 35.00	\$ 365.00	\$ 200.00	\$ 165.00			
1-02-2130-54300-00-00000 HEALTH SERVICES REPAIRS/MAINT	\$ 150.00	\$ 952.00	\$ (802.00)		\$ (802.00)			
1-03-2130-54300-00-00000 HEALTH SERVICES REPAIRS/MAINT	\$ 250.00		\$ 250.00	\$ 100.00	\$ 150.00			
1-01-2130-56110-00-00000 HEALTH SERVICES SUPPLIES	\$ 3,000.00	\$ 2,466.00	\$ 534.00	\$ 300.00	\$ 234.00			
1-02-2130-56110-00-00000 HEALTH SERVICES SUPPLIES	\$ 1,204.00	\$ 1,026.00	\$ 178.00	\$ 100.00	\$ 78.00			
1-03-2130-56110-00-00000 HEALTH SERVICES SUPPLIES	\$ 2,360.00	\$ 1,191.00	\$ 1,169.00	\$ 500.00	\$ 669.00			
1-01-2130-58100-00-00000 HEALTH SERVICES DUES/FEES	\$ 300.00		\$ 300.00		\$ 300.00			
1-02-2130-58100-00-00000 HEALTH SERVICES DUES/FEES	\$ 100.00	\$ 165.00	\$ (65.00)		\$ (65.00)			
1-03-2130-58100-00-00000 HEALTH SERVICES DUES/FEES	\$ 200.00	\$ 219.00	\$ (19.00)		\$ (19.00)			
<b>2130 HEALTH</b>								
			\$ -		\$ -			
<b>2140 PSYCHOLOGICAL SERVICES</b>			\$ -		\$ -			
1-01-2140-53300-00-00000 PSYCH SERVICES PROF SERV	\$ -		\$ -		\$ -			
<b>2140 PSYCHOLOGICAL SERVICES</b>	\$ -		\$ -		\$ -			
			\$ -		\$ -			
<b>2150 SPEECH/LANGUAGE SERVICES</b>			\$ -		\$ -			
1-01-2150-51100-00-00000 SPEECH/LANGUAGE SALARY	\$ 60,024.00	\$ 21,892.00	\$ 38,132.00	\$ 38,132.00	\$ -			
1-02-2150-51100-00-00000 SPEECH/LANGUAGE SALARY	\$ 7,503.00	\$ 2,797.00	\$ 4,706.00	\$ 4,706.00	\$ -			
1-03-2150-51100-00-00000 SPEECH/LANGUAGE SALARY	\$ 7,503.00	\$ 2,797.00	\$ 4,706.00	\$ 4,706.00	\$ -			
1-01-2150-52110-00-00000 SPEECH/LANGUAGE HEALTH INS	\$ 8,365.00	\$ 3,526.00	\$ 4,839.00	\$ 3,526.00	\$ 1,313.00			
1-02-2150-52110-00-00000 SPEECH/LANGUAGE HEALTH INS	\$ 1,046.00	\$ 407.00	\$ 639.00	\$ 407.00	\$ 232.00			
1-03-2150-52110-00-00000 SPEECH/LANGUAGE HEALTH INS	\$ 1,045.00	\$ 407.00	\$ 638.00	\$ 407.00	\$ 231.00			
1-01-2150-52130-00-00000 SPEECH/LANGUAGE LIFE INS	\$ 260.00	\$ 51.00	\$ 209.00	\$ 49.00	\$ 160.00			
1-02-2150-52130-00-00000 SPEECH/LANGUAGE LIFE INS	\$ 33.00	\$ 6.44	\$ 26.56	\$ 8.56	\$ 18.00			
1-03-2150-52130-00-00000 SPEECH/LANGUAGE LIFE INSURANCE	\$ 33.00	\$ 6.44	\$ 26.56	\$ 8.56	\$ 18.00			
1-01-2150-52200-00-00000 SPEECH/LANGUAGE SOCIAL SEC	\$ 4,592.00	\$ 1,580.00	\$ 3,012.00	\$ 2,751.00	\$ 261.00			
1-02-2150-52200-00-00000 SPEECH/LANGUAGE SOCIAL SEC	\$ 574.00	\$ 202.00	\$ 372.00	\$ 343.00	\$ 29.00			
1-03-2150-52200-00-00000 SPEECH/LANGUAGE FICA	\$ 574.00	\$ 202.00	\$ 372.00	\$ 343.00	\$ 29.00			
1-01-2150-52300-00-00000 SPEECH/LANGUAGE NH RETIRE	\$ 8,121.00	\$ 4,299.00	\$ 3,822.00	\$ 7,500.00	\$ (3,678.00)			
1-02-2150-52300-00-00000 SPEECH/LANGUAGE NH RETIRE	\$ 1,015.00	\$ 549.00	\$ 466.00	\$ 937.00	\$ (471.00)			
1-03-2150-52300-00-00000 SPEECH/LANGUAGE NH RETIRE	\$ 1,015.16	\$ 549.00	\$ 466.16	\$ 937.00	\$ (470.84)			
1-01-2150-52600-00-00000 SPEECH/LANGUAGE WORKER'S COMP	\$ 195.00		\$ 195.00		\$ 195.00			

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1-02-2150-52600-00-00000 SPEECH/LANGUAGE WORKER'S COMP	\$ 16.00		\$ 16.00		\$ 16.00			
1-03-2150-52600-00-00000 SPEECH LANGUAGE WORKER'S COMP	\$ 16.00		\$ 16.00		\$ 16.00			
1-01-2150-53300-00-00000 SPEECH/LANGUAGE PROF SERVICES	\$ 120,598.00	\$ 52,691.00	\$ 67,907.00	\$ 70,000.00	\$ (2,093.00)			
1-02-2150-53300-00-00000 SPEECH/LANGUAGE PROF SERVICES	\$ 22,672.00	\$ 8,379.00	\$ 14,293.00	\$ 10,000.00	\$ 4,293.00			
1-03-2150-53300-00-00000 SPEECH/LANGUAGE PROF SERVICES	\$ 22,672.00	\$ 3,683.00	\$ 18,989.00	\$ 6,000.00	\$ 12,989.00			
<b>2150 SPEECH/LANGUAGE SERVICES</b>								
<b>2160 P/T SERVICES</b>								
1-01-2160-53300-00-00000 PT PROF SERVICES	\$ 25,755.00	\$ 6,797.00	\$ 18,958.00	\$ 8,000.00	\$ 10,958.00			
1-02-2160-53300-00-00000 PT PROF SERVICES	\$ 2,060.00	\$ 1,203.00	\$ 857.00	\$ 3,000.00	\$ (2,143.00)			
1-03-2160-53300-00-00000 PT PROF SERVICES	\$ 5,150.00	\$ 2,711.00	\$ 2,439.00	\$ 2,700.00	\$ (261.00)			
<b>TOTAL 2160 P/T SERVICES</b>								
			\$ -		\$ -			
<b>2163 OCCUPATIONAL THERAPY</b>			\$ -		\$ -			
1-01-2163-53300-00-00000 OT PROF SERVICES	\$ 153,016.00	\$ 51,967.00	\$ 101,049.00	\$ 87,000.00	\$ 14,049.00			
1-02-2163-53300-00-00000 OCCUPATIONAL THERAPY SERVICES	\$ 10,200.00	\$ 3,932.00	\$ 6,268.00	\$ 6,000.00	\$ 268.00			
1-03-2163-53300-00-00000 OCCUP THERAPY SERVICES	\$ 6,800.00	\$ 2,711.00	\$ 4,089.00	\$ 4,000.00	\$ 89.00			
			\$ -		\$ -			
<b>2190 OTHER SUPPORT SERVICES-VISION</b>			\$ -		\$ -			
1-01-2190-53300-00-00000 PROFESSIONAL SERVICES	\$ 7,457.00	\$ 1,679.00	\$ 5,778.00	\$ 3,000.00	\$ 2,778.00			
1-02-2190-53300-00-00000 OTHER SUPPORT SERV CONSULTANT	\$ 2,500.00		\$ 2,500.00	\$ -	\$ 2,500.00			
1-03-2190-53300-00-00000 OTHER SUPPORT SERVICES CONSULTANT	\$ 2,500.00		\$ 2,500.00	\$ -	\$ 2,500.00			
			\$ -		\$ -			
<b>2210 PROFESSIONAL DEVELOPMENT</b>			\$ -		\$ -			
1-01-2210-51100-00-00000 IMPR OF INSTR SALARIES	\$ 10,000.00		\$ 10,000.00	\$ -	\$ 10,000.00			
1-02-2210-51100-00-00000 IMPR OF INSTR SALARIES	\$ 2,000.00		\$ 2,000.00	\$ -	\$ 2,000.00			
1-03-2210-51100-00-00000 IMPR OF INSTR SALARIES	\$ 9,000.00		\$ 9,000.00	\$ -	\$ 9,000.00			
1-01-2210-52200-00-00000 IMPROVE OF INSTR SOC SEC	\$ 765.00		\$ 765.00	\$ -	\$ 765.00			
1-02-2210-52200-00-00000 IMPROVE OF INSTR SOC SEC	\$ 153.00		\$ 153.00	\$ -	\$ 153.00			
1-03-2210-52200-00-00000 IMPROVE OF INSTR SOC SEC	\$ 689.00		\$ 689.00	\$ -	\$ 689.00			
1-01-2210-52300-00-00000 IMPROVE OF INSTR RETIRE	\$ 1,353.00		\$ 1,353.00	\$ -	\$ 1,353.00			
1-02-2210-52300-00-00000 IMPROVE OF INSTR RETIRE	\$ 153.00		\$ 153.00	\$ -	\$ 153.00			
1-03-2210-52300-00-00000 IMPROVE OF INSTR RETIRE	\$ 389.00		\$ 389.00	\$ -	\$ 389.00			
1-01-2210-52400-00-00000 IMPR OF INSTR TUITION REIMB	\$ 7,000.00	\$ 335.00	\$ 6,665.00	\$ 3,000.00	\$ 3,665.00			
1-02-2210-52400-00-00000 IMPR OF INSTR TUITION REIMB	\$ 3,000.00		\$ 3,000.00	\$ 1,000.00	\$ 2,000.00			
1-03-2210-52400-00-00000 IMPR OF INSTR TUITION REIMB	\$ 10,000.00		\$ 10,000.00	\$ 3,000.00	\$ 7,000.00			
1-01-2210-53220-00-00000 IMPR OF INSTR PROF SERV INSTR	\$ 37,000.00	\$ 1,969.00	\$ 35,031.00	\$ 15,000.00	\$ 20,031.00			
1-02-2210-53220-00-00000 IMPR OF INSTR PROF SERV INSTR	\$ 1,000.00		\$ 1,000.00	\$ 500.00	\$ 500.00			
1-03-2210-53220-00-00000 IMPR OF INSTR PROF SERV INSTR	\$ 3,000.00		\$ 3,000.00	\$ 1,000.00	\$ 2,000.00			
1-01-2210-55800-00-00000 IMPR OF INSTR TRAVEL	\$ 1,000.00		\$ 1,000.00	\$ 500.00	\$ 500.00			
1-02-2210-55800-00-00000 IMPR OF INSTR TRAVEL	\$ 470.00		\$ 470.00	\$ 200.00	\$ 270.00			
1-03-2210-55800-00-00000 IMPR OF INSTR TRAVEL	\$ 530.00		\$ 530.00	\$ 200.00	\$ 330.00			
1-01-2210-56410-00-00000 IMPR OF INSTR BOOKS	\$ -		\$ -		\$ -			
<b>2210 PROFESSIONAL DEVELOPMENT</b>			\$ -		\$ -			
			\$ -		\$ -			

