

MINUTES OF THE PITTSFIELD SCHOOL BOARD  
STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE  
UNIT #51

PITTSFIELD SCHOOL BOARD  
MINUTES

Pittsfield Special School Board Meeting March 12, 2025  
Pittsfield Middle High School Media Center  
4:00 p.m.

MEMBERS PRESENT: Sandra Adams- Chair Person  
Molly Goggin- Vice Chairperson  
Adam Gauthier  
Eric Nilsson  
Timothy Robinson

OTHERS PRESENT: Lori Lane- Interim Superintendent of Schools  
Leslie Vogt, School District Treasurer  
One Member of the Public

I. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mrs. Adams called the meeting into session at 4:00 p.m. and led the Pledge of Allegiance.

II. AGENDA: 2024-2025 Operating Budget

Mrs. Vogt has moved to Concord, NH, officially, having sold their home effective March 13, 2025. She offered to be appointed Deputy Treasurer, since with this title, one is not required to live within the district. Mr. Nilsson made the motion, seconded by Mr. Gauthier, to accept this (generous) offer to fill this position as Interim Deputy Treasurer until such time the Board can find a Treasurer. Vote 5-0.

Mrs. Lane explained that the auditors have been working at the SAU completing the 2023-2024 audit. They have discovered that the accounting procedure of "looping" or "lapping" has led to approximately \$275-300,000 shortfall in 2023-2024 of the \$616,000 shortfall. It is important to leave the books "open" until all bills are paid for the fiscal year. Note that Those accounting procedures are only a part of why we have the shortfall in 2023-2024.

Mrs. Vogt provided the following information: Last year, 2023-2024 was in the red, and as of the end of February 2025, \$1,700.00 in payment has been accrued and approved by the board but has not yet been paid. \$100,000.00 in checks are out but not yet cleared. We currently have \$92,000 in liquid assets in the bank. Of that \$100,000.00 is committed. Through the end of June, \$4,000,000 in State of NH adequacy and Town of Pittsfield money will be coming in as well as some grant money. We spend approximately \$1 million a month, so by June 30 of this year, we will be short

approximately \$1.5 million plus the summer payroll. We still have approximately \$200,000 in our special education reserve fund and a small amount in our broad reserve fund, keeping in mind the open enrollment settlement, should Prospect Mountain prevail, then we would owe Prospect Mountain tuition expenses. That leaves approximately \$50,000 over-expended in our 2024-2025 operating budget to date.

III. NON-PUBLIC SESSION per RSA 91: A3, (II)

Mrs. Adams made the motion, seconded by Mr. Gauthier, to go into non-public at 4:20 p.m. per RSA 91: A3, (II) Personnel. Roll call vote: 5-0.

Mr. Nilsson needed to exit the meeting at 6:08 and Mr. Robinson at 6:10 due to former obligations.

Mrs. Adams made the motion, seconded by Mrs. Goggin to exit the non-public session at 6:58 p.m.

Roll call vote 3-0.

IV. ADJOURNMENT

Meeting adjourned at 7:00 p.m. with a motion by Mr. Gauthier and seconded by Mrs. Adams. Vote 3-0.

SUBMITTED BY: Sandra Adams, Board Chair