

APPROVED MINUTES OF THE PITTSFIELD SCHOOL BOARD  
STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE  
UNIT #51

PITTSFIELD SCHOOLBOARD  
MINUTES

Pittsfield School Board Meeting June 20, 2024  
Pittsfield Middle High School

MEMBERS PRESENT: Sandra Adams- Chair  
Molly Goggin- Vice Char  
Tim Robinson

OTHERS PRESENT: Bryan Lane  
Kristen White  
Derek Hamilton  
Members of the Public

I. Mrs. Adams called the meeting into session at 5:30 and leads the Pledge of Allegiance.

II. ACTION ON AMMENDED AGENDA

- a. Update on the audit
- b. Georgia B Carpenter Trust Fund
- c. Open Enrollment Update
- d. Question on manifest- Prospect Mountain
- e. Nominations

Mr. Robinson motions to accept the amended agenda,  
Second by Mrs. Goggin

Vote 3-0 to approve the motion

III. APPROVAL OF MINUTES

- a. May 16, 2024
  - i. Page 1= correct spelling of Robinson
  - ii. Page 2 (b) - change PMHS to "throughout the District"
  - iii. Page 3 (i)- add "rather than transfer" after the word reclassify
  - iv. Page 4 X (a)- should read- CPR as a requirement for graduation
  - v. Page 4- XI (b) change "Molly" to Mrs. Goggin
  - vi. Page 4 (c) after craft fair "and thanked Mr. Hamilton for his help.

Mr. Robinson makes a motion to accept the minutes as amended.

Second by Mrs. Goggin

Vote 3-0 to approve the motion

- b. June 6, 2024
  - i. Page 2 Move Mrs. Goggin left the meeting after the PMHS report
  - ii. Page 3- VIII 4<sup>th</sup> paragraph change “special needs” to “identified”.
  - iii. Page 4- First paragraph correct spelling of “case”.
  - iv. Page 5- X- delete “and assigned”
  - v. Page 6 (e)- add a period after school year, add “was” after dollar figure.

Mrs. Goggin makes a motion to accept minutes as amended.  
 Second by Mr. Robinson

Vote 3-0 to approve the motion

IV. PUBLIC INPUT  
 None

V. STUDENT REPRESENTATIVE  
 No information at this time.

VI. DIRECTOR OF STUDENT SUPPORT SERVICES- Charlene Vary  
 Mrs. Vary was excused from the meeting.

VII. SUPERINTENDENT OF SCHOOLS-BRYAN LANE

- a. Mr. Lane reviewed the status for hiring staff for the 2024-25 school year. At present time, with the approval of nominations, the District will have a surplus of \$81,425.
- b. The Superintendent has reached out to Mr. Freese to see what the status of the generator at PES is. Mr. Freese is on vacation and was unavailable.
- c. Grants continue to be worked on and funds will be available in July.
- d. The Superintendent’s work day will be Monday, Tuesday, Thursday in the coming year.
- e. Mr. Lane clarified that there was no new information on the Open Enrollment appeal.
- f. Mr. Lane will investigate the dollar figure amount on the check to Prospect Mountain in the manifest.

Mrs. Adams inquired as to the work hours for the SAU Administrative Assistant. The Superintendent clarified from 9 AM to 5 PM.

- g. Nomination of Amy Bilodeau as middle school Special Education teacher at a salary of \$37,715, Bachelor’s +15 step 0.

Motion to approve the nomination by Mrs. Goggin  
 Second by Mrs. Adams

Vote 3-0 to approve the motion

- h. Nomination of Eileen Ferro as elementary school Special Education teacher at a salary of \$43,603, Master’s +30 step 0.

Motion to approve the nomination by Mrs. Adams

Second by Mrs. Goggin

Vote 3-0 to approve the motion

VIII. SCHOOL BOARD

- a. Policies for first reading
  - KI- Victors to the Schools
  - KEE- Website Accessibly and Grievance
  - KH- Public Solicitation
  - KFA- Public Conduct on School Property
  - CBE- Evaluation of the Superintendent
- b. Policy for second reading
  - GBEAB- Mandatory Code of Conduct Reporting- No action taken
- c. Georgia B. Carpenter Trust Fund

A motion is made by Mrs. Adams- To allow the Town of Pittsfield Trustees of the Trust Fund to administer this trust.

Second by Mrs. Goggin

Vote 3-0 to approve the motion

IX. Committee Assignments

- a. Budget Committee- none
- b. Drake Field and Facilities- Mr. Robinson thanks the Board for the use of the grill. Large animal rescue training event was a success.
- c. Negotiation- none
- d. Legislation- none
- e. Foss Family Foundation- Mr. Nilsson will take over the Board's representation
- f. Public Relations- Mrs. Goggin commends the staff for all of the successful events taking place at the end of the school year.

X. PLAN FOR NEXT AGENDA

Motion made by Mr. Robinson to not hold a Board meeting on July 4  
Second by Mrs. Goggin

Vote 4-0 to approve the motion

- a. Policy review
- b. Update on audit

XI. BOARD COMMENTS

- a. No comments

XII. PUBLIC INPUT

- a. No comments

XIII. ADJOURNMENT

Mr. Robinson made a motion to adjourn  
Second by Mrs. Goggin

Vote 3-0 to approve the motion at 6:15

Submitted by Bryan Lane 7/10/24