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<b>2220 MEDIA</b>				\$ -		\$ -		
1-01-2220-51100-00-00000 MEDIA TEACHERS SALARY	\$ 36,475.00	\$ 12,649.00	\$ 23,826.00	\$ 28,462.00	\$ (4,636.00)			
1-02-2220-51100-00-00000 MEDIA SALARIES	\$ 19,592.00	\$ 5,997.00	\$ 13,595.00	\$ 9,961.00	\$ 3,634.00			
1-03-2220-51100-00-00000 MEDIA SALARIES	\$ 25,971.00	\$ 7,828.00	\$ 18,143.00	\$ 12,205.00	\$ 5,938.00			
1-01-2220-51111-00-00000 MEDIA SICK DAY BUYBACK	\$ -		\$ -		\$ -			
1-02-2220-51111-00-00000 MEDIA SICK DAY BUYBACK	\$ -		\$ -		\$ -			
1-03-2220-51111-00-00000 MEDIA SICK DAY BUYBACK	\$ -		\$ -		\$ -			
1-01-2220-52110-00-00000 MEDIA HEALTH INSURANCE	\$ 28,483.00	\$ 13,737.00	\$ 14,746.00	\$ 14,372.48	\$ 373.52			
1-02-2220-52110-00-00000 MEDIA HEALTH INSURANCE	\$ 4,535.00	\$ 1,458.00	\$ 3,077.00	\$ 2,188.00	\$ 889.00			
1-03-2220-52110-00-00000 MEDIA HEALTH INSURANCE	\$ 6,011.00	\$ 1,933.00	\$ 4,078.00	\$ 2,900.00	\$ 1,178.00			
1-01-2220-52120-00-00000 MEDIA DENTAL INSURANCE	\$ 1,635.00	\$ 197.00	\$ 1,438.00	\$ 1,438.00	\$ -			
1-02-2220-52120-00-00000 MEDIA DENTAL INSURANCE	\$ 203.00	\$ 67.00	\$ 136.00	\$ 203.00	\$ (67.00)			
1-03-2220-52120-00-00000 MEDIA DENTAL INSURANCE	\$ 270.00	\$ 90.00	\$ 180.00	\$ 19.00	\$ 161.00			
1-01-2220-52130-00-00000 MEDIA LIFE INSURANCE	\$ 109.00	\$ 64.00	\$ 45.00	\$ 45.42	\$ (0.42)			
1-02-2220-52130-00-00000 MEDIA LIFE INSURANCE	\$ 59.00		\$ 59.00		\$ 59.00			
1-03-2220-52130-00-00000 MEDIA LIFE INSURANCE	\$ 78.00		\$ 78.00		\$ 78.00			
1-01-2220-52200-00-00000 MEDIA SOCIAL SECURITY	\$ 2,790.00	\$ 1,050.88	\$ 1,739.12	\$ 1,099.49	\$ 639.62			
1-02-2220-52200-00-00000 MEDIA SOCIAL SECURITY	\$ 1,499.00	\$ 458.77	\$ 1,040.23	\$ 762.02	\$ 278.21			
1-03-2220-52200-00-00000 MEDIA SOCIAL SECURITY	\$ 1,987.00	\$ 598.84	\$ 1,388.16	\$ 933.68	\$ 454.48			
1-01-2220-52300-00-00000 MEDIA NH RETIREMENT	\$ 7,164.00	\$ 2,697.95	\$ 4,466.05	\$ 2,822.76	\$ 1,643.30			
1-02-2220-52300-00-00000 MEDIA NH RETIREMENT	\$ 3,848.00	\$ 1,177.81	\$ 2,670.19	\$ 1,956.34	\$ 713.85			
1-03-2220-52300-00-00000 MEDIA NH RETIREMENT	\$ 5,101.00	\$ 1,537.42	\$ 3,563.58	\$ 2,397.06	\$ 1,166.52			
1-01-2220-52600-00-00000 MEDIA WORKERS COMP	\$ 75.87		\$ 75.87		\$ 75.87			
1-02-2220-52600-00-00000 MEDIA WORKERS COMP	\$ 40.75		\$ 40.75		\$ 40.75			
1-03-2220-52600-00-00000 MEDIA WORKERS COMP	\$ 54.02		\$ 54.02		\$ 54.02			
1-01-2220-54300-00-00000 MEDIA REPAIRS/MAINT	\$ 300.00	\$ 165.00	\$ 135.00	\$ 135.00	\$ -			
1-01-2220-56110-00-00000 MEDIA GEN SUPPLIES	\$ 1,500.00	\$ 962.00	\$ 538.00	\$ 500.00	\$ 38.00			
1-02-2220-56110-00-00000 MEDIA GEN SUPPLIES	\$ 373.00	\$ 210.00	\$ 163.00	\$ 150.00	\$ 13.00			
1-03-2220-56110-00-00000 MEDIA GEN SUPPLIES	\$ 757.00	\$ 279.00	\$ 478.00	\$ 450.00	\$ 28.00			
1-01-2220-56410-00-00000 MEDIA BOOKS	\$ 3,100.00	\$ 2,042.00	\$ 1,058.00	\$ 500.00	\$ 558.00			
1-02-2220-56410-00-00000 MEDIA BOOKS	\$ 2,000.00	\$ 1,179.00	\$ 821.00	\$ 500.00	\$ 321.00			
1-03-2220-56410-00-00000 MEDIA BOOKS	\$ 4,000.00	\$ 1,319.00	\$ 2,681.00	\$ 500.00	\$ 2,181.00			
1-02-2220-56420-00-00000 MEDIA ELECTRONIC INFO	\$ 554.00		\$ 554.00	\$ 200.00	\$ 354.00			
1-03-2220-56420-00-00000 MEDIA ELECTRONIC INFO	\$ 1,056.00		\$ 1,056.00	\$ 200.00	\$ 856.00			
1-01-2220-58100-00-00000 MEDIA DUES /FEES	\$ 500.00	\$ 84.95	\$ 415.05	\$ -	\$ 415.05			
1-02-2220-58100-00-00000 MEDIA DUES/FEES	\$ 125.00		\$ 125.00		\$ 125.00			
1-03-2220-58100-00-00000 MEDIA DUES/FEES	\$ 275.00		\$ 275.00		\$ 275.00			
)								
			\$ -		\$ -			
<b>2225 TECHNOLOGY</b>			\$ -		\$ -			
1-01-2225-51100-00-00000 TECHNOLOGY SALARY	\$ 30,385.00	\$ 19,919.00	\$ 10,466.00	\$ 19,272.00	\$ (8,806.00)			
1-02-2225-51100-00-00000 TECHNOLOGY SALARY	\$ 21,733.00	\$ 8,325.00	\$ 13,408.00	\$ 8,480.00	\$ 4,928.00			
1-03-2225-51100-00-00000 TECHNOLOGY SALARY	\$ 19,467.00	\$ 10,595.00	\$ 8,872.00	\$ 10,792.00	\$ (1,920.00)			
1-00-2225-51100-00-00000 SUMMER TECH HELP	\$ 4,500.00		\$ 4,500.00		\$ 4,500.00			
1-01-2225-52110-00-00000 TECHNOLOGY HEALTH INSURANCE	\$ 10,549.00	\$ 6,879.00	\$ 3,670.00	\$ 6,868.00	\$ (3,198.00)			
1-02-2225-52110-00-00000 TECHNOLOGY HEALTH INSURANCE	\$ 4,219.00	\$ 2,518.00	\$ 1,701.00	\$ 3,022.00	\$ (1,321.00)			
1-03-2225-52110-00-00000 TECHNOLOGY HEALTH INSURANCE	\$ 6,327.00	\$ 4,350.00	\$ 1,977.00	\$ 3,846.00	\$ (1,869.00)			

