

MINUTES OF THE PITTSFIELD SCHOOL BOARD
STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE
UNIT #51

PITTSFIELD SCHOOL BOARD
MINUTES

Pittsfield School Board Meeting October 17, 2024
Pittsfield Middle High School

MEMBERS PRESENT: Sandra Adams- Chair Person
Molly Goggin- Vice Chair Person
Adam Gauthier
Tim Robinson

OTHERS PRESENT: Bryan Lane- Superintendent of Schools
Kristen White- Principal PES
Charlene Vary- Director of Student Support Services
Melissa Brown- PMHS Assistant Principal
Members of the Public

- I. Mrs. Goggin called the meeting into session at 5:30 p.m. and led the Pledge of Allegiance
- II. ACTION ON AMENDED AGENDA
Mrs. Brown- Hot water tank
Mr. Lane- Two nominations for teachers, budget report, open enrollment documents, two resignations for non-public.
Mr. Gauthier – PES office signage
Mrs. Adams- Update on audit, update on the plan committee capital improvement which includes capital reserve for Drake field

Motion to accept the amended agenda made by Mr. Gauthier

Second by Mr. Robinson

Vote 4-0

- III. APPROVAL OF MINUTES FOR OCTOBER 3, 2024

Page 1, 1- Space between 5:34 and p.m.

Page 1- 11 amended agenda, not Amended Agenda

Page 2- Hyphen “full day”

VI d. add - those who did participate gave good feedback

Page 2. letter b- Add “typically expected due to summer slide”

VI c. adopted, not accepted

Page 2. letter d- Change Co-Curricular to Co-Curricular Activities Fair

Page 2. letter e- Replace the word “and” to “with” the addition of Fire Safety

Page 3- end of first sentence take out “about”

Page 4. letter f- Correction, updated to \$31,000

Page 5- Add Erica’s last name (Anthony)

Motion to accept the minutes as amended by Mr. Robinson

Second by Mrs. Goggin

Vote 4-0

IV. PUBLIC INPUT

- None

V. STUDENT REPRESENTATIVE

- None

VI. Hot Water Tank at PMHS- Mrs. Brown reviewed an email sent to the Board by Mr. Hamilton. The proposal for replacing the hot water tank with a propane system was discussed and determined to be the best option; it was also financially advantageous.

Motion by Mr. Robinson to take up to \$20,000 from the Building Capital Reserve Fund for the purpose of replacing the hot water heater at PMHS.

Second by Mrs. Goggin

Vote 4-0

VII. Director of Student Support Services- Charlene Vary

Out of District Students- Pittsfield School District has a total of 14 students who are attending public or private schools outside of Pittsfield. Pittsfield school district is financially responsible for any special education services written in their IEP or 504 Plan the student may need. There is no cost to the district for tuition or transportation.

Eight of our students are being educated in private schools at the expense of Pittsfield School District. This isn’t something a parent can just choose for their child. A student’s Individualized Education Plan (IEP) team must decide it’s the most appropriate program in the least restrictive environment. This might happen if, Pittsfield doesn’t have a program in our district to meet a student’s specialized education needs or a student’s medical or behavioral needs can only be met in a specialized program.

Mrs. Vary explained she has a breakdown of the tuitions. Mrs. Adams requested a copy be emailed out to the School Board.

VIII. SUPERINTENDENT OF SCHOOLS- Bryan Lane

Budget- Over the past two weeks the majority of Mr. Lane’s time has been spent on financial issues. The budget has a current increase of \$1,732,480. The two primary drivers for the increase are Special Education costs and health insurance increases. This, along with four other increases,

accounts for 97.2% of the total increase to the budget. A budget memo was sent on October 14th. Mr. Lane provided a lease purchase for a vehicle is \$39,000 at Foss Motors in Exeter, which also included gas, maintenance, insurance cost etc.

Health and Dental Insurance - The District received notification of an 11.6 % increase in health insurance and a 7.9% increase in dental insurance.

MS-25- Mr. Lane confirmed that he continues to work towards a successful submission to the Department of Education, which included being in contact with Mr. Manganiello.

Open Enrollment- Legal counsel has confirmed that the appeal of the decision of the State School Board had been received by the State Supreme Court. No notification has come from the court as to whether they will hear the appeal. The Epsom School District is appealing the Open Enrollment status of students at Prospect Mountain this fall.

