

**BHE**

Pittsfield School District

**SCHOOL BOARD USE OF E-MAIL**

The Board encourages its members to not communicate to each other via electronic communication (e-mail) regarding official school district business. The Board will not use e-mail as a substitute for deliberations at board meetings, for other communications, or for business properly confined to board meetings. Communications via e-mail of private or confidential school district matters is strictly prohibited.

If an e-mail originated by a board member is communicated to a quorum of the Board and discusses official school district business, the e-mail will be considered a public document for purposes of the Right to Know Law, RSA 91-A. As such, the contents of the e-mail communication will be publicly disclosed and included in the minutes of the next regularly scheduled board meeting.

Reading: December 4, 2008  
Adopted: December 18, 2008  
Reviewed: November 2, 2017  
Reviewed: February 8, 2024