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1-03-2225-52120-00-00000 Technology Dental	\$ 999.00	\$ 55.25	\$ 943.75	\$ 943.75	\$ -			
1-01-2225-52130-00-00000 TECHNOLOGY LIFE INSURANCE	\$ 181.00	\$ 29.61	\$ 151.39	\$ 24.39	\$ 127.00			
1-02-2225-52130-00-00000 TECHNOLOGY LIFE INSURANCE	\$ 65.00	\$ 12.25	\$ 52.75	\$ 10.00	\$ 42.75			
1-03-2225-52130-00-00000 TECHNOLOGY LIFE INSURANCE	\$ 58.00	\$ 22.54	\$ 35.46	\$ 18.71	\$ 16.75			
1-01-2225-52200-00-00000 TECHNOLOGY SOCIAL SECURITY	\$ 2,324.00	\$ 1,334.00	\$ 990.00	\$ 989.00	\$ 1.00			
1-02-2225-52200-00-00000 TECHNOLOGY SOCIAL SECURITY	\$ 1,663.00	\$ 586.00	\$ 1,077.00	\$ 1,076.00	\$ 1.00			
1-03-2225-52200-00-00000 TECHNOLOGY SOCIAL SECURITY	\$ 1,489.00	\$ 746.00	\$ 743.00	\$ 742.00	\$ 1.00			
1-01-2225-52300-00-00000 TECHNOLOGY NH RETIREMENT	\$ 4,111.00	\$ 2,706.00	\$ 1,405.00	\$ 1,405.09	\$ (0.09)			
1-02-2225-52300-00-00000 TECHNOLOGY NH RETIREMENT	\$ 2,940.00	\$ 1,190.00	\$ 1,750.00	\$ 1,750.47	\$ (0.47)			
1-03-2225-52300-00-00000 TECHNOLOGY NH RETIREMENT	\$ 2,634.00	\$ 1,515.00	\$ 1,119.00	\$ 1,118.89	\$ 0.11			
1-01-2225-52600-00-00000 TECHNOLOGY WC	\$ 63.00		\$ 63.00		\$ 63.00			
1-02-2225-52600-00-00000 TECHNOLOGY WC	\$ 45.00		\$ 45.00		\$ 45.00			
1-03-2225-52600-00-00000 TECHNOLOGY WC	\$ 40.00		\$ 40.00		\$ 40.00			
1-01-2225-53300-00-00000 TECHNOLOGY PROFESSIONAL SERV	\$ 18,000.00	\$ 8,800.00	\$ 9,200.00	\$ 9,000.00	\$ 200.00			
1-02-2225-53300-00-00000 TECHNOLOGY PROFESSIONAL SERV	\$ 8,000.00	\$ 3,872.00	\$ 4,128.00	\$ 4,000.00	\$ 128.00			
1-03-2225-53300-00-00000 TECHNOLOGY PROFESSIONAL SERV	\$ 10,000.00	\$ 4,928.00	\$ 5,072.00	\$ 5,000.00	\$ 72.00			
1-01-2225-54300-00-00000 TECHNOLOGY REPAIRS/MAINT	\$ 7,000.00	\$ 5,578.00	\$ 1,422.00	\$ 5,000.00	\$ (3,578.00)			
1-02-2225-54300-00-00000 TECHNOLOGY REPAIRS/MAINT	\$ 3,000.00	\$ 2,506.00	\$ 494.00	\$ 400.00	\$ 94.00			
1-03-2225-54300-00-00000 TECHNOLOGY REPAIRS/MAINT	\$ 5,000.00	\$ 3,282.00	\$ 1,718.00	\$ 1,700.00	\$ 18.00			
1-01-2225-55320-00-00000 TECHNOLOGY DATA COMMUNICATIONS	\$ 8,000.00	\$ 11,853.00	\$ (3,853.00)		\$ (3,853.00)			
1-02-2225-55320-00-00000 TECHNOLOGY DATA COMMUNICATIONS	\$ 2,500.00	\$ 3,618.00	\$ (1,118.00)		\$ (1,118.00)			
1-03-2225-55320-00-00000 TECHNOLOGY DATA COMMUNICATIONS	\$ 4,700.00	\$ 4,783.00	\$ (83.00)		\$ (83.00)			
1-01-2225-56100-00-00000 TECHNOLOGY SUPPLIES	\$ 3,000.00		\$ 3,000.00		\$ 3,000.00			
1-02-2225-56100-00-00000 TECHNOLOGY SUPPLIES	\$ 1,400.00	\$ 51.58	\$ 1,348.42	\$ 1,300.00	\$ 48.42			
1-03-2225-56100-00-00000 TECHNOLOGY SUPPLIES	\$ 1,400.00	\$ 68.37	\$ 1,331.63	\$ 1,300.00	\$ 31.63			
1-01-2225-56500-00-00000 TECHNOLOGY SOFTWARE	\$ 34,000.00	\$ 25,375.00	\$ 8,625.00	\$ 4,000.00	\$ 4,625.00			
1-02-2225-56500-00-00000 TECHNOLOGY SOFTWARE	\$ 15,000.00	\$ 15,022.00	\$ (22.00)	\$ -	\$ (22.00)			
1-03-2225-56500-00-00000 TECHNOLOGY SOFTWARE	\$ 15,000.00	\$ 8,403.00	\$ 6,597.00	\$ 6,000.00	\$ 597.00			
1-01-2225-57340-00-00000 TECHNOLOGY NEW COMPUTER EQUIPMENT	\$ 15,000.00	\$ 14,530.00	\$ 470.00		\$ 470.00			
1-02-2225-57340-00-00000 TECHNOLOGY NEW COMPUTER EQUIPMENT	\$ 15,000.00	\$ 14,530.00	\$ 470.00		\$ 470.00			
1-03-2225-57340-00-00000 TECHNOLOGY NEW COMPUTER EQUIPMENT	\$ -	\$ 14,530.00	\$ (14,530.00)		\$ (14,530.00)			
1-00-2225-57340-00-00000 TECHNOLIGY REPL COMPUTER EQUIPMENT	\$ -	\$ -	\$ -		\$ -			
1-01-2225-57380-00-00000 TECHNOLOGY REPL COMPUTER EQUIPMENT	\$ 14,000.00	\$ 1,695.00	\$ 12,305.00		\$ 12,305.00			
1-02-2225-57380-00-00000 TECHNOLOGY REPL COMPUTER EQUIPMENT	\$ 3,300.00		\$ 3,300.00	\$ 2,000.00	\$ 1,300.00			
1-03-2225-57380-00-00000 TECHNOLOGY REPL COMPUTER EQUIPMENT	\$ 14,000.00		\$ 14,000.00	\$ 12,000.00	\$ 2,000.00			
1-01-2225-58100-00-00000 TECHNOLOGY DUES/FEES	\$ 188.00		\$ 188.00	\$ 188.00	\$ -			
1-02-2225-58100-00-00000 TECHNOLOGY DUES/FEES	\$ 83.00		\$ 83.00	\$ 83.00	\$ -			
1-03-2225-58100-00-00000 TECHNOLOGY DUES/FEES	\$ 15.00		\$ 15.00	\$ 105.00	\$ (90.00)			
<b>2225 TECHNOLOGY</b>								
<b>2310 SCHOOL BOARD SALARIES</b>								
1-00-2310-51100-00-00000 SCHOOL BOARD SALARIES	\$ 5,400.00	\$ 5,400.00	\$ -		\$ -			
1-00-2310-52200-00-00000 SCHOOL BOARD SOCIAL SECURITY	\$ 413.00	\$ 413.00	\$ -		\$ -			
1-00-2310-53220-00-00000 SCHOOL BOARD MEETIN/CONF	\$ -	\$ 1,300.00	\$ (1,300.00)	\$ -	\$ (1,300.00)			
1-00-2310-53300-00-00000 SCHOOL BOARD LEGAL/AUDIT	\$ 22,000.00	\$ 4,412.00	\$ 17,588.00	\$ 10,000.00	\$ 7,588.00			
1-00-2310-55500-00-00000 SCHOOL BOARD PRINTING	\$ 900.00		\$ 900.00	\$ 900.00	\$ -			
1-00-2310-56110-00-00000 SCHOOL BOARD GENERAL SUPPLIES	\$ 500.00	\$ 9.65	\$ 490.35	\$ 490.35	\$ -			

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1-00-2310-58100-00-00000 SCHOOL BOARD DUES/FEES	\$ 4,000.00			\$ 4,000.00	\$ 4,000.00	\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
<b>2320 SAU ADMIN SERVICES</b>								
1-00-2320-51100-00-00000 SAU SALARIES	\$ 267,288.00	\$ 103,444.00		\$ 163,844.00	\$ 61,920.00	\$ 101,924.00		
1-00-2320-51150-00-00000 SAU HEALTH INS BUYBACK	\$ 2,000.00			\$ 2,000.00		\$ 2,000.00		
1-00-2320-52110-00-00000 SAU HEALTH INSURANCE	\$ 39,029.00	\$ 26,789.00		\$ 12,240.00	\$ 27,474.00	\$ (15,234.00)		
1-00-2320-52200-00-00000 SAU SOCIAL SECURITY	\$ 2,623.00	\$ 7,913.47		\$ (5,290.47)	\$ 4,736.88	\$ (10,027.35)		
1-00-2320-52130-00-00000 SAU LIFE INSURANCE	\$ -	\$ 128.00		\$ (128.00)	\$ 128.00	\$ (256.00)		
1-00-2320-52200-00-00000 SAU MEDICARE	\$ 35,447.00	\$ 7,499.00		\$ 27,948.00	\$ 20,000.00	\$ 7,948.00		
1-00-2320-52300-00-00000 SAU NH RETIREMENT	\$ 25,470.00	\$ 7,181.00		\$ 18,289.00	\$ 22,519.00	\$ (4,230.00)		
1-00-2320-52600-00-00000 SAU WORKERS COMP	\$ 56.00			\$ 56.00		\$ 56.00		
1-00-2320-53100-00-00000 SAU ADMIN SERVICES	\$ -			\$ -		\$ -		
1-00-2320-53300-00-00000 SAU OTHER PROF SERVICES	\$ 1,300.00	\$ -		\$ 1,300.00	\$ 1,000.00	\$ 300.00		
1-00-2320-54300-00-00000 SAU REPAIRS/MAINT	\$ 18,000.00	\$ 23,984.00		\$ (5,984.00)	\$ 2,000.00	\$ (7,984.00)		
1-00-2320-55310-00-00000 SAU TELEPHONE	\$ 2,500.00	\$ 903.00		\$ 1,597.00	\$ 1,597.00	\$ -		
1-00-2320-55340-00-00000 SAU POSTAGE	\$ 1,500.00	\$ 100.00		\$ 1,400.00	\$ 500.00	\$ 900.00		
1-00-2320-55500-00-00000 SAU PRINTING	\$ 250.00	\$ -		\$ 250.00	\$ -	\$ 250.00		
1-00-2320-55800-00-00000 SAU TRAVEL	\$ 1,000.00	\$ 250.00		\$ 750.00	\$ 250.00	\$ 500.00		
1-00-2320-56110-00-00000 SAU SUPPLIES	\$ 3,605.00	\$ 619.00		\$ 2,986.00	\$ 1,500.00	\$ 1,486.00		
1-00-2320-56410-00-00000 SAU BOOKS	\$ 200.00			\$ 200.00		\$ 200.00		
1-00-2320-58100-00-00000 SAU DUES AND FEES	\$ 2,600.00			\$ 2,600.00		\$ 2,600.00		
<b>2320 SAU ADMIN SERVICES</b>								
<b>2410 PRINC OFFICE</b>								
1-01-2410-51100-00-00000 PRINC OFFICE SALARIES	\$ 202,917.00	\$ 103,444.00		\$ 99,473.00	\$ 126,445.00	\$ (26,972.00)		
1-02-2410-51100-00-00000 PRINC OFFICE SALARIES	\$ 97,422.00	\$ 43,632.00		\$ 53,790.00	\$ 50,902.00	\$ 2,888.00		
1-03-2410-51100-00-00000 PRINC OFFICE SALARIES	\$ 129,139.00	\$ 54,676.00		\$ 74,463.00	\$ 70,974.00	\$ 3,489.00		
1-01-2410-51120-00-00000 PRINC OFFICE SUPPORT STAFF	\$ 84,086.00	\$ 54,675.00		\$ 29,411.00	\$ 68,301.00	\$ (38,890.00)		
1-02-2410-51120-00-00000 PRINC OFFICE SUPPORT STAFF	\$ 30,484.00	\$ 21,494.00		\$ 8,990.00	\$ 28,263.00	\$ (19,273.00)		
1-03-2410-51120-00-00000 PRINC OFFICE SUPPORT STAFF	\$ 33,184.00	\$ 30,034.00		\$ 3,150.00	\$ 39,862.00	\$ (36,712.00)		
1-02-2410-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	\$ 6,419.00			\$ 6,419.00		\$ 6,419.00		
1-03-2410-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	\$ 8,465.00			\$ 8,465.00		\$ 8,465.00		
1-01-2410-51150-00-00000 HEALTH INSURANCE BUYBACK		\$ 2,000.00		\$ (2,000.00)	\$ -	\$ (2,000.00)		
1-02-2410-51150-00-00000 HEALTH INSURANCE BUYBACK	\$ 2,000.00	\$ 2,000.00		\$ -	\$ -	\$ -		
1-01-2410-52110-00-00000 PRINC OFFICE HEALTH INS	\$ 88,610.00	\$ 49,759.00		\$ 38,851.00	\$ 47,408.00	\$ (8,557.00)		
1-02-2410-52110-00-00000 PRINC OFFICE HEALTH INS	\$ 16,983.00	\$ 16,599.00		\$ 384.00	\$ 16,612.00	\$ (16,228.00)		
1-03-2410-52110-00-00000 PRINC OFFICE HEALTH INS	\$ 22,230.00	\$ 21,775.00		\$ 455.00	\$ 21,801.00	\$ (21,346.00)		
1-03-2410-52120-00-00000 PRINC OFFICE DENTAL INS	\$ 5,408.00	\$ 1,788.00		\$ 3,620.00	\$ 3,620.00	\$ -		
1-03-2410-52120-00-00000 PRINC OFFICE DENTAL INS	\$ 1,586.00	\$ 376.00		\$ 1,210.00	\$ 1,210.00	\$ -		
1-03-2410-52120-00-00000 PRINC OFFICE DENTAL INS	\$ 1,423.00	\$ 495.00		\$ 928.00	\$ 928.00	\$ -		
1-01-2410-52130-00-00000 PRINC OFFICE LIFE INS	\$ 609.00	\$ 161.00		\$ 448.00	\$ 109.00	\$ 339.00		
1-02-2410-52130-00-00000 PRINC OFFICE LIFE INS	\$ 292.00	\$ 59.00		\$ 233.00	\$ 181.00	\$ 52.00		
1-03-2410-52130-00-00000 PRINC OFFICE LIFE INS	\$ 387.00	\$ 102.00		\$ 285.00	\$ 98.00	\$ 187.00		
1-01-2410-52200-00-00000 PRINC OFFICE SOCIAL SEC	\$ 21,956.00	\$ 11,887.00		\$ 10,069.00	\$ 13,269.00	\$ (3,200.00)		
1-02-2410-52200-00-00000 PRINC OFFICE SOCIAL SEC	\$ 9,785.00	\$ 4,655.00		\$ 5,130.00	\$ 5,672.00	\$ (542.00)		
1-03-2410-52200-00-00000 PRINC OFFICE SOCIAL SEC	\$ 12,418.00	\$ 6,493.00		\$ 5,925.00	\$ 7,942.00	\$ (2,017.00)		