Resignations- Two resignations have been given to Mr. Lane, one at PES and one at PMHS.

Senior Teacher Salary- The School Counselor at PES, Mike Curtin has given notice that he is applying for the Senior Teacher Salary in accordance with the CBA. This will add an additional cost to the 2025-26 budget of \$24,820.

Motion to accept nomination for Debra Flanders at Masters step 10, a salary of \$49,985 to fill Special Education Case Manager at PES

Motion made by Mr. Gauthier
Seconded by Mrs. Goggin
Vote 4-0

Motion to accept nomination for Richard Soares at Bachelor's +45 step19 beginning October 24, 2024 to fill Special Education Case Manager at PMHS in grades 9 and 10

Motion made by Mr. Gauthier
Seconded by Mrs. Goggin
Vote 4-0

IX. SCHOOL BOARD

Second Reading:

KE- PUBLIC COMPLAINTS: Recommendation to remove (dean or director) in # 2.

Motion to accept the policy as amended by Mr. Gauthier

Second by Mrs. Goggin

Vote 4-0

KCD- PUBLIC GIFTS AND DONATIONS: Tabled

DJ- PURCHASING: Add "If necessary Superintendent is authorized to approve"

Motion to accept the policy as amended made by Mr. Robinson

Seconded by Mrs. Adams
Vote 4-0

KM- TEACHER/PARENT COMMUNICATIONS REGARDING STUDENT PERFORMANCE- no action taken

GBJ-R- PERSONNEL RECORDS: Recommend to combine GBJ-R with GBJ
Motion made by Mr. Gauthier
Seconded by Mrs. Goggin
Vote 4-0

GBJ- PERSONNEL RECORDS: Recommend to add first paragraph of GBJ-R to GBJ, continue with current text and add last paragraph in GBJ-R.
Combined motion to accept policies as amended both policies by Mr. Gauthier
Seconded by Mr. Robinson
Vote 4-0

IJOA- FIELD TRIPS and EXCURSION- Recommend to add the language, "No chaperone shall be one-on-one with a student, always using the "buddy system".
Motion to accept policy IJOA as amended made by Mrs. Goggin
Seconded by Mr. Gauthier
Vote 4-0

IC- SCHOOL YEAR- Discussion regarding adding language about minimum hours. Language already exists in paragraph 3. No action taken.

DBI- BUDGET IMPLEMENTATION- No action taken

IKF- GRADUATION REQUIREMENTS: Update Personal Finance to add (Personal Finance/Financial Literacy) to amended language
Motion to approve accepted amended policy IKF made by Mr. Gauthier
Seconded by Mrs. Goggin
Vote 4-0

X. Committee Assignments

- Budget Committee- Work session October 23rd at 5:30 p.m.
- Drake Field and Facilities-None
- Negotiations- October 24th (next meeting)
- Legislation- None
- Foss Family Foundation- March 23, 2025
- Public Relations- None

XI. PLAN FOR NEXT AGENDA: November 7, 2024

Budget
Policy KCD
Capital Improvement Plan

XII. BOARD COMMENTS

-None

XIII. PUBLIC INPUT

- None

XIV. NON-PUBLIC SESSION

Motion to go into a non-public session made by Mr. Gauthier at 7:20 p.m.
Seconded by Mrs. Goggin

Roll Call Vote:

Mr. Robinson-Yes

Mr. Gauthier- Yes

Ms. Adams- Yes

Mrs. Goggin- Yes

Motion to accept the resignation of Lilliana Campbell with regret and waiving the \$1,000 penalty per the CBA by Mrs. Goggin
Second by Mr. Gauthier
Vote 4-0

Motion to accept the resignation of Darien Stratton and impose the penalty of \$1,000 per the CBA by Mrs. Goggin
Second by Mr. Robinson
Vote 4-0

Motion to exit non- public made by Mrs. Goggin at 8:08 p.m.
Second by Mr. Robinson
Vote 4-0

XV. ADJOURNMENT

Motion to adjourn made by Mr. Robinson
Seconded by Mrs. Goggin
Vote 4-0 to approve the motion

Time: 8:10 p.m.

Submitted by: Krystal Santos