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1-01-2410-52300-00-00000 PRINC OFFICE NH RETIRE	\$ 51,144.00	\$ 28,899.00	\$ 22,245.00	\$ 33,805.00	\$ (11,560.00)			
1-02-2410-52300-00-00000 PRINC OFFICE NH RETIRE	\$ 23,258.00	\$ 11,032.00	\$ 12,226.00	\$ 13,106.00	\$ (880.00)			
1-03-2410-52300-00-00000 PRINC OFFICE NH RETIRE	\$ 29,850.00	\$ 15,422.00	\$ 14,428.00	\$ 18,386.00	\$ (3,958.00)			
1-01-2410-52400-00-00000 PRINC OFFICE TUITION REIMB	\$ 1,500.00	\$ 50.00	\$ 1,450.00	\$ 1,000.00	\$ 450.00			
1-01-2410-52600-00-00000 PRINC OFFICE WORKERS COMP	\$ 541.00		\$ 541.00		\$ 541.00			
1-02-2410-52600-00-00000 PRINC OFFICE WORKERS COMP	\$ 266.00		\$ 266.00		\$ 266.00			
1-03-2410-52600-00-00000 PRINC OFFICE WORKERS COMP	\$ 397.00		\$ 397.00		\$ 397.00			
1-01-2410-54300-00-00000 PRINC OFFICE REPAIRS/MAINT	\$ 7,500.00	\$ 3,527.00	\$ 3,973.00	\$ 3,000.00	\$ 973.00			
1-02-2410-54300-00-00000 PRINC OFFICE REPAIRS/MAINT	\$ 4,000.00	\$ 1,508.00	\$ 2,492.00	\$ 2,000.00	\$ 492.00			
1-03-2410-54300-00-00000 PRINC OFFICE REPAIRS/MAINT	\$ 7,000.00	\$ 2,227.00	\$ 4,773.00	\$ 2,000.00	\$ 2,773.00			
1-01-2410-55310-00-00000 PRINC OFFICE TELEPHONE	\$ 2,400.00	\$ 1,059.00	\$ 1,341.00	\$ 1,341.00	\$ -			
1-02-2410-55310-00-00000 PRINC OFFICE TELEPHONE	\$ 1,300.00	\$ 47.00	\$ 1,253.00	\$ 1,253.00	\$ -			
1-03-2410-55310-00-00000 PRINC OFFICE TELEPHONE	\$ 2,100.00	\$ 612.00	\$ 1,488.00	\$ 1,488.00	\$ -			
1-01-2410-55340-00-00000 PRINC OFFICE POSTAGE	\$ 2,000.00	\$ 370.00	\$ 1,630.00	\$ 1,000.00	\$ 630.00			
1-02-2410-55340-00-00000 PRINC OFFICE POSTAGE	\$ 1,800.00	\$ 512.00	\$ 1,288.00	\$ 750.00	\$ 538.00			
1-03-2410-55340-00-00000 PRINC OFFICE POSTAGE	\$ 2,500.00	\$ 378.00	\$ 2,122.00	\$ 1,500.00	\$ 622.00			
1-01-2410-55400-00-00000 PRINC OFFICE ADVERTISING	\$ 100.00		\$ 100.00		\$ 100.00			
1-02-2410-55400-00-00000 PRINC OFFICE ADVERTISING	\$ 462.00		\$ 462.00		\$ 462.00			
1-03-2410-55400-00-00000 PRINC OFFICE ADVERTISING	\$ 500.00		\$ 500.00		\$ 500.00			
1-01-2410-55500-00-00000 PRINC OFFICE PRINTING	\$ 500.00		\$ 500.00		\$ 500.00			
1-02-2410-55500-00-00000 PRINC OFFICE PRINTING	\$ 500.00		\$ 500.00		\$ 500.00			
1-03-2410-55500-00-00000 PRINC OFFICE PRINTING	\$ 1,000.00		\$ 1,000.00	\$ -	\$ 1,000.00			
1-01-2410-55800-00-00000 PRINC OFFICE TRAVEL	\$ 200.00		\$ 200.00	\$ -	\$ 200.00			
1-02-2410-55800-00-00000 PRINC OFFICE TRAVEL	\$ 200.00		\$ 200.00	\$ -	\$ 200.00			
1-03-2410-55800-00-00000 PRINC OFFICE TRAVEL	\$ 200.00		\$ 200.00	\$ -	\$ 200.00			
1-01-2410-56110-00-00000 PRINC OFFICE SUPPLIES	\$ 6,000.00	\$ 3,747.00	\$ 2,253.00	\$ -	\$ 2,253.00			
1-02-2410-56110-00-00000 PRINC OFFICE SUPPLIES	\$ 2,520.00	\$ 915.00	\$ 1,605.00	\$ 1,500.00	\$ 105.00			
1-03-2410-56110-00-00000 PRINC OFFICE SUPPLIES	\$ 5,514.00	\$ 1,213.00	\$ 4,301.00	\$ 3,000.00	\$ 1,301.00			
1-01-2410-56410-00-00000 PRINC OFFICE BOOKS	\$ 25.00		\$ 25.00		\$ 25.00			
1-02-2410-56410-00-00000 PRINC OFFICE BOOKS	\$ 100.00	\$ 158.35	\$ (58.35)		\$ (58.35)			
1-03-2410-56410-00-00000 PRINC OFFICE BOOKS	\$ 250.00	\$ 209.90	\$ 40.10		\$ 40.10			
1-01-2410-58100-00-00000 PRINC OFFICE DUES/FEES	\$ 1,500.00	\$ 601.00	\$ 899.00	\$ 601.00	\$ 298.00			
1-02-2410-58100-00-00000 PRINC OFFICE DUES/FEES	\$ 1,000.00	\$ 1,608.00	\$ (608.00)		\$ (608.00)			
1-03-2410-58100-00-00000 PRINC OFFICE DUES/FEES	\$ 2,500.00	\$ 2,611.00	\$ (111.00)		\$ (111.00)			
<b>2410 PRINC OFFICE</b>								
<b>2600 BUILDING MAINTENANCE</b>								
1-01-2600-51120-00-00000 BUILDING MAINT-SALARIES	\$ 121,721.00	\$ 59,519.00	\$ 62,202.00	\$ 74,731.00	\$ (12,529.00)			
1-02-2600-51120-00-00000 BUILDING MAINT-SALARIES	\$ 54,909.00	\$ 28,922.00	\$ 25,987.00	\$ 36,960.00	\$ (10,973.00)			
1-03-2600-51120-00-00000 BUILDING MAINT-SALARIES	\$ 96,109.00	\$ 37,739.00	\$ 58,370.00	\$ 49,513.00	\$ 8,857.00			
1-01-2600-52110-00-00000 BUILDING MAINT-HEALTH INS	\$ 52,742.00	\$ 20,351.00	\$ 32,391.00	\$ 19,503.00	\$ 12,888.00			
1-02-2600-52110-00-00000 BUILDING MAINT-HEALTH INS	\$ 38,103.00	\$ 18,377.00	\$ 19,726.00	\$ 18,377.00	\$ 1,349.00			
1-03-2600-52110-00-00000 BUILDING MAINT-HEALTH INS	\$ 50,507.00	\$ 24,630.00	\$ 25,877.00	\$ 24,630.00	\$ 1,247.00			
1-01-2600-52120-00-00000 BUILDING MAINT DENTAL	\$ 3,783.00	\$ 157.00	\$ 3,626.00	\$ 197.00	\$ 3,429.00			
1-02-2600-25120-00-00000 BUIDLING MAINT DENTAL	\$ 2,338.00	\$ -	\$ 2,338.00	\$ -	\$ 2,338.00			
1-03-2600-25120-00-00000 BUILDING MAINT DENTAL	\$ 3,098.00	\$ -	\$ 3,098.00	\$ -	\$ 3,098.00			
1-01-2600-52200-00-00000 BUILDING MAINT-FICA	\$ 9,312.00	\$ 4,323.00	\$ 4,989.00	\$ 5,402.00	\$ (413.00)			

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1-02-2600-52200-00-00000 BUILDING MAINT-FICA	\$ 4,201.00	\$ 1,975.00	\$ 2,226.00	\$ 1,555.00	\$ 671.00			
1-03-2600-52200-00-00000 BUILDING MAINT-FICA	\$ 7,352.00	\$ 2,576.00	\$ 4,776.00	\$ 2,061.00	\$ 2,715.00			
1-01-2600-52300-00-00000 BUILDING MAINT-RETIREMENT	\$ 16,469.00	\$ 8,052.00	\$ 8,417.00	\$ 10,111.10	\$ (1,694.10)			
1-02-2600-52300-00-00000 BUILDING MAINT-RETIREMENT	\$ 7,429.00	\$ 3,193.00	\$ 4,236.00	\$ 5,002.91	\$ (766.91)			
1-03-2600-52300-00-00000 BUILDING MAINT-RETIREMENT	\$ 13,004.00	\$ 5,106.00	\$ 7,898.00	\$ 6,699.11	\$ 1,198.89			
1-01-2600-52600-00-00000 BUILDING MAINT-WORKERS COMP	\$ 2,789.00	\$ 10,941.00	\$ (8,152.00)		\$ (8,152.00)			
1-02-2600-52600-00-00000 BUILDING MAINT-WORKERS COMP	\$ 1,258.00	\$ 4,814.00	\$ (3,556.00)		\$ (3,556.00)			
1-03-2600-52600-00-00000 BUILDING MAINT-WORKERS COMP	\$ 2,202.00	\$ 6,127.00	\$ (3,925.00)		\$ (3,925.00)			
1-01-2600-54110-00-00000 BUILDING MAINT-WATER/SEWAGE	\$ 13,000.00	\$ 2,503.00	\$ 10,497.00	\$ 10,497.00	\$ -			
1-02-2600-54110-00-00000 BUILDING MAINT-WATER/SEWAGE	\$ 3,600.00	\$ 1,771.00	\$ 1,829.00	\$ 1,829.00	\$ -			
1-03-2600-54110-00-00000 BUILDING MAINT-WATER/SEWAGE	\$ 6,000.00	\$ 2,816.00	\$ 3,184.00	\$ 3,184.00	\$ -			
1-00-2600-54220-00-00000 BUILDING MAINT-SNOW PLOWING	\$ 15,000.00		\$ 15,000.00	\$ 15,000.00	\$ -			
1-01-2600-54300-00-00000 BUILDING MAINT-REPAIRS/MAINT	\$ 60,000.00	\$ 9,498.00	\$ 50,502.00	\$ 20,000.00	\$ 30,502.00			
1-02-2600-54300-00-00000 BUILDING MAINT-REPAIRS/MAINT	\$ 44,200.00	\$ 24,324.00	\$ 19,876.00	\$ 10,000.00	\$ 9,876.00			
1-03-2600-54300-00-00000 BUILDING MAINT-REPAIRS/MAINT	\$ 81,800.00	\$ 30,758.00	\$ 51,042.00	\$ 20,000.00	\$ 31,042.00			
1-00-2600-55200-00-00000 BUILDING MAINT-INSURANCE	\$ 24,000.00	\$ 28,741.00	\$ (4,741.00)	\$ -	\$ (4,741.00)			
1-01-2600-56110-00-00000 BUILDING MAINT-SUPPLIES	\$ 16,121.00	\$ 13,382.00	\$ 2,739.00	\$ 2,000.00	\$ 739.00			
1-02-2600-56110-00-00000 BUILDING MAINT-SUPPLIES	\$ 8,007.00	\$ 5,013.00	\$ 2,994.00	\$ 2,000.00	\$ 994.00			
1-03-2600-56110-00-00000 BUILDING MAINT-SUPPLIES	\$ 15,484.00	\$ 6,645.00	\$ 8,839.00	\$ 6,000.00	\$ 2,839.00			
1-01-2600-56220-00-00000 BUILDING MAINT-ELECTRICITY	\$ 37,822.00	\$ 28,378.00	\$ 9,444.00	\$ 12,412.00	\$ (2,968.00)			
1-02-2600-56220-00-00000 BUILDING MAINT-ELECTRICITY	\$ 24,473.00	\$ 8,181.00	\$ 16,292.00	\$ 17,442.00	\$ (1,150.00)			
1-03-2600-56220-00-00000 BUILDING MAINT-ELECTRICITY	\$ 45,122.00	\$ 10,689.00	\$ 34,433.00	\$ 23,610.00	\$ 10,823.00			
1-00-2600-56240-00-00000 BUILDING MAINT-OIL	\$ 100,116.00	\$ 19,885.00	\$ 80,231.00	\$ 50,000.00	\$ 30,231.00			
1-00-2600-56290-00-00000 BUILDING MAINT-OTHER ENERGY	\$ 9,455.00	\$ 1,867.00	\$ 7,588.00	\$ 5,000.00	\$ 2,588.00			
1-01-2600-57330-00-00000 NEW FURNTIURE	\$ -	\$ 3,873.00	\$ (3,873.00)	\$ -	\$ (3,873.00)			
1-01-2600-57350-00-00000 BUILDING MAINT-REPLACE MACH	\$ 2,500.00		\$ 2,500.00	\$ 2,000.00	\$ 500.00			
1-02-2600-57350-00-00000 BUILDING MAINT-REPLACE MACH	\$ 5,000.00	\$ 94.84	\$ 4,905.16	\$ 4,000.00	\$ 905.16			
1-03-2600-57350-00-00000 BUILDING MAINT-REPLACE MACH	\$ 15,000.00	\$ 125.73	\$ 14,874.27	\$ 14,000.00	\$ 874.27			
1-01-2600-57390-00-00000 BUILDING MAINT-OTHER EQUIP	\$ 17,000.00	\$ 1,244.00	\$ 15,756.00	\$ 13,000.00	\$ 2,756.00			
1-02-2600-57390-00-00000 BUILDING MAINT-OTHER EQUIP	\$ 900.00		\$ 900.00	\$ 900.00	\$ -			
<b>2600 BUILDING MAINTENANCE</b>								
			\$ -		\$ -			
<b>2630 GROUNDS-CONTR SERVICES</b>			\$ -		\$ -			
1-02-2630-53400-00-00000 DRAKE FIELD GROUNDS-CONTR SERV	\$ 5,000.00	\$ 3,685.00	\$ 1,315.00	\$ 1,315.00	\$ -			
1-03-2630-53400-00-00000 DRAKE FIELD GROUNDS-CONTR SERV	\$ 10,000.00	\$ 8,571.00	\$ 1,429.00	\$ 1,429.00	\$ -			
<b>2630 GROUNDS-CONTR SERVICES</b>								
			\$ -		\$ -			
<b>2721 TRANSPORTATION-REGULAR</b>			\$ -		\$ -			
1-01-2721-55110-00-00000 TRANSPORTATION INDIV/SCHOOLS REGULAR	\$ -		\$ -		\$ -			
1-02-2721-55110-00-00000 TRANSP INDIVIDUALS SCHOOLS REGULAR	\$ -		\$ -		\$ -			
1-03-2721-55110-00-00000 TRANSPORTATION INDIV/SCHOOLS REGULAR	\$ -		\$ -		\$ -			
1-00-2721-55190-00-00000 TRANSPORTATION-REGULAR	\$ 300,580.00	\$ 99,000.00	\$ 201,580.00	\$ 200,000.00	\$ 1,580.00			
1-01-2721-55190-00-00000 TRANSPORTATION REGULAR ELEMENTARY	\$ -		\$ -		\$ -			
<b>2721 TRANSPORTATION-REGULAR</b>	#							
			\$ -		\$ -			
<b>2722 TRANSPORTATION-SPEC ED</b>			\$ -		\$ -			





Account Number / Description	2023-24 proposed budget							
				\$ 10,266,359.61				
				\$ 10,379,572.76				

Pittsfield School District

**RECORDS RETENTION AND DISPOSTION SCHEDULE**

The superintendent shall develop procedures for a records retention system that is in compliance with RSA 198:29-a and Department of Education regulations, and also addresses retention / destruction of all other records which are not subject to specific statutes or regulations. The procedures should ensure that all pertinent records are stored safely and are stored for such durations as are required by law. Additionally, the superintendent shall develop procedures necessary to protect individual rights and preserve confidential information.

**Litigation Hold.** Upon receipt of notice from legal counsel representing the district that a litigation hold is required, the routine destruction of governmental records, including paper and electronic records, which are or may be subject to the litigation hold shall cease. The destruction of records subject to a litigation hold shall not resume until the district has received a written directive from the attorney representing the district authorizing resumption of the routine destruction of those records.

**Right-to-Know Request Hold.** On receipt of a Right-to-Know request to inspect or copy governmental records, the superintendent shall cease any destruction of governmental records which are or may be the subject of the request. The records shall be retained regardless of whether they are subject to disclosure under RSA 91-A, the Right-to-Know law. If a request for inspection is denied on the grounds that the information is exempt, the requested material shall be preserved for no less than ninety days and until any lawsuit pursuant to RSA 91-A:7-8 has been finally resolved, all appeal periods have expired, and a written directive from the attorney representing the district authorizing destruction the records has been received.

**Special Education Records.**

1. Upon a student's graduation from high school, his / her parent(s) / guardian(s) may request in writing that the district destroy the student's special education records, including any final individualized education program.
2. The parent(s) / guardian(s) may, at any time prior to the student's twenty-sixth birthday, request, in writing, that the records be retained until the student's thirtieth birthday.
3. Absent any request by a student's parent(s) / guardian(s) to destroy the records prior to the twenty-sixth birthday, or to retain such records until the student's thirtieth birthday, the district shall destroy a student's records and final individualized education program within a reasonable time after the student's

**EHB**

twenty-sixth birthday, provided that all such records be destroyed by the student's thirtieth birthday.

4. A permanent record of a student's name, address, and phone number, his or her grades, attendance record, classes attended, grade level completed, and year completed will be maintained without time limitation.
5. The district shall provide parent(s) / guardian(s), or where applicable, the adult student, with a written notice of the district's document destruction policies upon the student's graduation with a regular high school diploma or at the transfer of rights, whichever occurs first.
6. The district shall provide public notice of its document destruction policy at least annually.

Reading: May 14, 1998  
Adopted: May 29, 1998  
Reading: April 22, 2010  
Adopted: June 24, 2010  
Amended: May 22, 2014 (combining former EHB and EHB-R)  
Amended: June 14, 2018  
Amended: June 20, 2019

**JFA**

Pittsfield School District

**RESIDENCY**

Residency for the purpose of enrollment in a district school shall be determined by RSA 193:12, as reflected in Policy JFA-R.

Adopted: December 5, 2019

Pittsfield School District

**RESIDENCY – LEGAL REQUIREMENTS**

Purpose. The purpose of Policy JFA-R is to clarify existing law with respect to a student’s district of residency and school district liability for the educational costs when a child is placed in a home for children; the home of a relative or friend by the Department of Health and Human Services or a court of competent jurisdiction pursuant to RSA 169-B, RSA 169-C, RSA 169-D, or RSA 463; health care facility; or state institution.

Definitions. The following definitions shall apply:

- A. “Legal residence” means, in the case of a minor, where the parents reside, except:
  - 1. If parents live apart and are not divorced, legal residence is the residence of the parent with whom the child resides.
  - 2. If parents are awarded joint legal custody, the legal residence of a minor child is the residence of the parent with whom the child resides.
  - 3. If a parent is awarded sole or primary physical custody, legal residence of a minor child is the residence of the parent who has the sole or primary physical custody.
  - 4. If the parent with sole or primary physical custody lives outside the state of New Hampshire, a minor child does not have residence in New Hampshire.
  - 5. If the parents are awarded joint or shared physical custody, the legal residence of a minor child is the residence of whichever parent has primary physical custody. If primary physical custody is not awarded by a court of competent jurisdiction, the legal residence of a minor child is the residence of the parent with whom the child resides more than 50% of the school week, or three days out of the five-day school week.
- B. “Legal guardian” means a person appointed by a probate court in New Hampshire or a court of competent jurisdiction in another state, territory, or country. A legal guardian shall not be appointed solely for the purpose of allowing a student to attend school in a district other than the district of residence of the minor’s parent or parents.
- C. “Legal resident” as defined in RSA 193:12, III, means:
  - 1. Legal resident of a school district is “a natural person who is domiciled in the school district and who, if temporarily absent, demonstrates an intent to

**JFA-R**

2. maintain a principal dwelling place in the school district indefinitely and to return there, coupled with an act or acts consistent with that intent.
  3. A married person may have a domicile independent of the domicile of his or her spouse.
  4. If a person removes to another town with the intention of remaining there indefinitely, that person shall be considered to have lost residence in the town in which the person originally resided even though the person intends to return at some future time.
  5. A person may have only one legal residence at a given time.
- D. “Home for children or health care facility” means any
1. Orphanage;
  2. Institution for the care, treatment, or custody of children;
  3. Child care agency as defined by RSA 197-E: 25, II and III;
  4. A residential school approved under RSA 186:11, XXIX; or
  5. A program approved pursuant to Ed 1133.
- E. “Child of homeless parents” means a child whose parents:
1. Lack a fixed, regular, or adequate residence; or
  2. Have a primary nighttime residence in a supervised publicly or privately operated shelter for temporary accommodations, such as:
    - a. Public assistance hotels,
    - b. Emergency shelters,
    - c. Battered women’s shelters and transitional housing facilities, or
    - d. A public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings.
- F. “Home of a relative or friend” means an unlicensed home of a relative or friend where a child has been placed by the Department of Health and Human Services or a court of competent jurisdiction. “Friend” means any non-relative.

**JFA-R**

- G. “Legal custody” means an award of legal custody by a court of competent jurisdiction, in this state or in any other state. A parent shall not have legal custody if legal custody has been awarded to some other individual or agency, even if that parent retains residual parental rights.
- H. “Placement” means the physical placement of a child in a residence. For purposes of assigning financial or programmatic responsibility for a child’s education or special education or related services, it shall not include incidental, transient, or short-term stays of an emergency nature.

Legal Residence and Right of Attendance.

- A. No person shall attend school, or sent a student to a school, in any district of which the student is not a legal resident, without the consent of the district or of the School Board.
- B. In accordance with RSA 189: 1-a, “It shall be the duty of the school board to provide, at district expense, elementary and secondary education to all pupils who reside in the district until such time as the pupil has acquired a high school diploma or has reached age 21, whichever occurs first; provided, that the board may exclude specific pupils for gross misconduct or for neglect or refusal to conform to the reasonable rules of the school, and further provided that this section shall not apply for pupils who have been exempted from school attendance in accordance with RSA 193:5.”
- C. “Whenever any child is placed and cared for in any home for children, or is placed by the Department of Health and Human Services in the home of a relative or friend of such child pursuant to RSA 169-B, RSA 169-C, or RSA 169-D, or RSA 463, such child, if of school age, shall be entitled to attend the public schools of the school district in which said home is located unless such placement was solely for the purpose of enabling a child residing outside said district to attend such schools, provided that the school district for which a child placed in a group home, as defined in RSA 197-D:25, II(b), within a cooperative school district, shall be placed in the cooperative school district.”

Education of a Child Placed and Cared For in Any Home for Children.

- A. Nothing shall limit or abridge the right of any child placed and cared for in any home for children, as defined in RSA 193:27, to attend school in the district in which the home is located.
- B. Any child placed in the home of a relative or friend by the Department of Health and Human Services, or by a court pursuant to RSA 169-B, RSA 169-C, RSA



**JFA-R**

169-D, or RSA 463, may attend the public schools of the school district in which the home for children or home of the relative or friend is located.

- C. Whenever a parent or guardian voluntarily places a child with the relative at the recommendation or request of the Department of Health and Human Services, that child shall be permitted to attend the public schools of the school district in which that relative resides provided that “Upon request of the school district, the Department of Health and Human Services shall confirm that the Department recommended or requested that the child be placed with the relative to promote the child’s well-being, and not for the purpose of allowing the child to attend school in the district where the relatives lives;”

“Upon request of the school district, the Department of Health and Human Services shall confirm that the Department recommended or requested that the child be placed with the relative to promote the child’s well-being, and not for the purpose of allowing the child to attend school in the district where the relative resides;” and

“Upon request of the school district, the relative shall take reasonable steps to secure a court award of guardianship over the child, the child being allowed to attend school in that district while the relative seeks guardianship.” (RSA 193:12 V a)

**Legal Guardianship.**

- A. Legal guardianship shall not be appointed solely for the purpose of allowing a pupil to attend a school in a district other than the district of residence of the minor’s parent or parents
- B. Whenever a petition for guardianship or legal custody is filed in a court of competent jurisdiction on behalf of a relative of a child, other than a parent, the child shall be permitted to attend school in the district in which the relative of the child resides, pending a court determination relative to custody or guardianship.
- C. Upon the request of the school district, the relative shall take reasonable steps to secure a court award of guardianship over the child, and the child shall be allowed to attend school in the district while the relative seeks guardianship.
- D. Any change of legal guardianship shall be filed with and approved by the probate court.
- E. If guardianship papers are filed with the probate court, the pupil shall be entitled to attend school in the district in which the guardian resides.

**JFA-R**

- F. Once guardianship is approved, the pupil shall be a resident of the school district in which the guardian resides.

Liability of the School District for Special Education Costs.

- A. If a child is:
  - 1. Placed in a home for children, the home of a relative or friend by the Department of Health and Human Services, or a court of competent jurisdiction pursuant to RSA 169-B, RSA 169-C, RSA 169-D, or RSA 463, health care facility, or state institution; and
  - 2. The child is not in the legal custody of a parent or if the parent resides outside the state, then the school district in which a child most recently resided prior to such placement shall be liable for the cost of special education and related services. However, if the child is retained in legal custody of a parent residing within the state, the school district in which the parent resides shall be liable for the cost of special education and related services.
- B. If custody is transferred subsequent to the original placement of a child in a home for children, the home of a relative or friend in which a child is placed by the Department of Health and Human Services, or a court of competent jurisdiction pursuant to RSA 169-B, RSA 169-C, RSA 169-D, or RSA 463, health care facility, or state institution, then the “sending district” shall be, from the change in legal custody or guardianship forward, that district in which the child resided at the time of the original placement.
- C. If a pupil seventeen years of age or older, who is living independently, is placed in a non-residential facility by the Department of Health and Human Services or a court of competent jurisdiction pursuant to RSA 169-B, RSA 169-C, RSA 169-D, or RSA 463, the pupil shall be considered a resident of the school district in which he/she is living.
- D. If a pupil seventeen years of age or older is placed in a residential facility by the Department of Health and Human Services or a court of competent jurisdiction pursuant to RSA 169-B, RSA 169-C, RSA 169-D, or RSA 463, the school district which was liable for the cost of special education and related services immediately prior to the pupil’s seventeenth birthday shall remain the school district of liability.
- E. If a child is placed by the Department of Health and Human Services or a court of competent jurisdiction pursuant to RSA 169-B, RSA 169-C, RSA 169-D, or RSA 463, and the parent resides outside the state of New Hampshire, the district of liability shall be determined in accordance with the interstate agreement.

## **JFA-R**

### Appeals Regarding Residency.

- A. The superintendent shall decide all residency issues within the school district.
- B. If more than one school district is involved in a residency dispute or the parents who live apart cannot agree on the residence of a minor child, the respective superintendent shall jointly make such decision.
- C. In those instances, when an agreement between superintendent cannot be reached within ten days, the Commissioner of Education shall make a determination.
- D. The superintendents shall jointly submit to the Commissioner a written Request for Determination of Residency identifying the specific issues involved in the residency dispute.
- E. The Commissioner, upon receipt of the written Request for a Determination of Residency, shall utilize the provisions of Ed 200, except that Ed 213 shall apply to a proceeding before the Commissioner.
- F. A decision of the Commissioner of Education may not be appealed to the State Board of Education.
- G. If the residency dispute does not involve more than one school district, the dispute shall be resolved by the local School Board. Such decision may be appealed to the State Board in accordance with Ed 200.
- H. During the pendency of a determination of residency, a pupil shall remain in attendance in the pupil's current school.

### Appeals Regarding District of Liability.

- A. The State Board of Education shall determine the district of liability in disputes involving a special education child placed in the home of a relative of that child by the Department of Health and Human Services, or placed in the home of a relative or friend by a court pursuant to RSA 169-B, RSA 169-C, RSA 169-D, or RSA 463.
- B. Such determination shall be made in accordance with the rules adopted by the State Board of Education.

### Non-Residents.

## **JFA-R**

- A. No person shall attend school, or send a pupil to a school, in any district of which the pupil is not a legal resident, without the consent of the district or of the School Board except as otherwise provided by law or a local School Board policy.
- B. Each school district shall adopt an admission and attendance of non-resident students policy.

Regarding Education of Homeless Students. An additional purpose of Policy JFA-R is to provide clarification concerning the education of homeless students. Varying interpretations of homelessness, school placement, and the New Hampshire residency law regarding homeless students have led to confusion and, in certain instances, have prohibited children from enrolling and attending school. Policy JFA-R is intended to address the basic requirements for the school district and seeks to answer the most frequently asked questions.

Definition. The Stewart B. McKinney Homeless Assistance Act, Subtitle VII-B, Education of Homeless Children and Youth, protects homeless children and youth from being excluded from school enrollment due to the nature and impermanence of their nighttime residence. Under the McKinney Act, school districts must review any rules and regulations, practices, or policies that may act as barriers to the enrollment of homeless children and undertake steps to revise such regulations, practices, or policies to assure that homeless children and youth are afforded the same opportunities as non-homeless children and youth.

“New Hampshire Education for Homeless Children and Youth” means, as part of the Stewart B. McKinney Homeless Assistance Act, that a homeless child has the right to:

- A. A free, appropriate public education;
- B. Remain in the school of origin (last school attended or school attended when child lost housing) for the remainder of the academic year, or if the child or youth became homeless between academic years, for the following academic year, or attend the school nearest their shelter or temporary home; to the extent feasible, the district shall comply with the request made by the parent or guardian regarding school placement, regardless of whether the child or youth lives with the homeless parent(s) or guardian(s) or is temporarily living elsewhere.
- C. Immediate enrollment, even when school or medical records cannot be produced at the time of enrollment;
- D. A priority to pre-school programs.

Questions and Answers Regarding Homeless Students.

A. Which school may a homeless child attend?

Attendance options are guided by the dictate whichever is in the best interest of the child or youth, either:

1. The school or origin, which is the school attended when last permanently housed, or the school in which the child was last enrolled, or
2. Any school in which non-homeless students living in the attendance area are eligible to attend; in making a determination of school attendance, the best interest of the child and the request of the parent/guardian and/or youth are to be considered.

B. Is there any reason to delay enrolling a homeless child or youth?

No. Lack of school records or immunizations cannot prevent a homeless student from enrolling in a new school. It is the responsibility of the new school to request health and academic records from the previous schools in a timely manner and to refer parents/guardians and/or youth to a physician or to a free or low-cost clinic for any required immunizations. Homeless students do not need to wait until academic or health records arrive to attend a new school. Federal law requires immediate enrollment of homeless children and youth.

C. Who is considered homeless?

If a family, out of necessity, because of lack of housing, must reside in a shelter, motel, vehicle, campgrounds, on the street, or doubled up with family or friends, they are homeless. Children and youth living under these or similar circumstances with or without family members are considered homeless.

D. Does homelessness have to be proven?

No. If a family reports that they are homeless, the case must be decided individually. Present living conditions (i.e., shelter, campground, motel, hotel, or doubled-up families) should be reviewed according to present situation of the family and relative permanence and adequateness of the living environment.

E. Does residency have to be proven in order for a homeless child to enroll in school?

No. Proof of residency is not required for the enrollment of homeless children. A school may require the parents or guardians of a homeless child to submit an address or other information for contact purposes, as they would for any non-homeless child enrolling in their school.

**JFA-R**

- F. How does the New Hampshire Residency Law deal with school enrollment of homeless students?

RSA 193:12 IV provides the definition of a homeless child and exceptions to legal residence requirements for homeless pupils. Homeless pupils may attend school in either the district the child/youth is presently residing or, if parents/guardians and another district agree, in the best interest of the child, for continuity of education, remain in the school the child/youth was attending when he/she became homeless (known as the school of origin).

- G. What if there is a disagreement on school placement between two superintendents?

The following procedures are in place if superintendents are not able to reach a placement agreement, taking into consideration the best interest of the student/youth and the request of the parents/guardians:

1. The New Hampshire Department of Education's Coordinator for the Education of Homeless Children and Youth may be called upon to help resolve the disagreement.
2. In those instances when an agreement between superintendents cannot be reached within ten days, the Commissioner of Education will make a determination.
3. The superintendents shall jointly submit to the Commissioner a written Request for Determination of Residency, identifying the specific issues involved in the residency dispute.
4. The Commissioner, upon receipt of the written Request for Determination of Residency, shall utilize the provisions of Ed 200, except that Ed 213 shall apply to a proceeding before the Commissioner.
5. A decision of the Commissioner of Education may not be appealed to the State Board of Education.

- H. What is there is a school placement dispute between homeless constituents and school districts?

The following steps are provided when there is a placement dispute between parents/guardians or youth and the district:

1. Informal discussion between school district personnel and homeless parents/guardians and /or homeless youth to reach a mutually agreeable solution;

**JFA-R**

2. The state Coordinator for the Education of Homeless Children and Youth may be called upon to help resolve continued differences;
  3. If the residency dispute does not involve more than one school district, the dispute shall be resolved by the local School Board. Such decision may be appealed to the State Board of Education. The Coordinator will provide information to the homeless parents/guardians and/or youth and the district about the state appeals process in accordance with the New Hampshire Code of Administrative Rules, Chapter Ed 200.
  4. During the pendency of a determination of residency, a student shall remain in attendance at the student's current school.
- I. Where can more information on homelessness education in New Hampshire be found?

Further information is available by contacting the New Hampshire Department of Education's Homeless Education Program.

Adopted: December 5, 2019

**GCQC**

Pittsfield School District

**RESIGNATION OF INSTRUCTIONAL STAFF MEMBER**

All Staff members who sign a contract are expected to honor the contract.

Resignations tendered between the time that the employee signs the contract and July 15 of a given year will not be accepted unless and until a suitable and fully qualified replacement is hired. Resignations tendered after July 15 of the year of the contract will not be accepted nor will the employee be released from his/her contractual duties.

However, the Board recognizes that extenuating circumstances may arise which warrants it giving special consideration to a resignation request. In these instances, the Board will make exceptions to this policy on a case by case basis.

If an employee under contract breaches his/her contractual obligations to the district, or fails to abide by the terms of this policy, the Board may initiate such legal actions as it deems appropriate, including monetary damages from the employee.

In addition, if a teacher reneges on his/her contract, the Board shall notify the teacher certification division of the New Hampshire Department of Education.

Adopted: September 6, 2018



Pittsfield School District

**PUBLIC USE OF SCHOOL RECORDS**

The superintendent is hereby designated the custodian of all district governmental records, including but not limited to minutes, documents, writings, letters, memoranda, e-mails, and other written, typed, copied, electronic, or developed materials possessed, assembled, or maintained by the district.

1. All requests for government records are to be forwarded to the superintendent immediately upon receipt. If the requested governmental records exist, are properly disclosed to the public, and are readily available, the requested records shall be promptly made available for inspection or, if requested, copies provided. No fee shall be charged to inspect governmental records. A fee will be charged for copies which reflects the actual cost of making a paper copy or the actual cost of the electronic media onto which a copy is placed for delivery.
2. If the existence or location of the requested governmental records is uncertain, if a determination needs to be made as to whether some or all of the requested records are confidential or exempt from disclosure, if legal advice is needed regarding the request, or if redacted copies must be prepared to provide the properly disclosed records while preserving the confidentiality of information which is not properly disclosed, the superintendent will, within five business days of the request, respond to the requestor in writing acknowledging receipt of the request and providing a statement of the time reasonably necessary to determine whether the request shall be granted or denied.
3. The superintendent or designee may contact the person making the request, if the request is unclear or will be time consuming and onerous to fulfill, to determine if the person will clarify the request or agree to narrow the request. Any clarification or narrowing of the request shall be documented in writing and a copy provided to the person making the request.
4. In accordance with RSA 91-A:4, if the superintendent finds the requested governmental records exist and to be public in nature, he or she shall notify the person making the request and make the records or a copy of the records available for inspection. If requested, copies will be provided at cost. If the requested governmental records do not exist, the party requesting the information will be informed in writing that the requested governmental records do not exist.
5. If the superintendent finds the information not to be public in nature, he or she shall so inform the requesting party that the information is not a public record and cannot legally be disclosed.

6. If the superintendent is unable to ascertain whether or not the information requested is public in nature, or whether the Right-to-Know law requires preparation of a copy of the governmental record that discloses public information while redacting confidential information / information exempt from disclosure, he or she is hereby authorized to request, on behalf of the Board, an opinion from the Board's attorney as to the nature of the information. Such opinion requests will be made promptly following the request for the information. The superintendent shall notify the person making the request in writing that additional time will be needed to determine if the request will be granted or denied. Upon receipt of an opinion from legal counsel, the superintendent will promptly notify the person making the request of the outcome of the determination and make legally appropriate records available for inspection and copying.

Reading: April 22, 2010  
Adopted: June 24, 2010  
Reviewed: May 22, 2014  
Amended: May 3, 2018

**KH**

Pittsfield School District

**PUBLIC SOLICITATIONS**

As a general policy, there will be no solicitation within the schools for any purpose whatsoever. No commercial enterprise may be represented in the schools and there will be no sale of goods or services on the premises.

Any request for the exception to this rule must be submitted in writing to School Board through the superintendent of schools at least thirty days prior to the implementation of the requested activity.

The School Board reserves the right to grant exceptions.

Adopted: March 1, 1980 (as Policy KI)  
Reading: November 4, 2004  
Amended: November 18, 2004  
Amended: September 3, 2015  
Reviewed: January 17, 2019

# JICK

## Pittsfield School District

### **PUPIL SAFETY AND VIOLENCE PREVENTION (BULLYING)**

#### I. Definitions (RSA 193-F:3)

Bullying. Bullying is hereby defined as a single significant incident or a pattern of incidents involving a written, verbal, or electronic communication, or a physical act or gesture, or any combination thereof, directed at another pupil which:

- 1) Physically harms a pupil or damages the pupil's property,
- 2) Causes emotional distress to a pupil,
- 3) Interferes with a pupil's educational opportunities,
- 4) Creates a hostile educational environment, or
- 5) Substantially disrupts the orderly operation of the school.

Bullying shall also include actions motivated by an imbalance of power based on a pupil's actual or perceived personal characteristics, behaviors, or beliefs, or motivated by the pupil's association with another person and based on the other person's characteristics, behaviors, or beliefs.

Cyberbullying. Cyberbullying is defined as any conduct defined as "bullying" in this policy that is undertaken through the use of electronic devices. For purposes of this policy, any references to the term "bullying" shall include "cyberbullying."

Electronic Devices. Electronic devices include, but are not limited to, telephones, cellular phones, computers, pagers, electronic mail, instant messaging, text messaging, and websites.

School Property. School property means all real property and all physical plant and equipment used for school purposes, including public or private school buses or vans.

Any reference in this policy to "parent" shall include parents or legal guardians.

#### II. Statement Prohibiting Bullying or Cyberbullying of a Pupil (RSA 193-F:4, II(a))

The Board is committed to providing all pupils with a safe and secure school environment. This policy is intended to comply with RSA 193-F. Conduct constituting bullying and/or cyberbullying will not be tolerated and is hereby prohibited.

## JICK

Further, in accordance with RSA 193-F:4, the district reserves the right to address bullying and, if necessary, impose discipline for bullying that:

- 1) Occurs on, or is delivered to, school property or a school-sponsored activity or event on or off school property, or
- 2) Occurs off of school property or outside of a school-sponsored activity or event if the conduct interferes with a pupil's educational opportunities or substantially disrupts the orderly operations of the school or school-sponsored activity or event.

The superintendent of schools is responsible for ensuring that this policy is implemented.

- III. Statement Prohibiting Retaliation or False Accusations (RSA 193-F:4, II(e))
- False Reporting. A student found to have wrongfully and intentionally accused another of bullying shall face discipline or other consequences, ranging from positive behavioral interventions up to and including suspension or expulsion.
- A school employee found to have wrongfully and intentionally accused a student of bullying shall face discipline or other consequences to be determined in accordance with applicable law, district policies, established procedures, and collective bargaining agreements.
- Reprisal or Retaliation. The district will discipline and take appropriate action against any student, teacher, administrator, volunteer, or other employee who retaliates against any person who makes a good faith report of alleged bullying or against any person who testifies, assists, or participates in a proceeding or hearing relating to such bullying.
- 1) The consequences and appropriate remedial action for a student, teacher, school administrator, or school volunteer who engages in reprisal or retaliation shall be determined by the principal after consideration of the nature, severity, and circumstances of the act, in accordance with law, Board policies, and any applicable collective bargaining agreements.
  - 2) Any student found to have engaged in reprisal or retaliation in violation of this policy shall be subject to measures up to and including suspension and expulsion.
  - 3) Any teacher or school administrator found to have engaged in reprisal or retaliation in violation of this policy shall be subject to discipline up to and including termination of employment.

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- 4) Any school volunteer found to have engaged in reprisal or retaliation in violation of this policy shall be subject to measures up to and including exclusion from school grounds.

Process to Protect Pupils from Retaliation. If the alleged victim or any witness expresses to the principal or other staff member that he/she believes that he/she may be retaliated against the principal shall develop a process or plan to protect that student from possible retaliation.

Each process or plan may be developed on a case-by-case basis. Suggestions include, but are not limited to, re-arranging student class schedules to minimize their contact, stern warnings to alleged perpetrators, temporary removal of privileges, or other means necessary to protect against possible retaliation.

#### IV. Protection of All Pupils (RSA 193-F:4, II(e))

This policy shall apply to all pupils and school-aged persons on school district grounds and participating in school district functions, regardless of whether or not such pupil or school-aged person is a student within the district.

#### V. Disciplinary Consequences for Violations of This Policy (RSA 193-F:4, II(e))

The district reserves the right to impose disciplinary measures against any student who commits an act of bullying, falsely accuses another student of bullying, or who retaliates against any student or witness who provides information about an act of bullying.

In addition to imposing discipline under such circumstances, the Board encourages the administration and school district staff to seek alternatives to traditional discipline, including but not limited to early intervention measures, alternative dispute resolution, conflict resolution, and other similar measures.

#### VI. Distribution and Notice of This Policy (RSA 193-F:4, II(e))

Staff and Volunteers. All staff will be provided with a copy of this policy annually. The superintendent may determine the method of providing the policy (employee handbook, hard copy, etc.).

The superintendent will ensure that all school employees and volunteers receive annual training on bullying and related district policies.

Students. All students will be provided with a copy of this policy annually. The superintendent may determine the method of providing the policy (student handbook, mailing, hard copy, etc.).

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Students will participate in an annual education program which sets out expectations for student behavior and emphasizes an understanding of harassment, intimidation, and bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

The superintendent, in consultation with staff, may incorporate student anti-bullying training and education into the district's curriculum, but shall not be required to do so.

Parents. All parents will be provided with a copy of this policy annually. The superintendent may determine the method of providing the policy (parent handbook, mailing, etc.). Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school, they should encourage their children to:

- 1) Report bullying when it occurs,
- 2) Take advantage of opportunities to talk to their children about bullying,
- 3) Inform the school immediately if they think their child is being bullied or is bullying other students,
- 4) Cooperate fully with school personnel in identifying and resolving incidents.

Additional Notice and School District Programs. The Board may, from time to time, host or schedule public forums in which it will address the anti-bullying policy, discuss bullying in the schools, and consult with a variety of individuals including teachers, administrators, counselors, school psychologists, and other interested persons.

### VII. Procedure for Reporting Bullying (RSA 193-F:4, II(f))

#### Student Reporting.

- 1) Any student who believes that he or she has been the victim of bullying should report the alleged acts immediately to the principal. If the student is more comfortable reporting the alleged act to a person other than the principal, the student may report to any school district employee or volunteer.
- 2) Any school employee or volunteer who witnesses, receives a report of, or has knowledge or belief that bullying may have occurred shall inform the principal as soon as possible, but no later than the end of that school day.

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- 3) The principal may develop a system or method for receiving anonymous reports of bullying. Although students, parents, volunteers, and visitors may report anonymously, formal disciplinary action may not be based solely on an anonymous report. Independent verification of the anonymous report shall be necessary in order for any disciplinary action to be applied.
- 4) The administration may develop student reporting forms to assist students and staff in filing such reports. An investigation shall still proceed even if a student is reluctant to fill out the designated form and chooses not to do so.
- 5) Upon receipt of a report of bullying, the principal shall commence an investigation consistent with the provisions of Section XI of this policy.

### Staff Reporting

- 1) An important duty of the staff is to report acts or behavior that they witness that appears to constitute bullying.
  - 2) All district employees and volunteers shall encourage students to tell them about acts that may constitute bullying. For young students, staff members may provide direct assistance to the student.
  - 3) Any school employee or volunteer who witnesses, receives a report of, or has knowledge or belief that bullying may have occurred shall inform the principal as soon as possible, but no later than the end of that school day.
  - 4) Upon receipt of a report of bullying, the principal shall commence an investigation consistent with the provisions of Section XI of this policy.
- VIII. Procedure for Internal Reporting Requirements (RSA 193-F:4, II(g))  
In order to satisfy the reporting requirements of RSA 193-F:6, the principal or designee shall be responsible for completing all New Hampshire Department of Education forms and reporting documents of substantiated incidents of bullying. Said forms shall be completed within ten school days of any substantiated incident. Upon completion of such forms, the principal or designee shall retain a copy for him/herself and shall forward one copy to the superintendent of schools. The superintendent of schools shall maintain said forms in a safe and secure location.
- IX. Notifying Parents of Alleged Bullying (RSA 193-F:4, II(h))  
The principal shall report to the parents of a student who has been reported as a victim of bullying and to parents of a student who has been reported as a perpetrator of bullying within forty-eight hours of receiving the report. Such



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notification may be made by telephone, writing, or personal conference. The date, time, method, and location (if applicable) of such notification and communication shall be noted in the report. All notifications shall be consistent with student privacy rights under the applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA).

X. Waiver of Notification Requirement (RSA 193-F:4, II(i))

The superintendent of schools may, within a forty-eight hour time period, grant the principal a waiver from the requirement that parents of the alleged victim and the alleged perpetrator be notified of the filing of the report. A waiver may only be granted if the superintendent deems such a waiver to be in the best interest of the victim or perpetrator. Any waiver granted shall be in writing.

XI. Investigation Procedures (RSA 193-F:4, II(j))

- 1) Upon receipt of a report of bullying, the principal shall, within five school days, initiate an investigation into the alleged act. If the principal is directly and personally involved with a complaint or is closely related to a party to the complaint, then the superintendent shall direct another district employee to conduct the investigation.
- 2) The investigation may include documented interviews with the alleged victim, alleged perpetrator, and any witnesses. All interviews shall be conducted privately, separately, and shall be confidential. Each individual will be interviewed separately and at no time will the alleged victim and perpetrator be interviewed together during the investigation.
- 3) If the alleged bullying was in whole or in part cyberbullying, the principal may ask students and/or parents to provide the district with printed copies of e-mails, text messages, website pages, or other similar electronic communications.
- 4) A maximum of ten school days shall be the limit for the initial filing of incidents and completion of the investigative procedural steps.
- 5) Factors that the principal or other investigator may consider during the course of the investigation include, but are not limited to:
  - Description of the incident, including the nature of the behavior;
  - How often the conduct occurred;
  - Whether there were past incidents or past continuing patterns of behavior;

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- The characteristics of parties involved (name, grade, age, etc.);
  - The identity and number of individuals who participated in bullying behavior;
  - Where the alleged incident occurred;
  - Whether the conduct adversely affected the student's education or educational environment;
  - Whether the alleged victim felt or perceived an imbalance of power as a result of the reported incident, and
  - The date, time, and method in which parents or legal guardians of all parties involved were contacted.
- 6) The principal shall complete the investigation within ten school days of receiving the initial report. If the principal needs more than ten school days to complete the investigation, the superintendent may grant an extension of up to seven school days. In the event that such extension is granted, the principal shall notify in writing all parties involved of the granting of the extension.
- 7) Whether a particular action or incident constitutes a violation of this policy shall require a determination based on all facts and surrounding circumstances and shall include recommended remedial steps necessary to stop the bullying and a written final report to the superintendent.
- 8) Students who are found to have violated this policy may face discipline in accordance with other applicable Board policies, up to and including suspension or expulsion. Students facing disciplinary action will be afforded all due process required by law.
- 9) Consistent with applicable law, the district will not require or request that a student disclose or provide to the district the student's user name, password, or other authenticating information to a student's personal social media account. However, the district may request to a student or a student's parent/guardian that the student voluntarily share printed copies of specific information from a student's personal social media account if such information is relevant to an ongoing district investigation.

## **XII. Response to Remediate Substantiated Instances of Bullying (RSA 193-F:4, II(k))**

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Consequences and appropriate remedial actions for a student or staff member who commits one or more acts of bullying or retaliation may range from positive behavioral interventions up to and including suspension or expulsion of students and dismissal from employment for staff members.

Consequences for a student who commits an act of bullying or retaliation shall be varied and graded according to the nature of the behavior, the developmental age of the student, and the student's history of problem behaviors and performance. Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim, and take corrective action for documented systematic problems related to bullying.

Examples of consequences may include, but are not limited to:

- Admonishment;
- Temporary removal from classroom;
- Deprivation of privileges;
- Classroom or administrative detention;
- Referral to student support center;
- In-school suspension;
- Out-of-school suspension;
- Expulsion.

Examples of remedial measures may include, but are not limited to:

- Restitution;
- Mediation;
- Peer support group;
- Corrective instruction or other relevant learning experiences;
- Behavior assessment;
- Student counseling;

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- Parent conferences.

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying. The Board encourages the superintendent and principal to work collaboratively with all staff members to develop responses other than traditional discipline as a way to remediate substantiated instances of bullying.

### XIII. Reporting of Substantiated Incidents to the Superintendent (RSA 193-F:4,II(1))

The principal shall forward all substantiated reports of bullying to the superintendent upon completion of the dean's investigation.

### XIV. Communications with Parents Upon Completion of Investigation (RSA 193-F:4, II(m))

- 1) Within two school days of completing an investigation, the principal will notify the students involved in person of his/her findings and the result of the investigation.
- 2) The principal will notify, either in person or via telephone, the parents of the alleged victim and alleged perpetrator of the results of the investigation. The principal will also send a letter to the parents within twenty-four hours, again notifying them of the results of the investigation.
- 3) If the parents request, the principal shall schedule a meeting with them to further review his/her findings and reasons for his/her actions.
- 4) In accordance with the Family Educational Rights and Privacy Act (FERPA) and other law concerning student privacy, the district will not disclose educational records of students, including the discipline and remedial action assigned to students, to other students and parents of other students involved in a bullying incident.

### XV. Appeals

A parent or guardian who is aggrieved by the investigative determination letter of the principal or his/her designee may appeal the determination to the superintendent for review. The appeal shall be in writing addressed to the superintendent, shall state the reason why the appealing party is aggrieved, and the nature of the relief they seek. The superintendent shall not be required to re-investigate the matter and shall conduct such review as he/she deems appropriate under the circumstances.

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It is in the best interests of students, families, and the district that these matters be promptly resolved. Therefore, any such appeal to the superintendent shall be made within ten calendar days of the parent/guardian's receipt of the investigative determination letter of the principal or his/her designee. The superintendent shall issue his/her decision in writing.

If the parent or guardian is aggrieved by the decision of the superintendent, they may appeal the decision to the School Board within ten calendar days of the date of the parent/ guardian's receipt of the superintendent's decision. An appeal to the superintendent shall be a prerequisite to any appeal to the School Board. The appeal to the School Board shall be in writing, addressed to the School Board Chair in care of the superintendent, shall state the reason why the appealing party is aggrieved, and the nature of the relief they seek.

An aggrieved parent/guardian has the right to appeal the final decision of the local School Board to the State Board within thirty calendar days of receipt of the written decision of the local School Board in accordance with RSA 541-A and the State of New Hampshire Department of Education regulation set forth in ED 200. The State Board may waive the thirty-day requirement for good cause shown including, but not limited to, illness, accident, or death of a family member.

### **XVI. School Officials (RSA 193-F:4, II(n))**

The superintendent of schools is responsible for ensuring that this policy is implemented. In order to facilitate the implementation of this policy, the superintendent may designate roles to other school employees as he/she may decide.

### **XVII. Capture of Audio Recordings on School Buses**

Pursuant to RSA 570-A:2, notice is hereby given that the Board authorizes audio recordings to be made in conjunction with video recordings of the interior of school buses while students are being transported to and from school or school activities. The superintendent shall ensure the posting of notice in buses informing the occupants of school buses that such recordings may be occurring.

### **XVIII. Use of Video or Audio Recordings in Student Discipline Matters**

The district reserves the right to use audio and/or video recording devices on district property (including school buses, which may not be district property but are provided through contractual arrangement) to ensure the health, safety, and welfare of all staff, students, and visitors. Placement and location of such devices will be established in accordance with the provisions of Policies EEAA, EEAE, and EDAF.

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In the event that an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's educational record. If an audio or video recording does become part of a student's educational record, the provisions of Policy JRA shall apply.

The superintendent is authorized to contact the district's attorney for a full legal opinion in the event of such an occurrence.

Reading: May 7, 2009  
Adopted: May 21, 2009  
Reading: July 22, 2010  
Amended: December 9, 2010  
Amended: April 2, 2015  
Amended: October 1, 2015  
Reviewed: December 6, 2018  
Revised: September 15, 2022

Pittsfield School District

**PUPIL SAFETY AND VIOLENCE PREVENTION (BULLYING)  
REPORTING FORM**

School:

Directions: The Pittsfield School Board is committed to providing all students with a safe and secure school environment. Conduct constituting bullying and/or cyberbullying will not be tolerated and is hereby prohibited. This form is to be used to report alleged bullying that occurred on school property, at a school-sponsored event either on- or off-campus, on a school bus, or on the way to or from school. This form should be completed and returned to the dean of operations. Contact the dean of operations for additional information or assistance.

Today's Date:

Person Reporting the Incident:

Name: Telephone:

Place an **X** in the appropriate box below indicating your status:

- Student
- Parent/guardian
- School staff member
- Other:

Information Regarding Incident:

1. Name and age of individual who was allegedly bullied:
2. Name(s) and ages of alleged offenders:

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3. Date(s) on which alleged bullying occurred:
4. Place an **X** in the appropriate box that best describes the incident that is being reported; choose all that apply:
- Uninvited physical contact
  - Getting another person to engage in uninvited physical contact
  - Making threatening statements
  - Teasing, name-calling, critical remarks, etc.
  - Making demeaning or joking statements
  - Rude or threatening gestures
  - Intimidation, extortion, exploitation, etc.
  - Initiating, repeating, or spreading harmful rumors or gossip
  - Electronic communication; specify:
  - Other; specify
5. Place an **X** in the appropriate box that best describes where the incident that is being reported occurred; choose all that apply:
- On school property
  - On a school bus
  - On the way to or from school
  - At an off-campus school-sponsored activity
  - Off campus; specify:









c) Findings of investigation:

d) Date investigation completed:

e) Notification of parents/guardians (both alleged victim and alleged offender(s)) of the findings of the investigation; include names of persons notified, method of communication (face-to-face, telephone, etc.), and date and time of communication:

9. Conclusion of investigation:

a) Finding of bullying or retaliation (yes or no?):

b) If *no*, reported incident documented as:

c) If *yes*, place an **X** in the appropriate box; choose all that apply:

Admonishment

Temporary removal from classroom

Deprivation of privileges

Classroom or administrative detention

Referral to student support center

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In-school suspension

Out-of-school suspension

Expulsion

Name and title of person completing this report:

Signature of person completing this report and date submitted:

Adopted: September 3, 2009

Amended: April 2, 2015

Reviewed: December 6, 2018